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ISSUE DATE: **SEPTEMBER 21, 2015**  
**RULE ADOPTIONS**  
**LAW AND PUBLIC SAFETY**  
**DIVISION OF CONSUMER AFFAIRS**  
**STATE BOARD OF PROFESSIONAL PLANNERS**

**Adopted Amendments: N.J.A.C. 13:41-5.3 and 6.1**

**Adopted New Rules: N.J.A.C. 13:41-5.3A and 6.2**

**Credit Towards Licensure or Certification for Education, Training, and Experience Received while Serving as a Member of the Armed Forces**

Proposed: October 20, 2014, at 46 N.J.R. 2094(a).

Adopted: July 21, 2015, by the New Jersey State Board of Professional Planners, Joseph M. Petrongolo, C.L.A., R.L.A., P.P., President.

Filed: August 18, 2015, as R.2015 d.149, **without change**.

Authority: N.J.S.A. 45:1-15, 45:14A-4, 14A-9, and 14A-10; and P.L. 2013, c. 49.

Effective Date: September 21, 2015.

Expiration Date: April 19, 2018.

**Summary** of Public Comment and Agency Response:

The official comment period ended December 19, 2014. In order to ensure compliance with P.L. 2013, c. 259, the comment period was extended through January 4, 2015. **The Board received no comments.**

**Federal Standards Statement**

A Federal standards analysis is not required because the adopted amendments and new rules are not subject to any Federal standards or requirements.

**Full text** of the adoption follows:

SUBCHAPTER 5. LICENSING

13:41-5.3 Licensing requirements for professional planners

(a)-(d) (No change.)

(e) If an applicant is seeking credit for military education, training, or experience, the applicant shall follow the procedure set forth in N.J.A.C. 13:41-5.3A.

13:41-5.3A Credit towards licensure for education, training, and experience received while serving as a member of the Armed Forces.

(a) An applicant who has served in the Armed Forces of the United States may apply to the Board for recognition of the applicant's education, training, or experience received while serving as a member of the Armed Forces, which the Board shall consider, together with any education, training, and experience obtained outside of the Armed Forces, for determining substantial equivalence to the education, training, and experience required for licensure.

(b) The Board shall issue a license to the applicant, if the applicant presents evidence to the Board that:

1. The applicant has been honorably discharged from active military service;

2. The relevant education, training, and experience the applicant received in the military, together with any education, training, and experience obtained outside of the Armed Forces is substantially equivalent in scope and character to the education, training, and experience required for licensure under this subchapter.

i. An applicant seeking credit for military training and experience shall submit to the Board the applicant's Verification of Military Experience and Training (VMET) Document, DD Form 2586 or a successor form, as amended and supplemented.

ii. An applicant seeking credit for education courses and/or training completed while in the military shall submit to the Board a Joint Military Transcript of his or her education/training for a determination that the education courses and/or training completed are substantially equivalent in level, scope, and intent to the approved course of study as required for licensure under this subchapter. For the purpose of determining substantial equivalence of the applicant's military education and/or training, the Board shall consider only those education courses and/or training relevant to the practice of professional planning that have been evaluated by the American Council on Education for substantial equivalence to civilian postsecondary curricula; and

3. The applicant complies with all other requirements for licensure under this subchapter, including, but not limited to, successful completion of the professional planner examination.

(c) It is the applicant's responsibility to provide complete evidence of the education, training, and/or experience gained in the military for review and consideration in accordance with the requirements of this subchapter.

(d) If the applicant's military education, training, or experience, or a portion thereof, is deemed not to be substantially equivalent to that required for licensure, the Board shall credit whatever portion of the military education, training, or experience that is substantially equivalent towards meeting the requirements under N.J.A.C. 13:41-5.3 for the issuance of the license.

(e) Satisfactory evidence of such education, training, or experience shall be assessed on a case-by-case basis.

SUBCHAPTER 6. PLANNER-IN-TRAINING

13:41-6.1 Planner-in-training certificate requirements

(a)-(e) (No change.)

(f) If the applicant is seeking credit for military education, training, or experience, the applicant shall follow the procedure set forth in N.J.A.C. 13:41-6.2.

13:41-6.2 Credit towards certification for education, training, and experience received while serving as a member of the Armed Forces

(a) An applicant who has served in the Armed Forces of the United States may apply to the Board for recognition of the applicant's education, training, or experience received while serving as a member of the Armed Forces, which the Board shall consider, together with any education, training, and experience obtained outside of the Armed Forces, for determining substantial equivalence to the education, training, and experience required for certification.

(b) The Board shall issue a certificate of registration to the applicant, if the applicant presents evidence to the Board that:

1. The applicant has been honorably discharged from active military service;

2. The relevant education, training, and experience the applicant received in the military, together with any education, training, and experience obtained outside of the Armed Forces is substantially equivalent in scope and character to the education, training, and experience required for certification under N.J.A.C. 13:41-6.1.

i. An applicant seeking credit for military training and experience shall submit to the Board the applicant's Verification of Military Experience and Training (VMET) Document, DD Form 2586 or a successor form, as amended and supplemented.

ii. An applicant seeking credit for education courses and/or training completed while in the military shall submit to the Board a Joint Military Transcript of his or her education/training for a determination that the education courses and/or training completed are substantially equivalent in level, scope, and intent to the approved course of study as required for certification under this subchapter. For the purpose of determining substantial equivalence of the applicant's military education and/or training, the Board shall consider only those courses and/or training relevant to the practice of professional planning that have been evaluated by the American Council on Education for substantial equivalence to civilian postsecondary curricula; and

3. The applicant complies with all other requirements for certification under this subchapter, including, but not limited to, successful completion of the professional planner examination.

(c) It is the applicant's responsibility to provide complete evidence of the education, training, and/or experience gained in the military for review and consideration in accordance with the requirements of this subchapter.

(d) If the applicant's military education, training, or experience, or a portion thereof, is deemed not to be substantially equivalent to that [page=2388] required for certification, the Board shall credit whatever portion of the military education, training, or experience that is substantially equivalent towards meeting the requirements under this subchapter for the issuance of a certificate of registration.

(e) Satisfactory evidence of such education, training, or experience shall be assessed on a case-by-case basis.