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Board of Marriage and Family Therapy Examiners  
Alcohol and Drug Counselor Committee

**FILED**  
*July 10, 2006 Ed*  
STATE OF NEW JERSEY  
BOARD OF MARRIAGE AND FAMILY THERAPY EXAMINERS

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STATE OF NEW JERSEY  
DEPARTMENT OF LAW & PUBLIC SAFETY  
DIVISION OF CONSUMER AFFAIRS  
BOARD OF MARRIAGE AND FAMILY  
THERAPY EXAMINERS

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IN THE MATTER OF THE :  
APPLICATION FOR LICENSURE OF :  
 : Administrative Action  
GLENARD E. BURKE, SR. :  
 : CONSENT ORDER  
TO PRACTICE ALCOHOL AND DRUG : GRANTING LICENSURE  
COUNSELING IN THE STATE OF :  
NEW JERSEY :  
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This matter was opened to the New Jersey State Board of Marriage and Family Therapy Examiners (hereinafter "the Board") and the Alcohol and Drug Counselor Committee (hereinafter "the Committee"), upon review of the application for licensure of Glenard E. Burke, Sr. (hereinafter "Respondent") as an alcohol and drug counselor. Respondent, appeared pro se on August 27, 2004, before the Committee to discuss his practice and submitted client treatment records for review pursuant to a subpoena from the Committee. The Committee reviewed the treatment records and raised

concerns that the treatment records did not include sufficient documentation to determine the quality of the assessments performed and diagnostic impressions. The records revealed that the treatment plans were not signed and the records did not include appropriate releases.

On March 14, 2006, the Committee filed a Provisional Order of Denial of Licensure (hereinafter "POD") seeking to provisionally deny Respondent's application for licensure to practice alcohol and drug counseling. The POD provides Respondent with a path to licensure on certain conditions. Respondent was served with the POD and on or about April 13, 2006, and responded through counsel John G. Lynch, Jr., Esq. In his answer Respondent requested that the POD be dismissed or modified to grant Respondent licensure and permit the licensing body to "spot check" Respondent's files for one year, to confirm that his record keeping conforms to the statutory rules and regulations cited in the POD. The Board considered Respondent's submission and the record in this matter, as well as Respondent's subsequent agreement to resolve this matter by entering into the within Consent Order and the Board determined that the within Consent Order is adequately protective of the public interest and for good cause shown;

IT IS on this 26<sup>th</sup> day of JUNE, 2006, ORDERED AND AGREED THAT:

1. The Provisional Order of Denial of Licensure filed against Respondent on March 14, 2006, is hereby dismissed without prejudice, upon entry of the within Consent Order.

2. Respondent shall be granted a license to practice alcohol and drug counseling in the State of New Jersey on the condition that Respondent complies with paragraph three (3) of this Consent Order.

3. Respondent shall successfully complete a minimum of fifteen (15) contact hours in a course/courses pre-approved by the Committee in the subject area of assessments and a minimum of fifteen (15) contact hours in a course/courses in the subject area of record keeping. Respondent shall submit written documentation of his successful completion of the required course/courses and thirty (30) minimum contact hours to the Committee within one (1) year of the signing of this Consent Order. These courses are in addition to the minimum biennial hours of continuing education required under N.J.A.C. 13:34C-5.1.

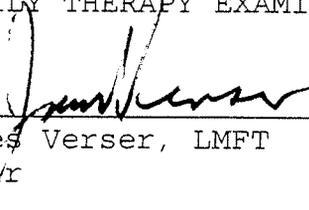
4. Respondent shall maintain complete client records that reflect the evaluation and treatment of clients in compliance with N.J.A.C. 13:34C-4.1.

5. Respondent shall comply with all statutes and regulations, as well as the professional standards of conduct and obligations imposed by law on licensed alcohol and drug counselors.

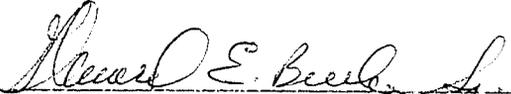
6. Failure to comply with paragraph three (3) of this Consent Order shall result in the immediate and automatic rescission of the license conditionally granted to Respondent to practice drug and alcohol counseling.

7. Any deviation from the terms of this Consent Order without the prior written consent of the Committee shall be grounds for the initiation of appropriate disciplinary action by the Board.

NEW JERSEY STATE BOARD OF MARRIAGE AND  
FAMILY THERAPY EXAMINERS

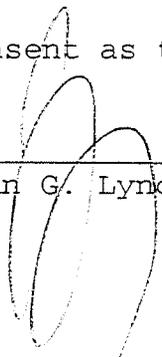
  
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James Verser, LMFT  
Chair

I have read and understand the within Consent Order and agree to be bound by its terms. Consent is hereby given to the New Jersey State Board of Marriage and Family Therapy Examiners to enter this Order.

  
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Glenard E. Burke, Sr.

6-15-06  
Date

Consent as to form and entry:

  
\_\_\_\_\_  
John G. Lynch, Jr., Esq.

6-19-06  
Date