

MINUTES
NEW JERSEY STATE BOARD OF ARCHITECTS
July 14, 2005
Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:30 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS	PRESENT	ABSENT	EXCUSED
President Paul DeMassi, RA	(X)	()	()
Vice President Alex Garcia, RA	(X)	()	()
Board Member Diane Goté	(X)	()	()
Board Member Howard Horii, RA	(X)	()	()
Board Member Bernard Kellenyi, RA	(X)	()	()
Board Member Frederick Kniesler, CLA (X)	()	()	
Board Member Janice M. Mintz	()	()	(X)
Public Member			
Board Member Kyu-Jung Whang, RA (X)	()	()	
Board Member Albert Zaccone, RA	(X)	()	()
Board Member Vacant - Government Member			
Board Member Vacant - Public Member			

OTHERS PRESENT: Michelle Albertson, Deputy Attorney General; James S. Hsu, Executive Director; Margaret Hinkley, Secretary to the Executive Director, and staff members Joseph Abello, Jacqueline Folkes and Beverly Rankin of the Board of Architects.

ALSO PRESENT: Alok Jain, Assistant to Barbara Cook, Managing Executive Director.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

III APPROVAL OF MINUTES

June 9, 2005

ACTION: Mr. Zaccone motioned to approve the minutes as presented. Mr. Horii seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Executive Director Hsu announced:

- There is an Investigative Inquiry scheduled for 10:30 am pertaining to Item No. 29475
- Renewal of Architects licenses - 2053 have renewed online and 3044 have renewed with paper renewals

leaving 2061 not renewed as of today. The architect licenses expired July 31, 2005.

– In the addendum is a copy of the State of New Jersey policy and procedures prohibiting discrimination and EEO/AA policy statement. All board members are requested to put this document in their board member manual. Board members were asked to sign the last page as acknowledgment of receipt and place this policy in their board member manuals.

V OLD BUSINESS

VI NEW BUSINESS

A. Reorganization of Officers

Mr. DeMassi opened the floor for nominations for President.

Mr. Kellenyi motioned to nominate Alex Garcia for President Mr. Zaccone seconded the motion. Hearing no other nominations for President, the Board unanimously elected Alex Garcia as President of the Board.

Mr. DeMassi opened the floor for nominations for Vice President

Mr. Kellenyi motioned to nominate Albert Zaccone for Vice President. Mr. Horii seconded the motion. Hearing no other nominations for Vice President, the Board unanimously elected Albert Zaccone as Vice President of the Board.

Mr. Zaccone offered Ms. Mintz the position of Vice Chair because she would be the sequential board member to become vice president. Mr. Kellenyi, who nominated Mr. Zaccone, took Ms. Mintz and her term on the board into consideration and decided to nominate Mr. Zaccone for the office.

The Board expressed its gratitude to Mr. DeMassi and congratulated Mr. Garcia and Mr. Zaccone with a round of applause.

B. Correspondence

1 Letter dated June 2, 2005 from Charles J. Collins Jr., Architect, along with a notice from the Board dated September 1974 pertaining to unlicensed consultants, requesting guidance from the Board if the notice is still applicable today or if there are new rulings pertaining to unlicensed consultants.

ACTION: The Board determined to send a letter to Mr. Collins advising that the architect takes responsibility by signing and sealing the drawings when using consultants in areas mentioned in his letter.

2 Letter dated June 16, 2005 from Richard B. Graham Jr., who has a question as to practice of architecture and whether an engineer can take the role as lead professional on a project to design a beach pavilion at the Jersey Shore.

ACTION: the Board determined to send a letter to Mr. Graham advising that the situation he presented does not contain enough information for the Board to evaluate and respond.

3 Letter dated May 31, 2005, from Richard S. Masciola, AI006698, requesting a waiver from the continuing education requirement for the 2005/07 renewal. Also attached is a letter from the Board requesting report from his physician as well as a June 17th letter from Reinhard Schwartz, MD.

ACTION: Mr. Horii motioned to grant a waiver of continuing education credits for the 05/07 renewal based on the medical information presented. Also advise that beginning August 1, 2005 he must obtain continuing education credits for the 07/09 renewal. Mr. Zaccone seconded the motion. It passed unanimously.

C Information

1 Notice of administrative changes to Home Improvement Contractor Registration which was published for adoption in the June 20, 2005 edition of the New Jersey Register is attached for Board information.

ACTION: Duly noted.

2 An article titled "NCARB Looks at Exam Security" is attached for Board information.

ACTION: Duly noted.

3 Attached is a copy of the State of New Jersey policy and procedures prohibiting discrimination and EEO/AA policy statement. All board members are requested to put this document in their board member manual.

ACTION: Duly noted.

D Interior Design Evaluation and Examination Committee

June 1, 2005 and June 22, 2005 minutes

7/14/05 Ms. Gote reported that the grandfather application form and references have been forwarded to print production for a blue line copy to be approved by the committee. The committee continues to work on the initial application and the cover letter for the applications. The Committee's biggest issue is the timing with the Contractor Registration Act which is effective December 31, 2005. Also the Governor's office reappointed committee member James Cline to another term and appointed Susan Mauro to replace Pam Durkin who resigned last year.

ACTION: Mr. Zaccone motioned to accept both sets of minutes for approval. Mr. Horii seconded the motion. It passed unanimously.

VII REVIEW OF APPLICATIONS

A. Direct Applications for Reciprocal Licensure

The following individual/s applied for reciprocity based on a license held in another state and are recommended for licensure:

Craig, Joan
Pjura, Joseph C.
Duffy, Mary Ann
Jakalski, Jeffrey

ACTION: Mr. Zaccone motioned to license the above individuals through reciprocity. Mr. Horii seconded the motion. It passed unanimously.

The following individual/s applied for reciprocity based on a license held in another state and submits construction documents to document five years of responsible practice of architecture.

Mitchell, Robert A.

ACTION: Subsequent to reviewing the plans, Mr. Zaccone motioned to license Mr. Mitchell through reciprocity. Mr. Kellenyi seconded the motion. It passed unanimously.

B. Applications for Reciprocal Licensure / NCARB

The following individual/s applied for reciprocity based on a license held in another state and certification

by the National Council of Architectural Registration Boards and are recommended for licensure:

Harrison, Lawrence J.
Harpole, Jeffy L.
Tseng, Gareth Kuo-Fong
Ford, Steven A.
Roberts, Brent A.
Daubmann, Karl M.
McCormick, Mark M.
Silas, Matthew C.
Fawell, Richard H.
Poole, Michael R.
Kotterman, Charles A.
Hays, Elinor R.
Bernhardt, David R.
Kaufman, Craig A.
Keen, Mark C.
Gannon-Tierney, Jennifer T.
Tour, Lester E.
Jackson, Clarence G.

ACTION: Mr. Zaccone motioned to license the above individuals through reciprocity. Mr. Kellenyi seconded the motion. It passed unanimously.

C. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Liliana S. Carrete
Vasavi Duvvur
Douglas T. Guseman Muhammad H. Hussain
Avelino Martinez
Arun Subramaniyan
Jiun-Yi Wu

ACTION: Mr. Zaccone motioned to admit the above individuals to the ARE process. Mr. Horii seconded the motion. It passed unanimously.

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Sandra M. Barry
James T. Farrell
Fernando D. Suarez
Kim Vandergrift

ACTION: Mr. Zaccone motioned to license the above individuals inasmuch as they have completed the ARE process. Mr. Horii seconded the motion. It passed unanimously.

D. Certificate/s of Authorization

1 FRANCIS D. TREVES ARCHITECT LLC Architecture
9 Adams Drive
Princeton NJ 08540

Responsible Architect: Francis D. Treves - License #AI010216

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey professional architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to Francis D. Treves Architect LLC. Mr. Zaccone seconded the motion. It passed unanimously.

2 LAC ARCHITECT INC Architecture
2 Prince Edwards Drive
Sewell NJ 08080

Responsible Architect: Lenox A. Caruth Sr. - License #AI014279

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey professional architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to LAC Architect Inc. Mr. Horii seconded the motion. It passed unanimously.

3 NAM ARCHITECT INC. Architecture
560 Sylvan Avenue - 1st Flr.
Englewood Cliffs NJ 07632

Responsible Architect: Hyoman Nam - License #AI016869

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey professional architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to Nam Architect Inc. Mr. Horii seconded the motion. It passed unanimously.

4 NELSON & WEISS INC. Architecture+
70 Leigh Avenue
Princeton NJ 08542

Responsible Architect: Joseph H. Weiss - License #AI012404

Summary: This application for a Certificate of Authorization to offer architectural and professional services is submitted by two New Jersey professional licensees, an architect who owns 50% of the shares and a landscape architect who owns 50% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to Nelson Weiss Inc. Mr. Kniesler seconded the motion. It passed unanimously.

5 QUABECK ARCHITECTURES LLC Architecture
258 Hockenbury Road
Hillsborough NJ 08844-3228

Responsible Architect: Kenneth R. Quabeck - License #AI014575

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey professional architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to Quabeck Architectures LLC. Mr. Whang seconded the motion. It passed unanimously.

6 JAMES, HARWICK + PARTNERS INC. Architecture
8340 Meadow Road - Ste 248
Dallas TX 75231

Responsible Architect: Ronald E. Harwick - License #AI016823

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey professional architects who own 82.6% of the shares in business with an unlicensed individual who owns 17.2% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to James, Harwick + Partners Inc. pending clarification of the percentage which does not add up to 100%. Mr. Zaccone seconded the motion. It passed unanimously.

7 PETER KRASNOW ARCHITECT INC. Architecture
347 West 39th Street
New York NY 10018

Responsible Architect: Peter Krasnow - License #AI009136

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey professional architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to Peter Krasnow Architect Inc. Mr. Zaccone seconded the motion. It passed unanimously.

8 CSO ARCHITECTS INC. Architecture
280 E. 96th Street - Ste 200
Indianapolis IN 46240

Responsible Architect: James A. Schellinger - License #AI016565

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by four New Jersey architects who own 100% of the shares in business with an unlicensed individual who owns 0% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to CSO Architects Inc. Mr. Horii seconded the motion. It passed unanimously.

9 VATCHE SIMONIAN INC. Architecture
237 South Street
Morristown NJ 07960

Responsible Architect: Vatche Simonian - License #AI016868

Summary: This application for a Certificate of Authorization to offer architectural services only is

submitted by three New Jersey professional architects of which two owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Garcia motioned to issue a certification of authorization to Vatche Simonian Inc. Mr. Zaccone seconded the motion. It passed unanimously.

VIII PUBLIC COMMENTS

Seeing no one from the public, Mr. DeMassi proceeded to the next item on the agenda.

IX CLOSED CASES

The following matters were closed out in Executive Session:

1 ITEM NO.: 36740 - SCIACCA, Vincent - Unlicensed - Electronic Design Architects LLC

2 ITEM NO.: 37019 - STOYACK, Kenneth - AI008307

3 ITEM NO. 27946 - DILL, Robert - AI006444

X EXECUTIVE SESSION

At 9:55 am, Mr. Horii motioned to go into executive session for the purposes of discussion Mr. Masciola's request for a waiver from obtaining continuing education credits for the 05/07 renewal. Mr. Zaccone seconded the motion. It passed unanimously.

At 10:25 am Mr. Zaccone motioned to go into executive session for the purposes of reviewing the disciplinary matter scheduled for an inquiry today. Mr. Horii seconded the motion. It passed unanimously.

XI NEXT MEETINGS

July 28, 2005 Regular Meeting

Union Room - 3rd Floor

Investigative inquiry pertaining to ITEM NO. 34229 w/ complainant

No August Meeting

September 8, 2005 Regular Meeting

Union Room - 3rd Floor

Investigative inquiry pertaining to ITEM Nos. 36191 & 35553 - 10am Power-point presentation on Digital Signatures - 1pm

XII ADJOURNMENT

At 3pm, Mr. Kniesler motioned to adjourn the meeting. Ms. Gote seconded the motion. It passed unanimously.