

**ALCOHOL AND DRUG COUNSELOR COMMITTEE
PUBLIC SESSION MINUTES
March 31, 2006**

I. CALL TO ORDER

This scheduled meeting of the Committee was called to order at 9:30 a.m., in the Hudson Conference Room, 6th floor, 124 Halsey Street, Newark, New Jersey by Committee Chair Edward Reading who gave notice of compliance with the Open Public Meetings Act.

II. ROLL CALL

Present:

Committee Chair, Edward Reading
Committee Vice Chair, Sylvia W. Lippe

Absent:

Committee Member, Robert Mackey

Staff Present:

Executive Director, Elaine L. DeMars
Deputy Attorney General, Susan Berger
Administrative Staff, Celeste Sweeper
Administrative Staff, Waiman Yee
Administrative Staff, Tammarra King

III. APPROVAL OF PUBLIC MINUTES

On a motion made by Committee Vice Chair, Sylvia W. Lippe, and seconded by Committee Chair, Edward Reading the minutes of the February 17, 2006 public session Committee meeting were approved as amended.

IV. LEGISLATIVE/REGULATORY

Special Populations

The Committee discussed a proposal to amend the current continuing education regulations to require completion of course work to insure that all licensees and certificate holders complete training in cultural competency-related areas. The committee noted that cultural competence is in the foundation course work for alcohol and drug counselors in several of the required course topics in the 270 hours content area. The course content is repeated as an acceptable for continuing education at N.J.A.C. 13:34 C-5.3(d)7. The content area is also included in the graduate level course work requirement for licensure as "Social and cultural foundation." The committee voted unanimously to amend the regulations to require completion of a minimum of 3 hours each renewal period in the content area which will include cultural and subcultural groups as special population.

V. EXECUTIVE DIRECTOR'S REPORT

Application Processing

To date, 1,988 applications have been received. There are 1,083 active LCADCs which includes 768 active LCADC grandfather and 315 LCADC regular. There are 347 active CADCs which includes 23 CADC grandfather, 324 CADC regular. Currently 546 pending applications, which include approximately 100 awaiting

initial Committee review with the remainder awaiting additional information, examination scores, criminal history or explanations.

VI. PUBLIC COMMENT

There were no members of the public present.

VII. NEW BUSINESS

Biennial Renewal Application

Elaine DeMars informed the Committee that a recent schedule update includes the mailing of renewal instructions and renewal application forms during the first two weeks of May. The continuing education audit was also discussed with a review of audit letters and procedures.

2006 Meeting Dates:

April 21, 2006

May 22, 2006 September 22, 2006

June 16, 2006 October 27, 2006

July 28, 2006 November 17, 2006

August 25, 2006 December 15, 2006

VIII. NEXT MEETING

The next regularly scheduled meeting of the Committee is April 21, 2006 at 9:30 a.m. at 124 Halsey Street, Newark, New Jersey.

IX. CREDENTIAL REVIEW

Applications for licensure and certification were presented to the Committee for review. On a motion made by Sylvia W. Lippe and seconded by Edward Reading, the following applications were approved:

CADC - Regular

1. Andrews, Paul V.
2. Barr, Carla
3. Billini, Alberto
4. Cottingham, Ricky D.
5. Coleman, Dorinda
6. Estrada, Edmundo
7. Gorman, Kathleen
8. Ivonnet, Elber D.
9. Linares, Elizabeth
10. McAdam, Patricia L.
11. Nunez, Maribel
12. Nunez, Zelda
13. O'Connor, Kerry A.
14. Rodriguez, Providencia
15. Rodak, Steven S.
16. Spera, Frank E.
17. Sussman, Scott
18. Taylor, George
19. Tyler, Horace Jr.
20. Vazquez, Elba I.

21. Velez, Angel

LCADC Upgrade

1. Ridgeway, Brenda

LCADC - Regular

1. Breen, Elise
2. Cummings, Kathleen
3. Duncan, Glenn
4. Montague-Graham, Barbara
5. Negro, Pamela M.
6. Pace, Scott H.
7. Portine, Anne C.
8. Prokop, Philadelphia J.
9. Ryder, Majorie A.
10. Umlah, Michele P.
11. Well-Manlandro, Victoria

LCADC - Grandfather

1. Garofola, P. Thomas Sr.
2. Griffin, DeWitt A.
3. Harrison, Laura M.*
4. Hennen, Joseph H.
5. McGlame, Kerry Anne
6. Parrillo, Marguerite A.

Recusal: Edward Reading recused from the vote on the application of Ms. Laura M. Harrison. Recusal was based on either personal or professional knowledge of the individual noted.

Approved to Sit for the Oral Examination

1. Febres, Ruben A. CADC regular
2. Jerman, Diana CADC regular
3. Moore, Joseph CADC regular
4. O'Neil, Joseph CADC regular

Approved to Sit for the Written and Oral Examination

1. Akinmoju, Vincent CADC regular
2. Bailey, Pamela CADC regular
3. Blacker, Robert CADC regular
4. Brown, Debra CADC regular
5. Fischer, Suzanne LCADC regular
6. Gray, Frederic CADC regular
7. Khadijah, Hamid A. CADC regular
8. Leperi, Arelene CADC regular
9. Moore, Patrick CADC regular
10. Tate, Robert CADC regular
11. Moutzouris, Diane LCADC regular
12. Oliveira, Maria Fatima LCADC regular
13. Riveria, Antonio LCADC regular

X. EXECUTIVE SESSION

On a motion made by Sylvia Lippe and seconded by Edward Reading, the Committee voted to move into Executive Session at 9:37 a.m. to discuss pending applications, confidential and disciplinary matters.

XI. CONSENT ORDERS

The Committee has filed the following Consent Orders:

Sylvester Livingston, CADC

David Macklin, CADC

Robert Williams, CADC

XII. ADJOURNMENT

On a motion by Sylvia Lippe, seconded by Edward Reading, the Committee adjourned the meeting at 4:35 p.m.