

NEW JERSEY STATE BOARD OF ARCHITECTS

February 22, 2007

Public Session

Minutes

**I CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order at 9:20 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

| PARTICIPANTS                            | PRESENT | ABSENT | EXCUSED |
|---|---------|--------|---------|
| President Albert Zaccone, RA            | (X)     | ( )    | ( )     |
| Vice President Janice M. Mintz          | (X)     | ( )    | ( )     |
| Public Member                           |         |        |         |
| Board Member Paul DeMassi, RA           | (X)     | ( )    | ( )     |
| Board Member Alex Garcia, RA            | (X)     | ( )    | ( )     |
| Board Member Diane GoteL, CID           | ( )     | ( )    | (X)     |
| Board Member Howard Horii, RA           | (X)     | ( )    | ( )     |
| Board Member Bernard Kellenyi, RA       | ( )     | ( )    | (X)     |
| Board Member Frederick Kniesler, CLA    | (X)     | ( )    | ( )     |
| Board Member Vacant - Architect Member  |         |        |         |
| Board Member Vacant - Government Member |         |        |         |
| Board Member Vacant - Public Member     |         |        |         |

**OTHERS PRESENT:** Michelle Albertson, Deputy Attorney General; James S. Hsu, Executive Director, Board of Architects; Margaret Hinkley, Secretary to Executive Director and staff member Joseph Abello of the Board of Architects.

**ALSO PRESENT:** Joseph Simonetta of Public Strategies Impact which represents AIA -NJ, NJ Engineer Society and the Municipal Engineer Society; Jeff Tandul, representative of NJ ASLA; Anna Young, CLA and Richard Picatagi, CLA both members of the Landscape Architect Examination and Evaluation Committee.

**II OPEN PUBLIC MEETINGS ACT**

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

**III APPROVAL OF MINUTES**

February 8, 2007

**ACTION:** Mr. DeMassi motioned to approve the minutes as presented. Mr. Horii seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Executive Director Hsu announced the following:

| At 11 am today there is an investigative inquiry with respondent for ITEM NO. 45577.

| Two staff members are out on extended sick leave, Jacquilline Folkes is out of the office for eight weeks

and Beverly Rankin is out of the office until March 9, 2007.

Mr. Kniesler announced that he will be attending the CLARB Regional Meeting in Kansas City on February 23 and 24, 2007.

Mr. Horii announced that at the Newark Library there is an exhibit on the 100 yrs of the Grad Partnership in Newark. The exhibit will remain at the library until March 3, 2007.

Mr. Zaccone reminded board members that the March meetings are on the 15th and the 29th. The NCARB Joint Regional meeting will be held March 22 to 24, 2007.

## **V NEW BUSINESS**

### **A. Legislation**

It is requested by the Division Director's office that the Board review the following bill(s) and advise if a position is taken.

A-3855 - Abolishes Landscape Architect Examination and Evaluation Committee transfers powers to the NJ State Board of Architects.

**ACTION:** The Board and Landscape Architect Examination and Evaluation Committee members Anna Young, CLA and Richard Picatagi, CLA, were present to re-discuss its comments on the pending legislation.

### **B Landscape Architect Evaluation and Examination Committee**

December 13, 2006 minutes

**ACTION:** Mr. Kniesler motioned to approve the Landscape Architect Committee minutes as presented. Mr. DeMassi seconded the motion. It passed unanimously.

### **C Interior Design Evaluation and Examination Committee**

January 3, 2007 minutes

**ACTION:** Ms. Mintz motioned to approve the Interior Design Committee minutes as presented. Mr. DeMassi seconded the motion. It passed unanimously.

## **VI CLOSED CASES**

1 ITEM NO. 49561

WOOD, Robie - Unlicensed

JPR Wood Architects & Builders

Summary: The complainant alleges that the respondent's website is advertising architectural services.

**ACTION:** Mr. DeMassi motioned to accept Mr. Wood's response and evidence provided showing the corrections and close this case. Mr. Horii seconded the motion. It passed unanimously. **CASE CLOSED.**

2 ITEM NO. 49563

AWAD, Sam - NY Lic#030530

Archi-Serv

Summary: The complainant alleges that the respondent's letterhead is advertising architectural services and there is no license number to determine if a licensee is involved.

**ACTION:** Mr. DeMassi motioned to accept Mr. Awad's response and close this case. Mr. Horii seconded the motion. It passed unanimously. **CASE CLOSED.**

3 ITEM NO. 48523

MOORE, Richard A. - Unlicensed

RAM Design

Summary: The Board office received a copy of an advertisement by RAM Designs offering Architectural CAD Drawings, Floor Plans, Subdivision Layout, Site Layout, Landscape Layout, Office Design, Surveying, Building Additions, Plans Redrawn, Plotting Services available. On January 25, 2007, upon reviewing Mr. Moore's response, Mr. DeMassi motioned to accept his letter offering to remove the word garchitecturalh from the advertisement.

ACTION: Mr. DeMassi motioned to accept Mr. Moore's response and evidence provided showing the corrections and close this case. Mr. Horii seconded the motion. It passed unanimously. CASE CLOSED.

4 ITEM NO. 45577

ATWOOD, Clark - Unlicensed

Summary: The complainant alleges unlicensed practice. On September 28, 2006, the Board submitted a request for public record information from the Borough of Oakland, NJ. After receiving no response, the Board determined to have Enforcement Bureau go to the Borough of Oakland to obtain copies of the site plan (either for the whole development or just this project) and all gas-built plans for this project which was requested through its OPRA request to Oakland Borough. Also obtain from the Architect a copy of the contract in this matter. On December 14, the Board reviewed a response letter dated November 28, 2006 from William Feinberg, Esq., with attachments for Board review. Also documents obtained by the Enforcement Bureau from the Oakland Construction Official are attached for board review and action. After reviewing the additional information, the Board unanimously voted to schedule Mr. Atwood for an investigative inquiry and request that he bring with him any and all documents, and correspondence with Ms. Sullivan.

ACTION Subsequent to the inquiry with Mr. Atwood and further discussion, Ms. Mintz motioned to find insufficient cause for further action in this matter. Mr. DeMassi seconded the motion. It passed unanimously. CASE CLOSED.

## **VIII PUBLIC COMMENTS**

Joseph Simonetta of Public Strategies Impact which represents AIA -NJ, NJ Engineer Society and the Municipal Engineer Society; Jeff Tandul, representative of NJ ASLA. Mr. Simonetta indicated that some of these comments would require additional research and input, although other comments could be incorporated. He indicated that the pending legislation was scheduled to be heard by the Committee on March 5th and would like to have a bill with changes reviewed at that time. He indicated that all societies had reviewed the pending bill and had given approval.

## **IX EXECUTIVE SESSION**

At 9:30am, Mr. DeMassi motioned to go into Executive Session for the purposes of approving the minutes and reviewing other disciplinary matters until Mr. Simonetta arrives. Ms. Mintz seconded the motion. It passed unanimously.

At 11:10am, Mr. DeMassi motioned to go back into Executive Session for the purposes of reviewing the disciplinary matter scheduled for inquiry today. Ms. Mintz seconded the motion. It passed unanimously.

## **X NEXT MEETINGS**

March 15, 2007 Regular Meeting Union Room - 3rd Floor  
Investigative inquiry pertaining to ITEM No. 44502 - 1pm

March 29, 2007 Regular Meeting Union Room - 3rd Floor

## **XI ADJOURNMENT**

At 2 pm, Mr. Garcia motioned to adjourn the meeting. Ms. Mintz seconded the motion. It passed unanimous