

**NEW JERSEY
STATE BOARD OF ARCHITECTS
MINUTES**

February 26, 2004

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:30 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS	PRESENT	ABSENT	EXCUSED
President Kyu-Jung Whang, RA	()	()	(X)
Vice President Paul DeMassi, RA	(X)	()	()
Board Member Alex Garcia, RA	(X)	()	()
Board Member Diane Gote`	(X)	()	()
Board Member Howard Horii, RA	(X)	()	()
Board Member Bernard Kellenyi, RA	(X)	()	()
Board Member Frederick Kniesler, CLA	()	()	(X)
Board Member Janice M. Mintz	(X)	()	()
Public Member			
Board Member Albert Zacccone, RA	(X)	()	()
Board Member Vacant - Government Member			
Board Member Vacant - Public Member			

OTHERS PRESENT: Michelle Albertson, Deputy Attorney General; James S. Hsu, Executive Director; Margaret Hinkley, Secretary to the Executive Director, and staff members Jacquiline Folkes and Joseph Abello of the Board of Architects.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

III APPROVAL OF MINUTES

February 5, 2004

ACTION: Mr. Zaccone motioned to approve the minutes as presented. Mr. Kellenyi seconded the motion. The motion passed unanimously.

IV ANNOUNCEMENTS

Executive Director Hsu announced:

Investigative inquiry scheduled for today at 11am pertaining to ITEM NO. 25079.

Mr. Kniesler is in Chicago Illinois attending the CLARB Meeting. ED Hsu will be joining Mr. Kniesler in Chicago for the CLARB meeting.

Tony Miragliotta will be present for discussion on a disciplinary matter before the Board today.

Mr. DeMassi announced:

* NCARB Joint Regional Spring Meeting in New York City is scheduled for May 1, 2, and 3, 2004. All members are urged to attend inasmuch as New Jersey is a co-host of this event.

That he spoke with Peter Jennings, a Delaware Architect, who inquired about the formation of New Jersey's Joint Committee of Architects & Engineers and the issues handled by that committee. Some issues have arisen in Delaware that perhaps a similar committee could be formulated to handle. Mr. DeMassi informed Mr. Jennings to contact either James Hsu, Executive Director of the Board of Architects or Arthur Russo, Executive Director of the Board of Professional Engineers and Land Surveyors for information.

V OLD BUSINESS

No business was discussed

VI NEW BUSINESS

A. Correspondence

1 Memo dated February 2, 2004, from Frank M. Guillot, President-elect, NCARB, regarding NCARB Committee Application form for fiscal year 2005. The deadline for the application is February 20, 2004.

ACTION: Mr. DeMassi urged all members to apply to serve on an NCARB Committee, if their schedules permitted.

2 Letter dated February 17, 2004 was received via fax from Cecilia Kadane of Mitchell + Hugeback requesting further clarification of N.J.S.A. 45:3-17 and 3-18 as it pertains to the scenario outlined in the letter.

ACTION: Subsequent to the Board reviewing the letter, it was determined that a certificate of authorization application be forwarded to Mitchell & Hugeback for submittal to the Board.

B. Information

1 The Board of Architects: Scope of Practice; Home Inspections regulations were published in the February 17, 2004 edition of the New Jersey Register. Copy is attached for Board information.

ACTION: Duly noted.

2 Copy of letter dated February 3, 2004 from Miriam Crum, Administrative Practice Officer, Department of Transportation, acknowledging receipt of the Board's comment pertaining to the inclusion of Certified Landscape Architects inasmuch as they are considered a closely allied profession is attached for Board information.

ACTION: Duly noted.

3 Letter dated February 12, 2004, from Jeffrey F. Kenney, Executive Director, National Council for Interior Design Qualifications (NCIDQ) thanking Executive Director Hsu for his assistance during the visit by Chinese delegation of NABAR.

ACTION: Duly noted.

VII REVIEW OF APPLICATIONS

No business was discussed

VIII PUBLIC COMMENTS

Seeing no one from the public present, Mr. DeMassi proceeded to the next item on the agenda.

IX EXECUTIVE SESSION

At 9:30am, Mr. Kellenyi motioned to go into executive session for the purposes of discussing the disciplinary matter scheduled for an inquiry as well as any other business in executive session. Mr. Zaccone seconded the motion. The motion passed unanimously.

X NEXT MEETINGS

March 11, 2004
Regular Meeting Union Room - 3rd Flr

March 25, 2004
Regular Meeting Union Room - 3rd Flr

XI ADJOURNMENT

At 3pm, Mr. Garcia motioned to adjourn the meeting. Ms. Mintz seconded the motion. The motion passed unanimously.