



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

New Jersey Office of the Attorney General

Division of Consumer Affairs
State Board of Court Reporting
124 Halsey Street, 6th Floor, Newark, NJ 07102



Jeffrey S. Chiesa
Acting Attorney General

THOMAS R. CALCAGNI
Director

BY CERTIFIED AND REGULAR MAIL

Mailing Address:
P.O. Box 45019
Newark, NJ 07101
(973) 504-6490

January 10, 2012

Julie M. Zanaras, C.C.R.
Zanaras Reporting & Video
1616 Walnut Street, Suite 300
Philadelphia, Pennsylvania 19103

Re: **I/M/O ROBERT M. LEVINE**
Uncertified Practice of Court Reporting
Complaint Number: 78766

Offer of Settlement In Lieu of Disciplinary Proceeding

Dear Ms. Zanaras:

This letter is to advise you that the New Jersey State Board of Court Reporting (hereinafter referred to as the "Board") has had an opportunity to review a complaint it received concerning professional services rendered by you and your company, Zanaras Reporting & Video, on or about September 30, 2010.

Specifically, the information reviewed by the Board included, but is not limited to, the following documents:

1. A complaint filed by Regina A. Berenato-Tell, CCR, RMR, CRR, with the Board on or about June 16, 2011, as well as any and all attachments and exhibits; and
2. A copy of the September 30, 2010 transcript produced by Zanaras Reporting & Video, in the matter of State of New Jersey v. Edmond Garland, Indictment Number: 99-03426, Atlantic County.

Upon review of all available information, the Board has found that probable cause exists to support a finding that you permitted an unlicensed/uncertified person to perform an act for which a license or certificate or registration or certification is required by the board, or aided and abetted an unlicensed person in performing such an act, in violation of N.J.S.A. 45:1-21(n). Specifically, the Board has concluded that you sent and permitted a reporter who is neither certified as a court reporter in New Jersey nor registered as a temporary reporter in this State to record a deposition in Newark, New Jersey, in 2008.

The Board's review into this matter revealed that you and your company assigned Robert M. Levine to record a deposition, held in Newark, New Jersey, on September 30, 2010. A transcript was subsequently prepared by Mr. Levine and issued by Zanaras Reporting & Video to the parties in or about October 2010. The certification page was signed by Mr. Levine. A diligent review and search of the records maintained by the Board failed to locate any record of certification of Robert M. Levine as a certified court reporter in this State or as a Temporary Registered Reporter, as authorized by N.J.S.A. 45:15B-9(b) and N.J.A.C. 13:43-3A.4.

The Board, following its review of the submitted documents, has concluded that you violated the applicable statutes and regulations by permitting an uncertified and unregistered reporter to record a deposition in this State, contrary to N.J.S.A. 45:1-21(n) and N.J.A.C. 13:43-3A.4. The Board concludes that these facts as detailed above establish a basis for disciplinary action.

At this juncture, the Board has determined that the above violation is sufficient to warrant the initiation of formal disciplinary proceedings against you. Notwithstanding that determination, however, the Board has determined that it will first offer you an opportunity to settle this matter, and thereby avoid the initiation of disciplinary proceedings, should you consent to:

1. Cease and desist from violating the mandates of N.J.S.A. 45:1-21(n) and N.J.A.C. 13:43-3A.4, by referring only certified and/or registered reporters to perform court reporting services in the State;

2. Pay a penalty in the amount of **\$1,000.00**, to be paid immediately upon your signing of the acknowledgment at the bottom of this letter, for your violation of N.J.S.A. 45:1-21(n) and N.J.A.C. 13:43-3A.4.

If you are willing to settle this matter on the offered settlement terms, you may do so by signing the acknowledgment at the bottom of this letter, and returning it to the Board office. In such event, this letter will be a matter of public record.

In the event you are unwilling to settle this matter on the offered terms, it will be referred to the Attorney General's office for the initiation of appropriate disciplinary action. In such event, you will be afforded an opportunity to defend against the alleged violations. If an evidentiary hearing is deemed warranted, the Board will either conduct that hearing at a date and time to be scheduled or refer the matter to the Office of Administrative Law. You are advised, however, that in the event formal charges are filed, the Board may assess civil penalties in an amount greater than that herein offered in settlement should any charges against you be sustained. Additionally, the Board may, if the facts are found to so warrant, enter an order requiring you to reimburse certain monies and/or requiring you to pay costs incurred by the Board. Should you have any questions concerning this letter or the settlement offer herein, I suggest that you contact Deputy Attorney General Olga E. Bradford, who may be reached at (973) 648-3696.

If you elect to settle this matter presently, you should sign the acknowledgment at the bottom of this letter and return it to the Board within fifteen (15) days following your receipt of this letter. In the event that the Board receives no response from you within fifteen (15) days, the Board's settlement offer will be withdrawn, and the matter will be referred to the Attorney General's Office for the initiation of the appropriate disciplinary action.

NEW JERSEY STATE BOARD
OF COURT REPORTING

By: _____

Dianne L. Tamaroglio
DIANNE L. TAMAROGLIO
Executive Director

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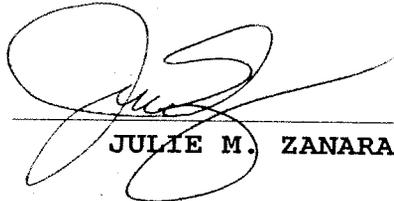
NEW JERSEY STATE BOARD
OF COURT REPORTING

By:



DIANNE L. TAMAROGLIO
Executive Director

ACKNOWLEDGMENT: I, **JULIE M. ZANARAS, C.C.R.**, hereby acknowledge that I have read and reviewed the settlement proposal set forth in the above letter. I acknowledge the conduct that has been charged. I am aware that, by signing this acknowledgment, I am waiving any rights I may have to defend myself against any charges of wrongdoing at an administrative hearing. I am also aware that the action taken against me by the Board herein is a matter of public record, and that this letter is a public document. I hereby agree to pay a penalty in the total amount of **\$1,000.00**. I also agree to adhere to the other provisions enumerated in this settlement letter.



JULIE M. ZANARAS, C.C.R.

DATED:

cc: Deputy Attorney General Olga E. Bradford

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| PS Form 3800, August 2006 | | See Reverse for Instructions |