

**ALCOHOL AND DRUG COUNSELOR COMMITTEE
PUBLIC SESSION MINUTES**

June 25, 2004

I. CALL TO ORDER

The meeting was called to order at 9:40 a.m. in the Morris Conference Room, 6th floor, 124 Halsey Street, Newark, New Jersey by Chairman Edward Reading who gave notice of compliance with the Open Public Meetings Act.

II. ROLL CALL

Present

Committee Chair, Edward Reading
Committee Vice Chair, Donald Weinbaum
Committee Member, Georgene Brazer
Committee Member, Sylvia Lippe

Staff Present

Executive Director, Elaine L. DeMars
Deputy Attorney General, Susan Berger
Administrative Staff, Celeste Sweeper
Administrative Staff, Tawana Thomas

III. APPROVAL OF PUBLIC MINUTES

On a motion made by Sylvia Lippe and seconded by Donald Weinbaum, the minutes of June 4, 2004 public session were approved as amended. Applicant Kenneth Brands will be added to the list of candidates for approval. The approval of his application was tabled due to the recusal of Sylvia Lippe and the lack of quorum at the April 16, 2004 meeting.

IV. PUBLIC COMMENT

Judith Townes: Brookdale Community
Habiba Soudan: Camden County College
Mark Woodford: College of New Jersey
Peter Myers and Victor Stolberg: Essex County College
Judith Waters: Fairleigh Dickinson University
Kelly Ward: Monmouth University
Vanessa Alleyne: Montclair State University
Dean LaBollita and Richard Strada: Ocean County College
Dr. R. Ascolese and James Pandolfo: RAPT Foundation, Inc.
Norman Salt and Marie Sparacio: Rowan University
Gail Milgram: Rutgers University

Alcohol and Drug Studies program directors attended the meeting in response to the Committee's invitation. The discussion focused on the difficulties that the Committee has experienced with applicants seeking Committee guidance in identifying the courses necessary to meet the requirements for licensure. While many of the attendees were considered "preferred providers" for APCBNJ course work (prior to State licensing authority), the State statute and regulations for certification and licensure do not allow for that status. Reference was made to N.J.A.C. 13:34C-2.1 through 2.6, the application procedure and applicant requirements.

The Committee agreed that the course work providers would use the domain/course work listing included in the APCBNJ Educators Manual to list the total contact hours for each course. The breakdown will be attached to each student's certificate of completion.

A number of the educators expressed the need to provide additional information to students. The Committee and counsel pointed the educators to the application, statute and regulations, emphasizing the importance of their role in guiding students through the process.

The Committee explained that the process will begin with the submission of the State application for approval to take the written and oral examination as provided by the Committee's contract by APCBNJ. Repeated emphasis was made on the need to guide and encourage candidates to become familiar with the statutes and regulations as noted in each section of the application.

DAG Susan Berger emphasized the higher level of responsibility inherent in State licensure and the role of the Committee in providing protection for the public through assurance that the minimal competency standards have been met as well as in the processing of consumer complaints.

VI. CORRESPONDENCE

James Brittain, Director of Training for National Council on Alcoholism and Drug Dependence - New Jersey

The Committee reviewed a letter from James Brittain, Director of Training for National Council on Alcoholism and Drug Dependence - New Jersey. Mr. Brittain relayed suggestions for the APCBNJ web site. The Committee will forward the letter to Richard Bowe, APCBNJ Executive Director. Contact information for APCBNJ will be included on the Committee's web page to assist examination applicants.

VII. APPLICATION PROCESSING

A. License/Certification Application Submission Report

The report was not available.

B. D.W.I.

DAG Susan Berger advised the Committee that a regulatory change will be required to make the submission of a drivers' abstract a standard application requirement. The Committee may, however, request the official record where the facts warrant the request for such information.

VIII. OLD BUSINESS

A. Committee Presentations - 2004

Executive Director, Elaine DeMars informed the Committee that there are no scheduled presentations at this time.

Committee Chair Edward Reading noted that a conference for non-college/university trainers will be sponsored by APCBNJ at Rutgers University.

B. 2004 Meeting Dates:

July 23, 2004

October 22, 2004

August 27, 2004

November 22, 2004

September 24, 2004

December 20, 2004

In order to address the volume of applications that are pending approval, the Committee voted to hold an additional meeting on July 19, 2004.

IX. NEW BUSINESS

A. Committee Vice-Chair, Donald Weinbaum, informed the Committee that the Division of Addiction Services (DAS) intends to propose new regulations that address licensing of outpatient substance abuse treatment facilities. DAS has invited comments from the treatment community on a pre-publication draft proposal and would welcome the Committee's input on references to licensing credentials and practice issues.

B. Committee Chair Edward Reading discussed two areas of concern that should be addressed by the Committee after the grandfather period has ended. Employee assistance programs (EAP) and compulsive gambling are addiction-related.

X. CREDENTIAL REVIEW

The following applications were presented to the Committee for final approval and were approved as noted:

LCADC - Grandfather

- | | |
|------------------------------|---------------------------|
| 1. Irving Bobo | 40. Carlos R. Martinez |
| 2. Carolann Cortese Barton | 41. Randi Massey-Alvarado |
| 3. Mearl D. Bowman | 42. James L. Mastrich |
| 4. Kenneth J. Brands | 43. Susan Mele |
| 5. Bernadette Brewer | 44. Donna M. Mergenthal |
| 6. Mary Butler | 45. Eugene Merren |
| 7. Diane S. Cagan | 46. Marianne E. Messineo |
| 8. John D. Cameron | 47. David M. Meyers |
| 9. Thomas W. Chemris | 48. Elizabeth A. Moody |
| 10. Richard H. Colligan | 49. Jaime L. Morales |
| 11. John J. Conneely | 50. Gordon L. Peters |
| 12. Dennis E. Donovan | 51. Sherri Moore-Scotti |
| 13. Gregory J. Donnell | 52. Elizabeth O. Northrop |
| 14. Lucille H. Doppler | 53. Richard Novatkoski |
| 15. Lois H. Fallon | 54. Georgann W. O'Hea |
| 16. Richard Fallon | 55. Sandra W. Ortega |
| 17. Gail Faltings | 56. Brenda Pateman |
| 18. Patricia Lynn Firrincili | 57. Ronald Petty |
| 19. Louis Flora | 58. Saverio Pirozzi |
| 20. David C. Fox | 59. Karen Ramagosa |

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| 21. Ronni M. Frey | 60. Sharon Rider |
| 22. Kevin F. Hall | 61. Michael D. Ring |
| 23. Marion S. Haynes | 62. Mary P. Robinson |
| 24. Carmen L. Hodges | 63. David L. Roden |
| 25. James H. Jackson, Jr. | 64. James Roeder |
| 26. Annie Johnson | 65. Manuel Rosa |
| 27. Georgette Jungels | 66. Alexandra A. Rush |
| 28. Gary N. Kaplan | 67. Madelyn Salm-Smith |
| 29. Barbara J. Kachur Karavites | 68. Alan F. Savitt |
| 30. Edward Karran | 69. Sandra Scardilli |
| 31. June L. Katof | 70. Melanie Struble |
| 32. Linda M. Kibrick | 71. Evelyn Sullivan |
| 33. Paula Klotz | 72. Josephine Terranova |
| 34. Frederick P. Kroog | 73. Judith Tufaro |
| 35. Carol V. Krych | 74. Emil Vitale |
| 36. Pauline M. Kuntne | 75. Gerald J. Washko |
| 37. Lisa A. Laitman | 76. Sheila Wexler |
| 38. Mary C. Leak | 77. Josephine White |
| 39. Ellen Martin | 78. Sheryl Zeger |

Recusals: Ms. Lippe recused on the vote for approval of the application for Kenneth J. Brands, Mr. Weinbaum recused on the vote for approval of the application for Donald E. Donovan, Elizabeth A. Moody and Georgann W. O'Hea. Mr. Reading recused on the vote for the approval of the application for Alan F. Savitt and Saverio Pirozzi.

Recusals were based on either personal or business knowledge of the applicant.

LCADC - Regular

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|---------------------------|------------------------|
| 1. Kimberly Arnold | 14. Mindy K. Fritz |
| 2. Marilyn Baron | 15. Tricia Giordano |
| 3. Cristina Bates-Mott | 16. Suzanne Hazan |
| 4. Ann Marie Bescherer | 17. Orla Hazra |
| 5. Darryl S. Black | 18. Darryl Henderson |
| 6. Loretta Brunson-Thomas | 19. Brian V. Kaye |
| 7. Elisabeth Caputo | 20. Patricia Mariconda |

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|-----------------------|------------------------|
| 8. Cheryl Carpenter | 21. Travis E. Martin |
| 9. Christie Cerrato | 22. Alan E. Matonti |
| 10. Chloe L. Colosimo | 23. John A. Monaghan |
| 11. Jennifer Colucci | 24. Michael A. Nalbone |
| 12. Lisa Devery | 25. Lori A. Roland |
| 13. Doris M. Dinallo | 26. James O. Shipman |

CADC - Regular

1. Paula G. Alexander
2. Joyce J. Beresford
3. Mary Jane Branda
4. Jesus Cagide
5. Kathryn A. Capawana
6. Rose Christen
7. Ariana Ciancio
8. Robert Coates
9. Cheryl L. Fulk
10. Susan Hendricks
11. Sabina M. Horton
12. Larry D. Pope
13. Brenda Ridgeway

CADC - Grandfather

1. Donald Dunsmore
2. Diana Harrison

XI. NEXT MEETING

The next regularly scheduled meeting of the Committee is July 23, 2004 at 9:30 a.m. at 124 Halsey Street, Newark, New Jersey. The Committee will also provide notice of the addition of a July 19, 2004 meeting.

XII. EXECUTIVE SESSION

On a motion by Donald Weinbaum and seconded by Sylvia Lippe, the Committee voted to adjourn the Public Session in order to move into Executive Session to review individual applications and discuss consumer complaints and other confidential matters at 12:25 p.m.

XIII. ADJOURNMENT

Following Executive Session and on a motion by Georgene Brazer and seconded by Donald Weinbaum, the Committee returned to and adjourned the Public Session at 4:05 p.m.

Respectfully Submitted,

Elaine L. DeMars
Executive Director

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