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STATE OF NEW JERSEY
BOARD OF MARRIAGE AND FAMILY THERAPY EXAMINERS
ALCOHOL AND DRUG COUNSELOR COMMITTEE

STATE OF NEW JERSEY
DEPARTMENT OF LAW & PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS
ALCOHOL AND DRUG COUNSELOR COMMITTEE
OF THE STATE BOARD OF MARRIAGE AND
FAMILY THERAPY EXAMINERS

IN THE MATTER OF THE APPLICATION FOR LICENSURE OF SUZANNE J. ZIPES a/k/a JACKI ZIPES TO PRACTICE ALCOHOL AND DRUG COUNSELING IN THE STATE OF NEW JERSEY	Administrative Action CONSENT ORDER GRANTING RESTRICTED LICENSE

This matter was opened before the Alcohol and Drug Counselors Committee of the New Jersey State Board of Marriage and Family Therapy Examiners (hereinafter "the Committee"), upon review of Ms. Suzanne J. Zipes' application for licensure. In her application, Ms. Zipes disclosed that she had been disciplined by the New Jersey State Board of Social Work Examiners and the New Jersey State Board of Marriage and Family Therapy Examiners.

In a Consent Order filed on February 11, 1999, the New Jersey State Board of Social Work Examiners and the New Jersey State Board of Marriage and Family Therapy Examiners found that Ms. Zipes had provided inadequate supervision of her employees and engaged in an impermissible dual relationship with a client. Pursuant to the Consent Order Ms. Zipes voluntarily ceased and desisted from all professional practice requiring a license as either a social worker or a marriage and family therapist for two years, paid investigative

costs of $2,000.00, civil penalties of $8,000.00 and completed 100 hours of re-education. She also agreed to refrain from the use of a Ph.D. credential from an unaccredited institution in professional settings in New Jersey until she received a Ph.D. from an accredited institution. Pursuant to an Order For Reinstatement, filed May 29, 2001, the applicant was permitted to practice under the oversight of a supervisor approved by both Boards. She was precluded from engaging in the supervision of other professionals pending approval of both Boards. To date, neither Board has filed an Order permitting her to engage in supervision.

Ms. Zipes appeared before the Committee pro se, on January 18, 2005 to discuss her compliance with the Orders of the Board of Social Work Examiners and the Board of Marriage and Family Therapy Examiners, her present employment and her ability to engage in clinical alcohol and drug counseling. She is presently reinstated and licensed as a Clinical Social Worker and a Marriage and Family Therapist. Ms. Zipes testified that pursuant to the Order of Reinstatement she completed one year of supervision, with Kim Fendrick, LCSW who reviewed ethical and boundary issues with her. The applicant submitted her resume which states that she is the President of, and works at, the Associates for Life Enhancement, Inc., Northfield, New Jersey. Although she testified that she ceased practicing social work, marriage and family therapy and/or alcohol and drug counseling between 1991 and 2001, her resume states that she continuously worked at the Associates for Life Enhancement as President. She testified that she is supervised by Rita Taylor, LCSW, who also works at Associates for Life Enhancements. Ms. Taylor is paid a fee for services she provides to clients and is paid $50.00 per hour for her supervision of Ms. Zipes. Ms. Zipes testified that she deals with boundary issues by avoiding any personal and/or social contact with clients outside of her practice. During her testimony, she presented the Committee with a copy of her business card that

lists her name as "Jacki Zipes". She explained that "Jacki" is a nickname from her middle name Jacqueline and is the name she is also known by in her social and professional life. The Committee having reviewed Ms. Zipes' application and the Consent Order, and noting that she has been disciplined for prior misconduct and successfully completed the terms of the Consent Order; and the Committee finding that the following disposition of this matter is adequately protective of the public, and other good cause appearing;

IT IS THEREFORE ON THIS 26th DAY OF August, 2005 ORDERED:

1. Ms. Zipes shall be granted a restricted license to practice alcohol and drug counseling upon compliance with the terms of this Consent Order and all requirements for licensure. Ms. Zipes license shall remain restricted unless and until there is a subsequent Order of the Committee.

2. Ms. Zipes shall be precluded from engaging in any independent or private practice unless her counseling is supervised by an individual pre-approved by the Committee and qualified pursuant to N.J.A.C. 13:34C-6.3(a). The supervisor shall not be an employee of any corporation or organization in which Ms. Zipes is an officer and the supervisor shall comply with the requirements for supervision set forth N.J.A.C. 13:34C-6.3. The supervisor and any future supervisor or employer shall be provided with, agree to comply with, and sign a copy of this Consent Order. The signed Consent Order shall be returned to the Committee within ten (10) days of its service on Ms. Zipes. At a minimum, the supervisor shall meet face-to-face with Ms. Zipes for a one hour session per week to review her client records and address and identify boundary issues. At a minimum one session per month must be at the site of her practice. Additional supervision may be scheduled in the supervisor's discretion. The supervisor shall submit quarterly reports to the Committee describing

the case reviews which shall include the number of hours of supervision, the number of client records that were reviewed during the supervision, an evaluation of the client records, listing any deficiencies, recommended remediation, address Ms. Zipes' compliance with the supervisor's recommendations and her ability to identify and address boundary issues as presented in her clinical practice. The supervisor shall immediately (within 24 hours) report to the Committee in writing any indication that Ms. Zipes is not capable of continued practice or has violated the statutes or regulations governing the practice of alcohol and drug counseling or poses any danger to her clients. An unfavorable report may be a basis for finding that Ms. Zipes is in violation of this Order or such other action as this Committee deems appropriate.

3. Ms. Zipes shall be precluded from engaging in the supervision of alcohol and drug counseling unless and until the Committee issues an Order granting her an unrestricted license to practice clinical alcohol and drug counseling.

4. After successfully completing one year of supervision approved by the Committee, Ms. Zipes may seek an unrestricted license as an alcohol and drug counselor. In such event, Ms. Zipes shall submit a written request for an unrestricted license and documentation acceptable to the Committee that she has complied with the terms of this Consent Order. Ms. Zipes and her supervisor shall appear before the Committee, if so requested by the Committee, at which time the burden shall be on Ms. Zipes to demonstrate that she is fit and competent to practice without supervision, is fit and able to supervise the practice of alcohol and drug counseling, including but not limited to the supervision of certified alcohol and drug counselor's (CADC's) or trainees, and is capable of discharging the functions of a licensed alcohol and drug counselor in a manner consistent with the health, safety and welfare of the public and has complied with the terms of this Consent Order.

5. Ms. Zipes shall use the first name appearing on her license - "Suzanne" - on all documents and advertisements related to alcohol and drug counseling and Employment Assistance Programs, including but not limited to business cards.

ALCOHOL AND DRUG COUNSELOR COMMITTEE
OF THE NEW JERSEY STATE BOARD OF
MARRIAGE AND FAMILY THERAPY EXAMINERS

Edward Reading LCADC

By: Edward Reading
Committee Chair, LCADC

I have read the above order and I understand and agree to abide by its terms. Consent is hereby given to the Committee of Alcohol and Drug Counselors of the Board of Marriage and Family Therapy Examiners to enter this Order.

Suzanne J. Zipes

Consent as to form:

David Evans, Esq.
Attorney for Suzanne J. Zipes

I have read the within Order. I agree to supervise Suzanne J. Zipes' clinical alcohol and drug counseling during face to face sessions, a minimum of once per week for one hour and to report to the Committee as indicated above.

PAMELA SACHS 37LC00042400
(Print name) License # 8/24/04
Supervisor
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(including area code and extension number)