

**ALCOHOL AND DRUG COUNSELOR COMMITTEE
PUBLIC SESSION MINUTES
January 24, 2008**

I. CALL TO ORDER

This scheduled meeting was called to order at 9:34 a.m., in the Sussex Conference Room, 6th floor , 124 Halsey Street, 6th floor, Newark, New Jersey by Committee Vice Chair Sylvia Lippe who gave notice of compliance with the Open Public Meetings Act.

II. ROLL CALL

Present:

Committee Vice Chair, Sylvia Lippe
Committee Member, Norwood Allen
Committee Member, Jamie V.C. Lugo

Excused:

Committee Chair, Edward Reading

Recused:

Lorenzo Puertas

Staff Present:

Executive Director, Elaine L. DeMars
Deputy Attorney General, Susan Berger
Administrative Staff, Celeste Paige

III. APPROVAL OF MINUTES

On a motion made by Norwood Allen, seconded by Jamie Lugo, the Committee approved the December 14, 2007 public session minutes as amended.

V. PUBLIC COMMENT

There were no members of the public in attendance.

V. LEGISLATIVE / REGULATORY

A. Legislative Fourth Quarter Report - October 1, 2007 - December 31, 2007 Upon review, the Committee accepted the report as informational.

B. Richard Bowe, Executive Director, APCBNJ

The Committee reviewed Mr. Bowe's letter regarding the Committee's online minutes and the review of alcohol and drug counseling education. A written response will be sent to Mr. Bowe, thanking him for his suggestions and advising that the Committee will take the information under advisement.

VI. EXECUTIVE DIRECTOR'S REPORT

The Committee was informed of the appointment of Elizabeth J. Mackay, Esq. as a Deputy Director of the Division of Consumer Affairs. Although the announcement did not specify the assignment of Ms. Mackay, Executive Director DeMars noted that it is believed that she will be responsible for the oversight of the Office of Consumer Protection.

VII. REVIEW OF CREDENTIALS

On a motion made by Sylvia Lippe, seconded by Norwood Allen, the following applications for licensure and certification were by the Committee and approved as noted:

A. LCADC - Regular
Evette Kalin

B. LCADC - Upgrade
Dana Romano

C. Written and Oral Examinations
Deena Gibson
Jermaine Jackson
Raymond Richardi
Yolanda Simms
Jo-Lynn Sykes
Mary Yacker
Tracy Wheeler

D. Oral Examination Only
Tammy A. Nussbaum

VIII. APCBNJ MATTERS

An e-mail highlighting December newsletter articles was accepted as informational.

IX. OLD BUSINESS,

A. Gail Milgram, Ed.D., Professor/Director, Center for Alcohol and Drug Studies

1. Class Rosters- "Family Therapy for Addiction Counselors" and "Consultation" Upon review of the documentation provided, the Committee expressed concerns that the certificate of completion provided to students included misinformation. The Committee directed that a letter be sent advising Dr. Milgram that the Committee approval is for initial certification/licensure and not renewal. 2. The Committee reviewed the January 10, 2008 e-mail regarding the course review completed by the Committee and will respond with the respective corrections. An explanation will be provided to distinguish the approval code assignments.

B. Continuing Psychology Education, Inc., Newark, New Jersey - Richard Shuman

The Committee previously reviewed a booklet offering continuing education contact hours for LCADCs and CADCs and directed that a letter be sent to Continuing Psychology Education, Inc. to advise them that the information is incorrect and misleading. Upon review of Mr. Shuman's response, the Committee directed that a second letter be sent again advising that the course is not approved for the continuing education requirement for renewal for either LCADCs or CADCs. Mr. Shuman will be reminded that his course offering does not satisfy the requirement of N.J.A.C. 13:34C-5.2(d) and therefore individuals submitting certifications of completion will not be credited the contact hours. The required legal standards course cannot be completed online. Mr. Shuman will be further advised that course work approved by the Board of Social Work Examiners (the Board) is not included in the list of approved providers at N.J.A.C. 13:34C-5.3(d) and approval by the Board does not equate to approval by this Committee. Mr. Shuman will be asked to remove reference to the course from the advertisement and to

provide a copy of the corrected advertisement.

X. NEXT MEETING

The next meeting of the Committee is scheduled for Thursday, February 21, 2008 at 9:30 a.m. at 124 Halsey Street, Newark, New Jersey.

XI. EXECUTIVE SESSION

On a motion made by Jamie Lugo, seconded by Sylvia Lippe, the Committee voted to adjourn Public Session and move to Executive Session to conduct investigative inquiries, review pending applications, discuss pending disciplinary and confidential matters.

XII. ADJOURNMENT

On a motion by Norwood Allen, seconded by Jamie Lugo the Public Session Meeting was adjourned at 3:37 p.m.

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