

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

January 12, 2012

### Public Session

#### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:05 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Albert Zaccone, RA	(X)	( )	( )	
Vice President	Michael G. Soriano, RA	(X)	( )	( )	
Board Member	Obiora Agudosi, RA	(X)	( )	( )	
Board Member	Jack P. Carman, LLA	(X)	( )	( )	
Board Member	Diane Goté, CID	(X)	( )	( )	
Board Member	Kishor Y Joshi, RA	(X)	( )	( )	
Board Member	Arthur F Margiotta, RA	(X)	( )	( )	
Board Member	Louis J Mraw	(X)	( )	( )	
	Government Member				
Board Member	Nicholas J. Netta, RA		( )	( )	(X)
Board Member	Richard Picatagi, LLA	( )	( )	(X)	
Board Member	Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

#### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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**III APPROVAL OF MINUTES**

*December 8, 2011*

Clarifications were made to page one and page two.

**ACTION:** Mr. Soriano motioned to approve the minutes as amended. Mr. Margiotta seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

DAG Albertson informed the Board that Larry DeMarzo, Deputy Director, Division of Consumer Affairs is no longer with the Division. Howard Pine will now be overseeing the professional boards on behalf of the Director's office in the Division of Consumer Affairs.

Mr. Zaccone announced that there will be a NCARB Joint Region meeting scheduled for March 22 through 24, 2012. Mr. Zaccone will be attending as an NCARB Region II officer and Mr. Soriano will be attending as the New Jersey representative of NCARB Region II.

**V OLD BUSINESS**

A Minor work proposed amendment to the Uniform Construction Code, specifically N.J.A.C. 5:23-2.17A.

Mr. Zaccone informed the Board that the special committee established by the Department of Community Affairs consisting of three design professionals, three code officers and three building managers to develop language concerning minor work before re-proposing the amendment has met twice and has made strides in formulating language for regulations to be proposed in the near future. Mr. Zaccone stated that all members of the committee participated in full discussions of the issues and determined that definitions of certain terms, such as tenant fit outs, will be further clarified. Procedures concerning permits were also discussed and re-evaluated not delay the permit process.

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**VI NEW BUSINESS**

A Landscape Architect Continuing Education Course review report

**APPROVED**

Legal Issues for New York Landscape Architects - February 15, 2012 in Nanuet, New York - 7 hrs

**ACTION:** Mr. Carman motioned to approve the above course as noted. Mr. Joshi seconded the motion. It passed unanimously. More information will have to be obtained for the NJ Plants Trade Show Conference - January 24 & 25, 2012 and Natural Resource Management graduate program - Tuesdays 5:30pm to 8pm for spring semester in order to determine continuing education credits.

B Information

- 1 The American Institute of Architects (AIA) has amended its continuing education membership requirement to incorporate 12 hours of health, safety, and welfare (HSW) continuing education hours (CEHs).

**ACTION:** Duly noted.

- 2 Copy of the December 2011 Member Board E-news from CLARB is attached for the Board's information.

**ACTION:** Duly noted.

C Correspondence

Copy of an e-mail from Marc Pheiffer, Deputy Director, NJ Division of Local Government Services, inquiring whether our rules would preclude local contracting units from posting engineering or architectural plans online to be used in public bidding is attached for Board review and action.

**ACTION:** Mr. Agudosi motioned to send a letter to Mr. Pheiffer advising the Board does not have any regulations governing this matter except to the extent that N.J.A.C. 13:27-6.3 prohibits the Board's licensees from utilizing an electronic signature and/or seal on plans. Mr. Margiotta seconded the motion. It passed unanimously.

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D Joint Committee of Architects & Engineers report

Mr. Zaccone reported to the Board that at a recent Joint Committee meeting, the Committee reviewed all information pertaining to the Remington & Vernick matter, which alleged unlicensed practice of architecture by Remington and Vernick Engineering Services for the West Deptford Board of Education and Washington Township Board of Education. The Committee reached an agreement to issue a letter to Remington & Vernick advising that engineering services were not rendered in connection with this project. Rather, it appears that architectural services, including interior design and space layout services, were provided. The Committee recommends that the firm consult with that architect on these types of future projects and that the architect must utilize her own title block and if she renders services through a corporate entity, then a Certificate of Authorization to offer and/or provide architectural services is required. This issue was also referred to the Board of Professional Engineers and Land Surveyors for further action.

**VII REVIEW OF APPLICATIONS**

**A. Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

\* - NCARB Council Record Holder

Carter, Christina H\*  
Conville, Mark G  
McGah, Katherine M\*  
Monroe, Kim I\*

Thackrah, Albert J Jr.\*  
Birl, Jason R  
Ojamaa, Andrew M\*  
Rawal, Satyen B\*

Deutsch, Craig B\*  
Ralston, Warren C.\*  
Fromm, Michael A\*

**ACTION:** Mr. Margiotta motioned to approve of the above individuals for licensure by credentials. Mr. Joshi seconded the motion. It passed unanimously.

**BOARD REVIEWED**  
Baker, Larry A\*

**ACTION:** Mr. Margiotta motioned to advise Mr. Baker that a letter from NCARB stating that he has satisfied the substantially equivalent the education and experience requirements of New Jersey. Mr. Joshi seconded the motion. It passed unanimously.

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**B. Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Nicole E. Hollenbeck

Denim E. W. Weaver

Nevine William

**ACTION:** Mr. Margiotta motioned to approve for the above individuals to take the Architectural Registration Examination. Mr. Joshi seconded the motion. It passed unanimously.

**BOARD REVIEWED**

Kenneth Modrow+

**ACTION:** Subsequent to reviewing information in executive session, Mr. Margiotta motioned to approve Mr. Modrow to take the Architectural Registration Examination. Mr. Joshi seconded the motion. It passed unanimously.

Anthony P. Murphy+

**ACTION:** Subsequent to reviewing information in executive session, Mr. Margiotta motioned to request further documentation from Mr. Murphy for the Board's consideration. Mr. Carman seconded the motion. It passed unanimously.

**C Licensure by Examination**

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Jason M. Villa

Mel M Sarkor-Clinton

**ACTION:** Mr. Margiotta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Soriano seconded the motion. It passed unanimously.

**D Certificate/s of Authorization**

**1 PRESERVATION DESIGN PARTNERSHIP LLC**

**Architecture**

One S. Broad Street - Ste 1702  
Philadelphia PA 19107

Responsible Architect: Dominique M. Hawkins - License #AI013991

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 100% of the shares. This application appears to comply with statutory requirements.

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**2 ZIMMERMAN STUDIO, LLC** **Architecture**  
26 S. 20<sup>th</sup> Street  
Philadelphia PA 19103

Responsible Architect: Pamela Zimmerman - License #AI018951

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**3 ANTHONY MRKIC ARCHITECT, INC** **Architecture**  
1421 Oleri Terrace  
Fort Lee NJ 07024

Responsible Architect: Anthony M. Mrkic - License #AI018625

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue Certificates of Authorization to the above firms. Mr. Soriano seconded the motion. It passed unanimously.

**VIII PUBLIC COMMENTS**

Seeing no one present from the public, Mr. Zaccone proceeded to the next item on the agenda.

**IX EXECUTIVE SESSION**

Mr. Soriano motioned to go into executive session to review the minutes and other matters on the executive session agenda. Mr. Agudosi seconded the motion. It passed unanimously.

**X NEXT MEETINGS**

February 9, 2012	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor
March 8, 2012	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor

**XI ADJOURNMENT**

The meeting adjourned at 2pm.