

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

September 8, 2016

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:18 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Obiora Agudosi, RA	(X)	()	()
Vice President	Albert Zaccone, RA	(X)	()	()
Board Member	Diane Goté, CID	(X)	()	()
Board Member	Kishor Y Joshi, RA	(X)	()	()
Board Member	Louis J. Mraw	()	()	(X)
	Government Member			
Board Member	Nicholas J. Netta, RA	()	()	(X)
Board Member	Richard Picatagi, LLC	(X)	()	()
Board Member	Michael Soriano, RA	(X)	()	()
Board Member	Architect Member			
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Public Member			
Board Member	Public Member			

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

ALSO PRESENT: Jason Piest, Liza Ackerman, Regulatory Analyst, Division of Consumer Affairs.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark Star-Ledger, the Trenton Times, the Camden Courier-Post, the Record and the Atlantic City Press.

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III APPROVAL OF MINUTES

July 14, 2016

ACTION: Mr. Zaccone motioned to approve the minutes as presented. Mr. Soriano seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Kirk announced that Liza Ackerman, Regulatory Analyst, Division of Consumer Affairs will meet with the Board at 9:45am to review the engineer's rule N.J.A.C. 13:40-3.4(b) and determine if the Architects need a similar regulation.

Mr. Zaccone announced to the Board that he recently attended a seminar on rebuilding after hurricanes and met Art Margiotta at the seminar. Art sends his regards to the Board members and staff.

Mr. Picatagi informed the Board that he will be attending the CLARB Annual meeting September 22 through 24, 2016 in Philadelphia, Pennsylvania.

Ms. Goté informed the Board that she will be attending the CIDQ Annual meeting November 11 and 12, 2016 in Fort Lauderdale, Florida. She will miss the Board's November meeting.

Mr. Kirk informed the Board that there are no investigative inquiries scheduled for today. He also informed the Board that his request to attend the CLARB Annual meeting later this month was denied by the Division of Consumer Affairs.

V OLD BUSINESS

North Carolina - U.S. Supreme Court decision involving the powers of state boards
At their July 2015 meeting, the Board was informed of the recent U.S. Supreme Court decision involving the powers of state boards. After some discussion, the Board unanimously voted to send a memo to the Director of Division of Consumer Affairs with their concerns regarding the US Supreme Court's decision. At the May 12, 2016 meeting, Mr. Kirk informed the Board that there is no new information from the Division of Consumer Affairs. However, there is discussion toward formulating a policy within the Division concerning this matter. The Board unanimously voted to express the Board's disappointment that the Division has not provided some direction as to the protection of the board member's position acting on behalf of the state and this Board. Also that none of the state boards are participating in the discussion toward formulating a policy within the Division. On June 9, 2016, the Board expressed their concerns with Matthew Wetzel, Assistant Deputy Director, Division of Consumer Affairs. On July 14, 2016, Mr. Kirk informed the Board that there is no new directive from the Division with respect to this

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matter. Mr. Zaccone reiterated the Board's disappointment that the Division has not provided some direction as to the protection of the board member's position acting on behalf of the state and this Board.

ACTION: Mr. Zaccone reiterated the Board's disappointment that the Division has not provided some direction as to the protection of the board member's position acting on behalf of the state and this Board. Especially having known about this issue for one year there has been more than enough time to determine some type of policy for the professional boards. The Board has requested that the Executive Director invite the Division of Consumer Affairs Direct to the October meeting to give direction as to how its boards should handle this situation. Mr. Picatagi seconded the motion. It passed unanimously.

VI NEW BUSINESS

A Landscape Architect Continuing Education course review report

APPROVED

1. Green Roof Design and Construction – October 14, 2016 offered by Half Moon is approved for **6.5 hours**.
2. Open Channel Flow and Design – November 4, 2016 offered by Half Moon is approved for **6.5 hours**.
3. Athletic Field Maintenance and Construction – February 14 & 15, 2017 offered by Rutgers University is approved for **6 hours**
4. Sustainable Landscape Design – February 1, 2017 offered by Rutgers University is approved for **6 hours**
5. Irrigation Systems: Design & Installation – January 30, February 2, 13 & 16, 2017 offered by Rutgers University is approved for **6.5 hours**
6. Landscape Lighting and LED Technology – March 13 & 14, 2017 offered by Rutgers University is approved for **5 hours for 3/14 & 3 hours for 3/15/2016**
7. Overview of NJ's Flood Hazard Area Control Act Rules – August 17, 2016 offered by Montclair State University is approved for **6 hours**

The following sessions are from the Florida ASLA Conference meeting and are approved for credits noted:

8. Documenting National Register Listed Landscapes is approved for **1.5 hours**
9. Evidence-based Landscape Design: Sensory Play Gardens value for Children with Development Disorders is approved for **1 hour**
10. Creativity: The Killer App is approved for **1 hour**
11. Finding Design: Landscape Architects, Inspiration and the Creative process is approved for **1 hour**
12. Planting in a Post-Wild World: Designing Plant Communities for Resilient Landscapes is approved for **1 hour**
13. Specifying Your Way in to Court: Utilizing Your Landscape Notes is approved for **2 hours**
14. Concepts for Waterfront Development Along Coastal Shorelines is approved for **1 hour**

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- 15 Groundwork Jacksonville: Creating and Connecting Jacksonville's Urban Greenways and Waterways is approved for **1 hour**
- 16 Recreational Trails: Bringing People Into the Great Outdoors is approved for **1.5 hours**
- 17 Advanced Building Code: Site and Accessibility is approved for **2 hours**

DENIED

- 1. Phytotechnologies: Using Plants to Clean Up Webcast offered by Red Vector is not landscape architecture.

ACTION: Mr. Picatagi motioned to approve the above courses as noted. Mr. Soriano seconded the motion. It passed unanimously.

B Regulation

Digital Signature and Seal Rule

Attached is a copy of an e-mail from DAG Michelle Albertson requesting the Board to review N.J.A.C. 13:40-3.4(b) to determine if the board wants an identical or similar rule.

ACTION: Liza Ackerman, Regulatory Analyst, Division of Consumer Affairs was present to discuss this matter with the Board. The Board expressed their concerns with establishing a similar rule for the architects concerning "original records" and "retention" of those records. Architectural clients are provided with completed drawings and specifications of the project. The retention of those records and the length of time the Architect maintains them is up to the individual architect as it is a business decision.

C Interior Design Committee minutes

May 2, 2016 minutes

ACTION: Ms. Goté motioned to approve the Interior Design Committee minutes as presented. Mr. Zaccone seconded the motion. It passed unanimously.

D Correspondence

- 1 Copy of a letter from Charles J Collins Jr requesting the Board's opinion concerning N.J.S.A. 45:4B-7 Building Design Categories and his question: May a NJ professional engineer prepare contract documents for replacement windows or replacement kitchen cabinets in Use Group R-2, specifically an apartment building owned by a NJ public housing authority is attached for Board review.

ACTION: Mr. Zaccone motioned to send Mr. Collins a copy of the settlement letter issued in another matter that appears to be similar to the circumstances mentioned by Mr. Collins. Mr. Joshi seconded the motion. It passed unanimously.

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- 2 Copy of an e-mail from Mark Weir concerning licensing requirements and what duties he can perform with his current qualifications in this field in New Jersey is attached for Board review.

ACTION: The Board determined to send a letter to Mr. Weir informing him that he can come to New Jersey and work as an employee of a New Jersey licensed architect. Also advise that salaries are not within the Board's jurisdiction.

VII REVIEW OF APPLICATIONS

A Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

* - NCARB Council Record Holder

Lynn Peters*	Ty Osbaugh*	Craig A Schneider*
Laura M Cooney*	Walter Ploskon*	Angie Odom*
Eric T Dinges*	Brad Wampler*	Delmar Cox*
Jeffrey Gunning*	Scott Hirshson	Mark Hopkins*
Kevin Hart*	Michael D Knisely*	Yohan Kim*
Darren M Morely*	Jonathan Mallie*	Brady, Thomas B.*
Johansson, Karl V.	Johnson, Kellye*	Tak-Chi Wong*
Sloan Springer*	Joshua D Uhl*	Fookling Cooper
Peter Ratliffe*	Andrew J Kjellberg*	Mark D Woodburn*
Howard Goldberg*	Randy Galiotto*	Adams K. Jeffrey*
Mayia Boytcheva-Entcheva*	Adjmi Morris*	

ACTION: Mr. Soriano motioned to approve the above individuals for licensure by credentials. Mr. Zaccone seconded the motion. It passed unanimously.

B Applications for Examination

The following applicant/s has/have applied for admission to the Architectural Registration Examination and are recommended by staff:

Sherry Ann Edwards+	Nicholas M. Gorski	Katia Maier
Daniel M. Valvano	Peter D. Greberis	Kyle J Stevens
David L Grierson	Christoppher J Sabatelli	

+ - transfer ARE eligibility from NY to NJ

ACTION: Mr. Soriano motioned to approve the above individuals to take the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

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C Licensure by Examination

The following applicant/s has/have completed all Divisions of the Architectural Registration Examination and is/are submitted to the Board for licensure:

James L Evers
Michael Tod Smith
Therese V Ziyad

Michael A Kazazis
Erika Steinmann
Jason R. Peist

Brian V Parnagian++
Sean Van

++ - ARE taken in Pennsylvania – transferred to NJ for initial license

ACTION: Mr. Joshi motioned to approve the above individuals for licensure inasmuch as they have complied with all requirements for licensure. Mr. Soriano Seconded the motion. It passed unanimously. Mr. Soriano then congratulated Jason Peist, who was present at the Board meeting to hear the Board officially approve him for licensure.

D Certificate/s of Authorization

1 **C AND C ARCHITECTURE LLC**
930 Newark Avenue
Jersey City NJ 07306

Architecture

Responsible Architect: Frederick Cooke – AI019673

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 95% of the shares in business with one unlicensed individual who owns 5% of the shares. This application appears to comply with statutory requirements.

2 **DXU LLC**
404 S. Wells St – Ste 300
Chicago IL 60607

Architecture

Responsible Architect: Eric Styer – AI019702

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares in business. This application appears to comply with statutory requirements.

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- 3 **PRIMIANO ARCHITECTURE LLC** **Architecture**
26 Old Trenton Road
East Windsor NJ 08512

Responsible Architect: Joseph Primiano – AI017655

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.
- 4 **REMUS ARCHITECTURE LLC** **Architecture**
900 Haddon Avenue – Ste 412
Jersey City NJ 07306

Responsible Architect: Paul D. Remus – AI005880

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.
- 5 **STERLING BARNETT LITTLE INC** **Architecture**
1000 Ballpark Way #200
Arlington TX 76011

Responsible Architect: James S Little Jr – AI017517

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 66 2/3 of the shares in business with three unlicensed individuals who own 33 1/3 of the shares. This application appears to comply with statutory requirements.
- 6 **TECHTON ARCHITECTURE INC** **Architecture**
345 Boulevard – Ste 4
Hasbrouck NJ 07604

Responsible Architect: Thomas P. Adach – AI018110

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares in business. This application appears to comply with statutory requirements.

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7 **MATTHEW V PIOTROWSKI, ARCHITECT, LLC** **Architecture**
820 Bear Tavern Road
Trenton NJ 08628

Responsible Architect: Matthew V Piotrowski – AI015390

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Joshi motioned to approve the above seven firms for certificates of authorization. Mr. Soriano seconded the motion. It passed unanimously.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Initial Licensure by examination: LARE taken

The following individual/s has/have submitted a completed application for licensure inasmuch as he/she has/have already completed the Landscape Architect Registration Examination (LARE) are is/are recommended for licensure. *- CLARB Council Record holder

DeVitto, Paul*

ACTION: Mr. Picatagi motioned to license Mr. DeVitto inasmuch as he has complied with the requirements for licensure. Mr. Soriano seconded the motion. It passed unanimously.

BOARD REVIEWED

Scherr, Jeffrey R.*

ACTION: Subsequent to reviewing information in executive session, Mr. Picatagi motioned to approve Mr. Scherr for licensure. Mr. Soriano seconded the motion. It passed unanimously.

Albunio, Stacey L* - On May 12, 2016, the Board tabled this application until the next meeting. On June 9th, the Board unanimously voted to send Ms. Albunio a letter requesting she provide a full description of her graduate project and submit samples of her work on the project.

ACTION: Subsequent to reviewing the additional information submitted, Mr. Picatagi motioned to approve Ms. Albunio inasmuch as she has demonstrated four years of experience in landscape architecture. Mr. Soriano seconded the motion. It passed unanimously.

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B Licensure without examination

The following individuals submit completed applications for licensure without examination and are recommended for licensure. * - CLARB Council Record holder

Confair, Edward D Jr*

ACTION: Mr. Picatagi motioned to license Mr. Confair inasmuch as he has complied with the requirements for licensure. Mr. Joshi seconded the motion. It passed unanimously.

C Certificate/s of Authorization

The following firm/s submit/s a completed application for a Certificate/s of Authorization and is/are recommended for approval.

HNTB Corporation

9 Entin Road

Parsippany NJ 07054

Responsible Landscape Architect: Douglas L. Mann – license #AS001223

Landscape Architecture

ACTION: Mr. Picatagi motioned to issue a Certificate of Authorization to HNTB Corporation. Mr. Soriano seconded the motion. It passed unanimously.

D Responses to questions from the 2016/2018 renewal.

Kevin Kozenski - AS001008

ACTION: Mr. Picatai motioned to grant Mr. Kozenski a waiver from obtaining continuing education credits for the 2016/2018 renewal period. Also advise him that there are online courses he can utilize in obtaining his CEs for the 2018/2020 renewal. Mr. Zaccone seconded the motion. It passed unanimously.

IX PUBLIC COMMENTS

Seeing no one from the public present, Mr. Agudosi proceeded to the next item on the agenda.

X CLOSED CASES

The Board closed out the following cases:

- 1 ITEM NO. 114327 - ZIVKOVIC, Jovica G – AI007145 / a/k/a Jovica G. Zivkovitch
- 2 ITEM NO. 114399 - NEWSWANGER, Brian L. – AI010510

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XI EXECUTIVE SESSION

Mr. Zaccone motioned to go into executive session for the purposes of reviewing the minutes and other items on the agenda. Ms. Goté seconded the motion. It passed unanimously.

XII NEXT MEETINGS

October 13, 2016	Regular Meeting	Union Room – 3 rd Flr
	Investigative inquiry with the Respondent pertaining to ITEM NO. 109935 @ 10am	

November 10, 2016	Regular Meeting	Union Room - 3rd Flr
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XIII ADJOURNMENT

The meeting adjourned at 2 pm.