

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

**June 11, 2015**

Public Session

### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:07 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Nicholas J. Netta, RA	(X)	( )	( )
Vice President	Richard Picatagi, LLA	(X)	( )	( )
Board Member	Obiora Agudosi, RA	(X)	( )	( )
Board Member	Diane Goté, CID	(X)	( )	( )
Board Member	Kishor Y Joshi, RA	(X)	( )	( )
Board Member	Arthur F Margiotta, RA	(X)	( )	( )
Board Member	Louis J Mraw	( )	( )	(X)
	Government Member			
Board Member	Michael G. Soriano, RA	(X)	( )	( )
Board Member	Albert Zaccone, RA	( )	( )	(X)
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; and Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin, of the Board of Architects; and Martha Richardson staff member of the Board of Professional Engineers and Land Surveyors.

### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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**III APPROVAL OF MINUTES**

*May 14, 2015*

**ACTION:** Ms. Goté motioned to approve of the minutes as presented. Mr. Soriano seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Mr. Netta announced that there is an investigative inquiry with the respondent pertaining to ITEM No. 103701 at 10:30 am today.

**V OLD BUSINESS**

*No business was discussed*

**VI NEW BUSINESS**

A Landscape Architect Continuing Education Course review report

**APPROVE**

- 1 Woody Plant Conference - July 17, 2015 - offered by Morris Arboretum - **6 hours**
- 2 Working with Points in Autocad Civil 3D - offered by Civil Training LLC - **4 hours**
- 3 From Data Capture to Topo - Techniques & Best Practices for DTM - offered by Civil Training LLC - **4 hours**
- 4 1st Annual NJ Land Development Summit - April 2, 2015 - offered by Mid-Atlantic Real Estate Journal - **4 hours**
- 5 2015 Summer Plant Symposium - Land Design Tours - offered by NJ NLA - **6 hours**
- 6 2015 Summer Plant Symposium - Keeping it Fresh - August 11, 2015 - offered by NJ NLA - **1 hour**
- 7 Retaining Wall Design and Slope Stabilization Techniques - July 23, 2015 - offered by Rutgers University - **7 hours**
- 8 7th Annual Sustainable Raritan River Conference - June 12, 2015 - offered by Rutgers University - **8 hours**

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Additional information was submitted for the re-review of the following courses:

- 9 Site Engineering for Landscape architects: Grading (RV-10710) - offered by Red Vector - **2 hours**
- 10 All about Urban Soils - GCE#6-1401 - offered by Richard Gibney - **6 hours**
- 11 All about Root Damage - GCE#6-1402 - offered by Richard Gibney - **6 hours**
- 12 About Urban Tree Planting - GCE#6-1403 - offered by Richard Gibney - **6 hours**
- 13 About Root Development - GCE#6-1404 - offered by Richard Gibney - **6 hours**
- 14 Planning for Urban Trees - GCE#6-1405 - offered by Richard Gibney - **6 hours**
- 15 About Trees on Building Sites - GCE#6-1406 - offered by Richard Gibney - **6 hours**

**DENY**

The value to landscape architects was not demonstrated in the information submitted for the following courses:

- 16 Subsurface Investigation; Near Surface - June 8, 2015 - offered by Rutgers University
- 17 HDS Presentation - June 15, 2015 - offered by Rutgers University

**ACTION:** Mr. Picatagi motioned to approve the above courses as noted. Mr. Agudosi seconded the motion. It passed unanimously.

**B Correspondence**

- 1 Copy of an e-mail from Lewis A Ellis (AI017476) who requests a clarification of the Board regulations concerning certificate of authorization is attached.

**ACTION:** Mr. Soriano motioned to send a letter to Mr. Ellis advising that based on the information provided that the drawings are prepared by him as an individual and that the drawings comply with the title block requirements in the regulations, there would be no need for a certificate of authorization for AutoZone. Also AutoZone is not offering to provide or providing architectural services in New Jersey. Also request he submit a copy of the title block for the Board's review. Mr. Joshi seconded the motion. It passed unanimously.

- 2 Copy of a letter dated May 22, 2015 from Charles Langford, AI006962, requesting a waiver from continuing education for the 2015/17 renewal is attached for board review.

**ACTION:** Mr. Soriano motioned to send a letter to Mr. Langford advising that the Board expects all active licensees to comply with the continuing education requirements for license renewal. If Mr. Langford no longer wishes to practice architecture, he may place his license on inactive status. Mr. Margiotta seconded the motion. It passed unanimously.

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C Information

1 Copy of CLARB Member Board E-News for March 2015 is attached for Board information.

**ACTION:** Duly noted.

2 Copy of an April 16, 2015 e-mail from CLARB concerning the implementation of CLARB's New Exam Eligibility Standard is attached for Board information.

**ACTION:** Duly noted.

3 Copy of CLARB Member Board E-News for April 2015 is attached for Board information.

**ACTION:** Duly noted.

E Meeting dates for 2016 Calendar year

January 14, 2016	July 14, 2016
February 11, 2016	No August Meeting
March 10, 2016	September 8, 2016
April 14, 2016	October 13, 2016
May 12, 2016	November 10, 2016
June 9, 2016	December 8, 2016

**ACTION:** Mr. Soriano motioned to accept the above meeting dates for 2016. Mr. Joshi seconded the motion. It passed unanimously.

F Regulation

Petition for Rulemaking by the NJ Society of Professional Land Surveyors for Amendments to N.J.A.C. 13:40-5.1; N.J.A.C. 13:40-7.2; N.J.A.C. 13:40-7.3; and N.J.A.C. 13:40-7.4 is attached.

**ACTION:** DAG Albertson informed the Board of this petition for rulemaking, which was discussed by the board members. The Board appointed Mr. Picatagi and Mr. Zaccone to be available to serve on a sub-committee with members of the professional engineers and land surveyors board if warranted.



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**2 A/Z DESIGN SERVICES, LLC**  
46 Norwich Westerly Road  
North Stonington CT 06359

**Architecture+**

Responsible Architect: Philip Koeniger - License #AI019231

Summary: This application for a Certificate of Authorization to offer architectural and closely allied services is submitted by three individuals, a New Jersey licensed architect, a professional engineer and an unlicensed individual, who own 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue a Certificates of Authorization to the above two firms. Mr. Joshi seconded the motion. It passed unanimously.

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

**A Licensure without examination:**

The following individuals submit completed applications for licensure without examination and are recommended for licensure. \* - CLARB Council Record Holder

Eric Lalone

**ACTION:** Mr. Picatagi motioned to license the above individuals inasmuch as they have complied with the requirements for licensure. Mr. Soriano seconded the motion. It passed unanimously.

**BOARD REVIEWED**

Scott Rykiel

**ACTION:** Mr. Picatagi motioned to send a letter to Mr. Rykiel to have his transcripts evaluated by CLARB for equivalency to an accredited degree. Mr. Soriano seconded the motion. It passed unanimously.

**B Certificate/s of Authorization**

The following firm submits a completed application for a Certificate of Authorization and is recommended for approval.

**1 OFFICE OF JAMES G KOTH, LANDSCAPE ARCHITECT, LLC Landscape Architecture**  
465 Demarest Avenue  
Oradell NJ 07649  
Responsible Landscape Architect: James G Koth - License #AS001141

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**ACTION:** Mr. Picatagi motioned to issue Certificate of Authorization to the above firm. Mr. Soriano seconded the motion. It passed unanimously.

**IX CLOSED CASES**

The Board closed the following case at today's meeting:

- 1 ITEM NO. 103701 - BARLO, Paul L - AI007498 / Barlo & Associates, PA
- 2 ITEM NO. 104169 - BERTIN, Calisto J - PE

**X PUBLIC COMMENTS**

Seeing no one from the public present, Mr. Netta proceeded to the next item on the agenda.

**XI EXECUTIVE SESSION**

Mr. Picatagi motioned to go into executive session for the purposes of reviewing the minutes and other items in executive session. Ms. Goté seconded the motion. It passed unanimously.

**XII NEXT MEETINGS**

July 9, 2015	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor
	No August Meeting	
September 10, 2015	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor
	Investigative inquiry with the respondent pertaining to ITEM NO. 102287 @ 10:30 am	
	Investigative inquiry with the architect pertaining to ITEM No. 102287 @ 11:30 am	

**XIII ADJOURNMENT**

The meeting adjourned at 2pm.