



CHRIS CHRISTIE  
Governor

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Lt. Governor

## New Jersey Office of the Attorney General

Division of Consumer Affairs  
State Board of Marriage and Family Therapy Examiners  
Alcohol and Drug Counselor Committee  
124 Halsey Street, 6th Floor, Newark, NJ 07102



JEFFREY S. CHIESA  
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### **ALCOHOL AND DRUG COUNSELOR COMMITTEE** **PUBLIC SESSION MINUTES** **OCTOBER 19, 2012**

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#### **I. CALL TO ORDER**

The meeting of the Alcohol and Drug Counselor Committee was called to Order by Committee Chair, Edward Reading at 9:35am in the Somerset Conference Room, 6<sup>th</sup> floor, 124 Halsey Street, Newark, New Jersey.

#### **II. ROLL CALL**

##### **Present:**

Committee Chair, Edward Reading  
Committee Vice-Chair, Sylvia Lippe  
Committee Member, Norwood Allen

##### **Absent:**

Committee Member, Jamie Lugo

##### **Also Present:**

Alexis Goldberger, Deputy Attorney General  
Milagros Collazzo, Executive Director  
Michela Ross, Government Rep  
Vivian Lopez, Administrative Staff  
Celeste Paige, Administrative Staff

##### **Announcement of Quorum**

Committee Chair, Edward Reading announced the presence of a quorum at 935am.

In accordance with Chapter 231 of P.L. 1975, more commonly referred to as the Sunshine Law, adequate notice of this meeting was provided by mail to the Office of the Secretary of the State of New Jersey, The Newark Star Ledger, The Trenton Times, The Bergen Record and the Courier Post. Adequate notice of this meeting was also posted on the Committee's web page.

#### **III. APPROVAL OF MINUTES**

In a motion by Norwood Allen with Sylvia Lippe seconding the June 14, 2012 Public minutes were approved.

In a motion by Sylvia Lippe with Norwood Allen seconding the September 28, 2012 Public minutes were approved as amended.

**IV. PUBLIC COMMENT**

No members of the public present.

**V. LEGISLATIVE/REGULATORY**

Proposed Congressional bills presented as informational.

**VI. ADMINISTRATIVE REPORT**

Chairman Edward Reading requested the following information to be presented at the November 16, 2012 meeting:

- 1.) How many total licensees?
- 2.) How many CADCs?
- 3.) How many LCADCs?
- 4.) How many licensees did not renew during the last renewal period?

**VII. OLD BUSINESS:**

None to report

**VIII. NEW BUSINESS:**

**Fiscal Year 2012 Budget Report (Final)**

The Committee accepted the final budget report for the Fiscal Year 2012 as informational.

**IX. CORRESPONDENCE:**

The Committee reviewed Elizabeth Conti's email inquiring whether APN's may work as LCADCs. Executive Director Milagros Collazo will meet with Executive Director of the Board of Nursing, George Hebert to draft letter responding to Ms. Conti.

**X. FILED ORDERS:**

DAG Alexis Goldberger informed the Committee of the entry of the Consent Order in the case of Michael DeMassi. The Committee accepted this as informational.

**XI. DAS MATTERS:**

Committee person Sylvia Lippe, reported Raquelle Jeffers, Deputy Director of Addiction Services will be moving to the private sector. The Committee awaits information as to who is replacing her.

**XII. NEXT MEETING DATES:**

**2012 Meeting Dates:**

November 16, 2010

December 21, 2012

The Committee tentatively decided to cancel the December 21, 2012 meeting pending no urgent matters.

**2013 Proposed Meeting Dates:**

January 25, 2013

February 22, 2013

March 22, 2013

April 25, 2013

May 18, 2013,

June 22, 2013

July 26, 2013

August 23, 2013

September 27, 2013

October 25, 2013

November 15, 2013

December 20, 2013

**XIII. EXECUTIVE SESSION:**

In a motion by Sylvia Lippe, seconded by Norwood Allen, the Committee entered Executive Session at 11:19am to discuss three criminal history reports, one correspondence, and other confidential matters.

**IXV. REVIEW OF CREDENTIALS:**

Applications for licensure and certification reviewed and moved for approval:

A. LCADC - Regular

B. LCADC - Upgrade

C. CADC - Regular

D. Written and Oral Examinations

E. Oral Examinations only

**XV. ADJOURNMENT:**

In a motion by Sylvia Lippe, seconded by Norwood Allen the Committee adjourned at 1:40pm.

