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SHORTHAND REPORTING

*Deanne L. Tomaroff*

**FILED**

*March 22, 2012*

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STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF CONSUMER AFFAIRS  
STATE BOARD OF COURT REPORTING

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IN THE MATTER OF

**STEPHAN S. ZEITLIN, C.C.R.**  
Certificate No: 30XI00126500

TO PRACTICE COURT REPORTING  
IN THE STATE OF NEW JERSEY

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CONSENT ORDER

This matter was opened to the New Jersey State Board of Court Reporting (hereinafter the "Board") upon receipt of a reinstatement application for certification as a court reporter in this State filed by Stephan S. Zeitlin, C.C.R., on or about August 28, 2008.

Review of this matter revealed that Mr. Zeitlin was initially certified as a court reporter in this State on or about

October 1, 1983. The Board's records indicate, and the Board finds, that Mr. Zeitlin's certificate expired in or about June 2008 and that he failed to renew timely for the 2008-2010 licensure period. Therefore, as authorized by N.J.S.A. 45:1-7.1(b), the certificate of Mr. Zeitlin to practice court reporting in this State was administratively suspended without a hearing following his failure to renew the certificate within thirty (30) days of its expiration date.

Additionally, N.J.S.A. 45:15B-3.1 and N.J.A.C. 13:43-7.1(a) require that certificate holders complete fifteen (15) continuing education credits for biennial certification renewal. N.J.A.C. 13:43-7.1(a) specifically requires that the certificate holder complete the required credits during the preceding biennial period. Therefore, for the biennial renewal period of 2008-2010, certificate holders were required to complete fifteen (15) continuing education credits during the period of July 1, 2006 to June 30, 2008.

During its review of the respondent's reinstatement application, Mr. Zeitlin submitted information which indicated that he had completed a total of twelve (12), of the required fifteen (15), continuing education credits during the allotted time period of July 1, 2006 to June 30, 2008.

The Board, at its September 2008 meeting, voted to reinstate Mr. Zeitlin's certificate and granted him a three (3) month extension to fulfill the requirement of the completion of fifteen (15) continuing education credits. In a letter dated October 30, 2008, Mr. Zeitlin provided proof that he had satisfied the continuing education requirements for the 2008-2010 biennial renewal period within the Board authorized extension period.

The Board therefore finds that Mr. Zeitlin failed to complete fifteen (15) continuing education credits during the period of July 1, 2006 to June 30, 2008, as required by N.J.S.A. 45:15B-3.1 and N.J.A.C. 13:43-7.1(a). The Board concludes that these facts as detailed above establish a basis for disciplinary action.

However, the Board has concluded that sufficient mitigating circumstances, including the current economic difficulties and the requirements of Executive Order #2 issued by Governor Chris Christie on January 20, 2010, exists permitting it to alter its intended sanctions.

It appearing that the respondent desires to resolve this matter without further proceedings; and the respondent acknowledging and not contesting the findings of fact and conclusion of law made by the Board and waiving any right to a

hearing; and the Board having been satisfied that the within resolution adequately protects the public health, safety and welfare; and for good cause shown:

ACCORDINGLY, IT IS on this 19<sup>th</sup> day of March ~~FEBRUARY~~ 2012 ORDERED that:

1. Respondent, Stephan S. Zeitlin, C.C.R., is hereby formally reprimanded for failing to timely complete the required number of continuing education credits, in violation of N.J.S.A. 45:1-21(h), N.J.S.A. 45:15B-3.1 and N.J.A.C. 13:43-7.1(a).

2. Respondent is hereby assessed a civil penalty in the amount of **\$300.00**, which shall be **stayed** in its entirety, for failing to complete the required number of continuing education credits during the preceding biennial period, in violation of N.J.S.A. 45:1-21(h), N.J.S.A. 45:15B-3.1 and N.J.A.C. 13:43-7.1.

NEW JERSEY STATE BOARD  
OF COURT REPORTING

By: Marianne Cammarota  
MARIANNE CAMMAROTA, C.C.R.  
President

I have read and understand  
the within Consent Order and  
agree to be bound by its terms.  
Consent is hereby given to the  
Board to enter into this Order.

  
STEPHAN S. ZEITLIN, C.C.R.

DATED: 4-19-12

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