

**ALCOHOL AND DRUG COUNSELOR COMMITTEE**  
**PUBLIC SESSION MINUTES**  
**September 22, 2006**

**I. CALL TO ORDER**

This scheduled meeting of the Committee was called to order at 9:25 a.m., in the Hudson Conference Room, 6th floor, 124 Halsey Street, Newark, New Jersey by Committee Chair Edward Reading who gave notice of compliance with the Open Public Meetings Act.

**II. ROLL CALL**

Present:

Committee Chair, Edward Reading  
Committee Vice Chair, Sylvia W. Lippe

Staff Present:

Executive Director, Elaine L. DeMars  
Deputy Attorney General, Susan Berger  
Administrative Staff, Waiman Yee  
Administrative Staff, Tammarra King  
Administrative Staff, Celeste Paige

**III. APPROVAL OF PUBLIC MINUTES**

On a motion made by Committee Vice Chair, Sylvia W. Lippe , and seconded by Committee Chair, Edward Reading the minutes of the August 25, 2006 public session Committee meeting were approved as presented.

**IV. PUBLIC COMMENT**

**V. LEGISLATIVE/REGULATORY**

**A. Certificate of Rehabilitation - Model Legislation**

The Committee reviewed draft language that would establish certificates of rehabilitation as part of the parole process, as a statutory tool to encourage reintegration for those with criminal records, the Committee does not support portions of the initiative for the following reasons: 1. The Rehabilitated Convicted Offenders Act (N.J.S.A. 2A-168A-1 et seq.) already provides a mechanisms for consideration of an applicant with previous criminal history and is referenced in related cases reviewed by the Committee. 2. Pretrial Intervention already allows first offenders relief. 3. The expungement process exists to remove the respective blocks to employment/licensure. 4. The model legislation would restrict/limit the authority of the boards to make a determination during the application process. The granting of a certificate of rehabilitation by a judge at the time of a hearing may not consider the vulnerability of the affected profession or the direct relationship of the crimes to the specific license or employment sought. The Committee recommends that rather than the issuance of the certificate at the time of release, that such a document be considered only after a five year period of maintaining a record of good behavior. It is noted that the five-year period is recognized as evidence of rehabilitation. 5. It is further recommended that definitions for terms used (i.e., rehabilitation, "not in the public interest", etc.) be included in any future iterations of the legislation.

**B. Continuing Education: Cultural Competence**

Executive Director Elaine DeMars reported that a working group comprised of representatives of the Board of

Social Work Examiners, Board of Marriage and Family Therapy Examiners, Professional Counselor Examiners Committee and this Committee recommended that the respective Boards and Committees approve a proposal to revise current regulations with a requirement for 3 contact hours of continuing education in the content area of cultural competence for each biennial renewal commencing with the 2008 -2010 biennial renewal period. The Committee so approved the proposal upon a motion by Syla Lippe, seconded by Edward Reading.

## **VI. EXECUTIVE DIRECTOR'S REPORT**

The Committee was informed that announcement has been made that effective August 3, 2006, Stephen B. Nolan was designated to serve as Acting Director of the Division of Consumer Affairs. Mr. Nolan was previously appointed as Deputy Director for the Division.

## **VII. APPLICATION PROCESSING**

To date, 2,151 applications have been processed with 1,145 LCADCs in the "Active" status which includes 780 LCADCs approved pursuant to N.J.A.C. 13:34C-2.1 (the "grandfather" provision) 365 LCADCs have been approved pursuant to N.J.A.C. 13:34C-2.2 (regular application). There are 392 active CADCs which includes 20 CADCs approved pursuant to the grandfather provision, 372 CADC approved pursuant to N.J.A.C. 13:34C-2.3 (regular application). A total of 6 LCADC and 8 CADC applications have been denied certification/licensure based on delinquent child support or student loans. Two individuals have voluntarily surrendered their license and a total of 8 applications have been withdrawn. Fifty-three LCADCs and twenty-four CADCs have been changed to the "Expired" status due to the non-renewal of their CADC/LCADC credential.

The Committee was informed that the majority of the approximate 500 pending applications are comprised of those approved for the examinations awaiting results, those who have not responded to notices of application deficiencies and response to the request for criminal history notices. There are 26 applications ready for Committee review and 28 pending receipt of the certification/license fee.

## **VIII. BIENNIAL LICENSE/CERTIFICATION RENEWAL**

Effective August 24, 2006, 1,348 of the 1,445 individuals eligible for renewal of their 2004-2006 license/certification have successfully completed the renewal process. Approximately sixty-three percent renewed online and thirty-two percent utilized the paper renewal process. In the coming months, continuing education audit letters will be mailed to a random selection of current licensees/certificate holders. Letters will also be mailed to individuals who have not completed the renewal process to inform them that without a current license/certification any practice is considered to be unlicensed and may subject the individual to disciplinary action.

## **IX. CONSENT ORDERS**

The following Consent Order were filed by the Committee:

Calvan Davis - CADC  
Granting a restricted CADC

Carol Jennett - LCADC  
Granting an unrestricted LCADC

## **IX. NEXT MEETING**

The next regularly scheduled meeting of the Committee is scheduled for October 27, 2006 at 9:30 a.m. at 124 Halsey Street, Newark, New Jersey.

2006 Meeting Dates:

October 27, 2006  
November 17, 2006  
December 15, 2006

## **X. EXECUTIVE SESSION**

On a motion made by Sylvia W. Lippe and seconded by Edward reading, the Committee moved into Executive Session at 9:48 a.m. to discuss pending applications, confidential and disciplinary matters.

## **XI. CREDENTIAL REVIEW**

Applications for licensure and certification were presented to the Committee for review. On a motion made by Sylvia W. Lippe and seconded by Edward Reading, the following applications were approved:

### CADC - Regular

1. Aaron, Emanuel
2. Akins, Andrea
3. Bender, Rae Ann
4. Bennett III, Charles W.
5. Cooke, George
6. Davis, Calvin - Restricted
7. Ella, Barry A.
8. Ferrell, Geraldine
9. Hermann, Dana
10. Higgins, Suzanne M.
11. Rioux, Thomas
12. Ruane, Stephanie D.
13. Schreier, Deloris
14. Zellars Jr., John

### LCADC - Upgrade

1. Austin, John
2. Johnston, Michael
3. McCullan, Patricia S.
4. Thomas, Kenneth N.

### LCADC - Regular

1. Andes, Fred U.
2. Baldwin, James
3. Cavanaugh, Jayne S.
4. Ghali, Maureen F.
5. Guber, Samantha
6. Larkin, Patricia
7. Lawrence, Christine
8. Roccisano, Karen C.
9. Sirvent, Casey

### LCADC Grandfather

1. Hardwick, Vernon W.
2. Jordan-Casaron, Kim A.
3. Povol, Ronald

4. Whiteside, Margaret S.

Approved to Sit for the Written and Oral Examination

1. Asmann, Christopher CADC regular
2. Davis, Dawn CADC regular
3. Doctor, Veronica CADC regular
4. Henderson, Anthony CADC regular
5. Hernandez, Toi L. CADC regular
6. Holland, Gregory CADC regular
7. Karteron, Bianca CADC regular
8. Skelton-Jackson, Nira CADC regular
9. Labov, Nancy CADC regular
10. Mullins, Shirley A. CADC regular
11. Rosenthal, Michele CADC regular
12. Stanford, LeRoy F. CADC regular

### **XIII. ADJOURNMENT**

On a motion by Sylvia W. Lippe, seconded by Edward Reading, the Committee adjourned the meeting at 2:30 p.m.