



CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
Alcohol and Drug Counselor Committee  
124 Halsey Street, 6th Floor, Newark, NJ 07102



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### ALCOHOL AND DRUG COUNSELOR COMMITTEE PUBLIC SESSION MINUTES MAY 17, 2010

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#### **I. CALL TO ORDER**

This meeting of the Alcohol and Drug Counselor Committee, was called to Order at 9:31 a.m. in the Hudson Conference Room, 6<sup>th</sup> Floor, 124 Halsey Street, 6<sup>th</sup> floor, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

Committee Chairman, Edward Reading  
Committee Vice-Chair, Sylvia Lippe  
Committee Member, Norwood Allen  
Committee Member, Jamie Lugo  
Deputy Attorney General, Susan Berger

##### **Recused:**

##### **Committee Member, Lorenzo Puertas**

*Until the matter is resolved, Public Member, Lorenzo Puertas is recused from attendance based on services he provides to the profession that may be a possible violation of the statutory requirement for public board members.*

##### **Administrative Staff Present:**

Elaine DeMars  
Celeste Paige  
Vivian Lopez

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post and also posted on the Committee's web page .

Announcement of quorum was made by Committee Chair, Dr. Reading.

#### **III. APPROVAL OF MINUTES**

On a motion by Jamie Lugo, seconded by Norwood Allen, the minutes of the April 23, 2010 public meeting were approved as presented.

#### **IV. PUBLIC COMMENT**

Kendra Hayes, Advocacy Coordinator for the National Association of Social Workers- New Jersey chapter (NASW-NJ) attended the public meeting.

**A. Public Law 2010, Chapter 17**

The Committee reviewed as informational the May 6, 2010 enacted legislation that requires that professional boards complete the processing of consumer complaints within 120 days of the receipt.

**B. Legislative Report**

The Committee reviewed and accepted as informational the report of proposed legislation for the First Quarter, January 1, 2010 through March 31, 2010.

**C. Executive Order #2**

Regulatory Analyst Maryann Sheehan advised the Committee that in response to Governor Christie's Executive Order, the Division of Consumer Affairs has undertaken a review of regulations to ensure compliance with the "Common Sense Principles" established in the Executive Order. The Committee will review the current requirements for reinstatement of licensure and computerized record rules. The Committee will also discuss including a carry-over of continuing education contact as is provided by related Board regulations.

**VI. OLD BUSINESS**

**A. New Jersey Foundation for the Aging**

In the letter dated April 12, 2010, Executive Director, Grace Egan asked to be advised of the information that was provided to licensees regarding the requirement to report incidences of abuse, neglect, or exploitation of persons 18 years and over to the Adult protective Services Providers. Elaine DeMars reported that the Division of Consumer Affairs will post a link to the Foundation's web page and the reporting form.

**B. Sylvester Livingston, LCADC (Restricted)**

The Committee reviewed the signature page submitted by supervisor Mary Beth McDonald acknowledging the supervision and reporting requirements of the March 9, 2006 filed Consent Order.

**VII. NEW BUSINESS**

**A. Civil Service Commission**

The Committee reviewed and accepted as informational the April 29, 2010 New Title Announcement (e-mail) and the approval of the Substance Abuse Counselor Intern title (63117). Under the internship program an Appointee will be granted a maximum of 3 years to complete the program and upon completion of the certification process be advanced to the title of Substance Abuse Counselor (2) (63114).

The job description will be available at: <http://info.csc.state.nj.us/TitleList/TitleSearch.aspx>

**B. Center for Alcohol and Drug Studies**

The Committee reviewed and accepted as informational the February/March 2010 course attendance rosters.

**VIII. EXECUTIVE SESSION**

On a motion made by Sylvia Lippe, seconded by Norwood Allen, the Committee moved to Executive Session at 10:06 a.m. to review pending disciplinary and confidential matters.

## **IX. REVIEW OF CREDENTIALS**

### **Upgrade LCADC**

1. Sandra B. Butler
2. Nailah A. Green
3. Lorraine Howard
4. Michael T. Koscinski

### **LCADC**

1. Jessica E. Bullock
2. Heather M. Delaney
3. Peter B. McCaffrey

### **CADC**

1. Gregory Holland
2. Lewis Gutierrez
3. Robert Jones
4. Bilal I. Simms
5. Babsie J. Wright
6. Natalie Yanoff

### **Written and Oral Exam**

1. Jayshree K. Agrawal
2. Ndidia A. Bryant-Muslim
3. Latisha Bradley
4. Leni Bradley
5. Kathryn Bucco
6. Shirley Forbes
7. Irene L. Hoylie
8. Olivia Marinellia
9. Joann C. Mia
10. Barbara A. Rexer
11. Martin Rodriguez
12. Rachel A. Ruddowsky
13. Frederick T. Sass
14. Konstantina Serafeim
15. Sara Veteri
16. Laurie R. Wisotsky

## **X. ADJOURNMENT**

On a motion made by Norwood Allen, seconded by Sylvia Lippe, the meeting was adjourned at 3:12 p.m.