

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

December 13, 2012

Public Session

### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:05 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Michael G. Soriano, RA	(X)	( )	( )	
Vice President	Arthur F Margiotta, RA	(X)	( )	( )	
Board Member	Obiora Agudosi, RA	(X)	( )	( )	
Board Member	Diane Goté, CID	(X)	( )	( )	
Board Member	Kishor Y Joshi, RA	(X)	( )	( )	
Board Member	Louis J Mraw	(X)	( )	( )	
	Government Member				
Board Member	Nicholas J. Netta, RA		(X)	( )	( )
Board Member	Richard Picatagi, LLA	(X)	( )	( )	
Board Member	Anna C. Young, LLA	(X)	( )	( )	
Board Member	Albert Zaccone, RA	(X)	( )	( )	
Board Member	Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

**ALSO PRESENT:** Jerome Eben and David DelVecchio of AIA NJ

### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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**III APPROVAL OF MINUTES**

*November 8, 2012*

**ACTION:** Mr. Zaccone motioned to approve the minutes as presented. Mr. Joshi seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Mr. Soriano announced that there is an investigative inquiry with the respondent pertaining to ITEM No. 86892 at 10am today.

**V OLD BUSINESS**

**A Correspondence**

E-mail dated September 24, 2012 from Robert Lopez, Executive Secretary, New York Board of Architects and Landscape Architects, regarding ASLA's request for comments concerning the expansion of the Landscape Architectural Accreditation Board (LAAB) scope beyond the accreditation of degree granting programs. Attached is the New York Board's comments. On October 11<sup>th</sup> the Board determined to table this item until the next meeting for discussion. On November 8<sup>th</sup> the Board determined to table this item until the next meeting for discussion

**ACTION:** The Board determined to table this item until the next meeting for discussion

**B Issues of Concern for Discussion**

1 Audit continuing education credits for architect licensees – On November 8<sup>th</sup>, the Board discussed the matter of auditing licensees for continuing education credits after the 2013 renewal. The Board is considering auditing 10% of the active licensees.

12/13/12 Draft letters for Board review.

**ACTION:** The Board determined to change 3.1 citation to either 4A.2 which is number of credits or 4A.3 which is acceptable courses; add language advising that any CEs, up to 12 hours, earned in the last six months of the renewal period can be carried over to the next renewal cycle pursuant to N.J.A.C. 13:27-4A.2d; and add words "Second letter" to the second letter so that it stands out to licensees receiving the letter. Revised letters will be put on the February agenda for review.

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- 2 Audit of Certificates of Authorization firms to determine if changes have been made to either the percentage of ownership and/or the architect responsible charge. On November 8<sup>th</sup>, the Board discussed the matter of auditing firms that were issued Certificates of Authorization to determine if they still qualify to retain the certificate of authorization. The Board is considering auditing 20% of the active licenses.

12/13/12 Draft letter for Board review.

**ACTION:** The Board determined to add the word “random” before selected in the first sentence of the letter. The revised letter will be put on the February agenda for review.

**VI NEW BUSINESS**

- A Landscape Architect Continuing Education Course review report is attached for approval.

**APPROVE**

- 1 Sustainable Design: A Critical Guide offered by Design Arts Seminar – 8 hours

**ACTION:** Ms. Young motioned to accept the above courses as noted. Mr. Picatagi seconded the motion. It passed unanimously.

- B Information

- 1 Attached is the New Jersey Report from the 2012 NCARB Region II Fall Teleconference Meeting held on Thursday, November 15, 2012 for Board information.

**ACTION:** Duly noted.

- 2 Copy of the CLARB November 2012 Member Board E-News is attached for Board information.

**ACTION:** Duly noted.

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- 3 Copy of a November 19, 2012 letter from the AIA New Jersey Legislative and Government Affairs Committee addressed to the editor of the Star Ledger regarding the Home Improvement and Restoration contractors advertising feature is attached for Board information.

**ACTION:** Mr. Zaccone motioned to draft a similar letter addressing the concerns in the AIA letter and go through channels to send letter to various newspapers regarding architects and landscape architects. Mr. Agudosi seconded the motion. It passed unanimously.

- 4 Copy of an article titled, “Architects who helped rebuild New Orleans teaming up with NJIT to reconstruct Seaside Heights” was distributed to the board members at the meeting.

**ACTION:** Duly noted.

C Interior Design Examination and Evaluation Committee

July 30, 2012 minutes

**ACTION:** Ms. Goté informed the Board that at the recent NCIDQ meeting a resolution pertaining to a bylaw change proposing the corporate name of NCIDQ be changed to CIDQ was voted upon and passed. The test name of NCIDQ examination and NCIDQ Certificate holder will remain the same. NCIDQ also determined redesign the multiple choice sections of the exam. The exam content has not changed. Section 1, the Fundamentals exam will have content that was learned in school. Section 2 and 3, the Professional exam will have content that requires experience.

Ms. Goté motioned to approve the Interior Design Committee minutes as presented. Mr. Zaccone seconded the motion. It passed unanimously.

D Unlicensed practice / Advertising complaints

The following individuals were sent Uniform Penalty Letters (UPL) for either unlicensed practice or advertising architecture complaints and have agreed to cease and desist and paid penalties, if assessed:

Stanley W Tasey - unlicensed practice while license was lapsed

**ACTION:** Duly noted.

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E Correspondence

Attached is an e-mail from R. Andrew Fletcher, who is a NJ licensed architect who has been excluded from the hiring process doing post-Sandy damage assessments because of rigid FEMA hiring protocols which appear to be in conflict with New Jersey law regarding the practice of architects for Board review.

**ACTION:** Mr. Kirk informed the Board that there are administrative procedures we need to follow concerning other governmental agencies.

F Legislation

Assembly Bill 3427 which provides for temporary professional or occupational licensure for qualified non-resident military spouses was distributed at today's meeting for Board review and comment.

**ACTION:** Mr. Zaccone motioned to support the Bill inasmuch as the Board has rules established for individuals who hold licenses in other jurisdictions. Mr. Agudosi seconded the motion. It passed unanimously.

**VII REVIEW OF APPLICATIONS**

**A. Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: \* - NCARB Council Record Holder

Gray, Elizabeth P\*  
Ravelo, Julio C\*  
Luke, Richard W\*  
DiMaio, Michael D\*  
Geoxavier, Leon Y\*  
Korejko, Kevin W  
Eid, Peter S  
Fairbanks, Karne A  
Modi, Hemant G\*  
Billingham, Christopher K\*

Slattery, John J\*  
Ramos, Bruno E\*  
Harvey, Scott A\*  
Bleehash, Joseph P\*  
Bond, Peter R  
Gardner, Scott R\*  
Kauffman, Keith A\*  
Roberts, Ian J\*  
Kenny, Stephen F\*

Isackson, Daniel L\*  
Beste, Gregory R\*  
Rayburn, Bryan M\*  
Power, Peter J\*  
Mayrosh, Michael J  
Roehling, Carl D\*  
Bee, Robert \*  
Napolitano, Drew M\*

**ACTION:** Mr. Margiotta motioned to approve the above individuals for licensure by credentials. Mr. Joshi seconded the motion. It passed unanimously.

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BOARD REVIEWED  
Azzarelli, Bret R\*+

**ACTION:** Subsequent to reviewing the information submitted, Mr. Margiotta motioned to approve Mr. Azzarelli for licensure by credentials. Mr. Mraw seconded the motion. It passed unanimously.

**B. Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Rufino F Martinez

Matthew T. Gerlins

Enkela Malellari

**ACTION:** Mr. Margiotta motioned to approve the above individuals to take the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

**C Licensure by Examination**

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Susan Herman

Robert B Lobuono

Alec P Shissias

Yoshita Chandrani

**ACTION:** Mr. Margiotta motioned to license the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

**D Certificate/s of Authorization**

**1 BARREIRO ARCHITECTURE LLC**

**Architecture**

4191 Robert Drive  
Newfield NJ 08344

Responsible Architect: Ruth M. Barreiro - License #AI019195

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

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- 2 JACOB SOLOMON ARCHITECT, LLC** **Architecture**  
11-06 5<sup>th</sup> Street  
Fair Lawn NJ 07410

Responsible Architect: Jacob I. Solomon - License #AI012552

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 3 NELSON FORENSIC ARCHITECTS, LLC** **Architecture**  
2740 Dallas Parkway - Ste 220  
Plano TX 75093

Responsible Architect: Gary S Dunlap - License #AI016430

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects and an engineer who own 100% of the shares. This application appears to comply with statutory requirements.

- 4 DJ ARCHITECTURE, LLC** **Architecture**  
22 Lafayette Avenue  
Voorhees NJ 08043

Responsible Architect: Daniel E Jost - License #AI017291

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 5 BERTIN DESIGN STUDIO CORP** **Architecture+**  
66 Glen Avenue  
Glen Rock NJ 07452

Responsible Architect: Jasvinder Arjani - License #AI018205

Summary: This application for a Certificate of Authorization to offer architectural and closed allied professional services is submitted by a New Jersey licensed architect and a professional engineer who own 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue Certificates of Authorization to the above five firms. Mr. Joshi seconded the motion. It passed unanimously.

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

**A Initial Licensure by examination: LARE taken**

The following individuals submit completed applications for licensure inasmuch he has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure. \* - CLARB Council Record Holder

Jason Berks

**ACTION:** Ms. Young motioned to license the above individuals inasmuch as they have complied with the requirements for licensure. Mr. Picatagi seconded the motion. It passed unanimously.

**B Initial Licensure by examination: to take LARE**

The following individual submits a completed application for to take the Landscape Architect Registration Examination (LARE) and is recommended for approval to take the exam.

Nathan D Ihlenfeld

**ACTION:** Ms. Young motioned to admit the above individual to take the LARE inasmuch as he has satisfied the eligibility requirements to take the examination. Mr. Picatagi seconded the motion. It passed unanimously.

**C Certificate/s of Authorization**

The following firms have submitted completed application for Certificates of Authorization and are recommended for approval.

**1 DESIGN COLLECTIVE, INC**

**Landscape Architecture**

601 E Pratt Street - Ste 300

Baltimore MD 21202

Responsible Landscape Architect: Matthew A. D'Amico - License #AS001082

**2 MELILLO + BAUER ASSOCIATES, INC**

**Landscape Architecture**

2399 Highway 34, Building D-3

Manasquan NJ 08736

Responsible Landscape Architect: Lynn A. Yahia - License #AS000591

**3 STANTEC PLANNING & LANDSCAPE ARCHITECTURE, INC**

**Landscape Architecture**

482 Payne Road

Scarborough ME 04074

Responsible Landscape Architect: Gary Sorge - License #AS000641

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- 4 BW BOSENBERG & COMPANY, INC** **Landscape Architecture**  
PO Box 486  
Far Hills NJ 07931  
Responsible Landscape Architect: Brian W. Bosenberg - License #AS000022
- 5 MKW + ASSOCIATES, LLC** **Landscape Architecture**  
39 Park Avenue  
Rutherford NJ 07070  
Responsible Landscape Architect: John P Williams - License #AS000193
- 6 LANGAN ENGINEERING & ENVIRONMENTAL SERVICES, INC** **Landscape Architecture**  
River Drive Center 1  
Elmwood Park NJ 07407  
Responsible Landscape Architect: Ronald Fuerst - License #AS000589
- 7 ENVIRONMENTAL LANDSCAPE DESIGN LLC** **Landscape Architecture**  
2040 Highway 35 - Ste 4  
Wall NJ 07719  
Responsible Landscape Architect: Larry G Dupree - License #AS000542

**ACTION:** Mr. Picatagi motioned to issue Certificates of Authorization to the above seven firms. Ms. Young seconded the motion. It passed unanimously.

**D Reinstatements**

The following individuals submit reinstatement applications with the appropriate reinstatement fees and **not previously approved** continuing education credits are submitted for approval.

Brian Meneghin - AS000941 - Exp. 5/2010 - Total of 48 hrs required

Summary: Mr. Meneghin failed to renew his certification by May 31, 2010. Mr. Meneghin contacted the Board office and requested a reinstatement application. On July 12<sup>th</sup>, this application was tabled for further review of continuing education documentation. On September 13<sup>th</sup>, the Board unanimously voted to table application and give the licensee an opportunity to provide the additional continuing education credits. On October 11<sup>th</sup>, the Board reviewed information provided by Mr. Meneghin. After some discussion, the Board unanimously voted to reinstate Mr. Meneghin's license and advise that the Board has accepted 20 hours of continuing education credits submitted; the balance of his continuing education credits is still under review; suggest he start to acquire additional continuing education credits for which he will have a limited period of time to obtain, however that time period will not start until a review of his remaining courses submitted is fully and completely reviewed by the Board. Also advise that any newly acquired continuing education credits that will be used toward the reinstatement of his license cannot be used for the 2014/2016 renewal period. On November 8<sup>th</sup>, the Board unanimously tabled this item until Ms. Young can speak with Mr. Picatagi about this matter.

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12/13/12 Board to determine approval or denial of the submitted continuing education courses by Mr. Meneghin.

**ACTION:** Subsequent to further review, Mr. Picatagi motioned to accept the documentation submitted for the continuing education courses, however the Board did not accept the letter from his employer with regard to the database concerning the continuing education credits. The Board has found that he is deficient by 17 continuing education credits required for reinstatement. He has until March 31, 2013 to obtain the credits and submit proof of successful completion of the courses. Also advise that any continuing education courses taken to make up the deficiency for reinstatement cannot be used toward the next renewal cycle. Ms. Young seconded the motion. It passed unanimously.

**IX PUBLIC COMMENTS**

Jerome Eben, AIA was present and had some concerns regarding an advertisement. Mr. Eben was advised to submit the advertisement to the Executive Director of the Board.

David DelVecchio, AIA, was also present and had some concerns regarding providing expert witness services and whether a certificate of authorization was required. He also inquired if there was any more movement on the issue of electronic seals and signatures with the Board.

**X CLOSED CASES**

The Board closed the following case at today's meeting:

- 1 ITEM NO: 88518 - NOORIGIAN, Aaron - Unlicensed / Environmental Landscape Design LLC #13VH052089 – Complainant alleged that the advertisements of Environmental Landscape Design LLC are in violation of N.J.S.A. 45:3A-16, issuance of a certificate of authorization for landscape architects. This matter was closed upon the issuance of a certificate of authorization to the incorporation.

**XI EXECUTIVE SESSION**

Mr. Picatagi motioned to go into executive session to conduct the investigative inquiry and review items on the executive session agenda. Mr. Joshi seconded the motion. It passed unanimously.

