

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

February 9, 2012

### Public Session

#### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:15 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

DAG Albertson administered the Oath of Office to the new Board member, Anna C. Young, LLA.

#### PARTICIPANTS

		PRESENT	ABSENT	EXCUSED	
President	Albert Zaccone, RA	(X)	( )	( )	
Vice President	Michael G. Soriano, RA	(X)	( )	( )	
Board Member	Obiora Agudosi, RA	( )	( )	(X)	
Board Member	Diane Goté, CID	(X)	( )	( )	
Board Member	Kishor Y Joshi, RA	(X)	( )	( )	
Board Member	Arthur F Margiotta, RA	(X)	( )	( )	
Board Member	Louis J Mraw	( )	( )	(X)	
	Government Member				
Board Member	Nicholas J. Netta, RA		(X)	( )	( )
Board Member	Richard Picatagi, LLA	(X)	( )	( )	
Board Member	Anna C. Young, LLA	(X)	( )	( )	
Board Member	Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; and Joseph Abello III of the Board of Architects.

#### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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**III APPROVAL OF MINUTES**

*January 12, 2012*

Editorial changes were made to pages two and four.

**ACTION:** Mr. Soriano motioned to approve the minutes as amended. Mr. Joshi seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Mr. Picatagi announced that he will be attending the CLARB Spring meeting scheduled for February 24 and 25, 2012 in Coral Gables, Florida.

Mr. Zaccone announced that he had a conference call with Howard Pine of Consumer Affairs and Thomas Calcagni, Director of Consumer Affairs, to discuss the consolidation of the architect board staff with the professional engineer and land surveyor staff to handle the administrative duties of both boards. Mr. Kirk added that there will be cross training of the staff concerning applications, licensing information etc., so that both board offices remain proficient and effective. Charles Kirk and Joseph Grabowy will work jointly with both board staffs.

Mr. Kirk informed the Board that the Division of Consumer Affairs is moving toward having all agendas digitized for all the professions. Board staff has met with the scanning people and starting with the March agenda all board members will receive an e-mail with the link to view the agenda online. At the meeting, there will be monitors on the table for each board member's use to view the agenda during the meeting.

**V OLD BUSINESS**

**A. Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

\* - NCARB Council Record Holder

**BOARD REVIEWED**

Baker, Larry A\* - On January 12<sup>th</sup>, the Board reviewed Mr. Baker's application and the Board unanimously voted to advise Mr. Baker that a letter from NCARB stating that he has satisfied the substantially equivalent the education and experience requirements of New Jersey.

2/9/12 Copy of a response letter, dated January 25<sup>th</sup>, from Larry Baker as well as a copy of a January 6<sup>th</sup> letter from Douglas Moran of NCARB is attached for Board review.

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**ACTION:** Subsequent to reviewing the information submitted, Mr. Joshi motioned to accept the NCARB documentation as stating its substantially equivalent to a four-year NAAB degree and accept Mr. Baker for licensure by credentials. Mr. Picatagi seconded the motion. It passed unanimously.

**VI NEW BUSINESS**

A Landscape Architect Continuing Education Course review report

**APPROVED**

- 1 NJ Future Redevelopment Forum 2012 for 4 hours
- 2 Designing for Stormwater Management and Erosion Control offered b Westchester Community College for 3 hours total (2 hours for the morning session & 1 hour for the afternoon session)

**DENY**

NJ Plants Trade Show and Conference because the conference is geared toward the nursery trade

**ACTION:** Mr. Picatagi motioned to approve the above courses as noted. Ms. Young seconded the motion. It passed unanimously.

B Information

Copy of the January 2012 Member Board E-News from CLARB is attached for Board information.

**ACTION:** Duly noted.

**VII REVIEW OF APPLICATIONS**

**A. Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

\* - NCARB Council Record Holder

Kenat, Steve T*	Altamura, Daniel J	Borek, Andrew J.
Reed, Laura W*	Cipriani, Michael J*	Peterson, Robert A*
Turner, James E*	Quillin, David D*	Delpert, Robert T*
Strickland, Gregory L*	Burk, John G*	Lindsay, Kevin S*
Milnamow, Matthew T*	Smith, G. Phillip*	Mascheri, Michael A Jr*

**ACTION:** Mr. Margiotta motioned to approve of the above individuals for licensure by credentials. Mr. Soriano seconded the motion. It passed unanimously.

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**B. Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Michael C. Saul  
Stacy C. Haldeman

John M. Monchak

Anisha R. Gulrajani

**ACTION:** Mr. Margiotta motioned to approve for the above individuals to take the Architectural Registration Examination. Mr. Soriano seconded the motion. It passed unanimously.

**C Certificate/s of Authorization**

**1 MARGIOTTA ARCHITECTURE & PLANNING, LLC** **Architecture**  
15 Dale Drive  
Morristown NJ 07960-6221

Responsible Architect: Arthur F. Margiotta - License #AI08619

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 98% of the shares in business with two unlicensed individuals who own 2% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta recused himself from this application. Mr. Joshi motioned to issue a Certificate of Authorization to Margiotta Architecture & Planning, LLC. Mr. Netta seconded the motion. It passed unanimously.

**2 LIGHTHOUSE ARCHITECTURE, LLC** **Architecture**  
200 S. Broad Street - Ste 920  
Philadelphia PA 19120-3850

Responsible Architect: Peter J. Porretta - License #AI010395

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue a Certificate of Authorization to Lighthouse Architecture, LLC. Mr. Netta seconded the motion. It passed unanimously.

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**3 VITETTA ARCHITECTS & ENGINEERS, LLC** **Architecture+**  
901 Lincoln Drive West - Ste 110  
Marlton NJ 08053

Responsible Architect: Albert M Comly - License #AI014283

Summary: This application for a Certificate of Authorization to offer architectural services and closely allied professional services is submitted by two New Jersey licensed architects and two engineers who own 68% of the shares in business with three unlicensed individuals who own 32% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue a Certificate of Authorization to Vitetta Architects & Engineers, LLC. Mr. Joshi seconded the motion. It passed unanimously.

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

A Licensure without examination:

The following individuals submit completed applications for licensure without examination and are recommended for licensure. \* - CLARB Council Record Holder

Van F. Pool

Matthew J. Popp

**ACTION:** Mr. Picatagi motioned to license the above individuals inasmuch as they have complied with the requirements for licensure. Mr. Margiotta seconded the motion. It passed unanimously.

**IX PUBLIC COMMENTS**

Seeing no one present from the public, Mr. Zaccone proceeded to the next item on the agenda.

**X EXECUTIVE SESSION**

Mr. Soriano motioned to go into executive session to review the minutes and other matters on the executive session agenda. Ms. Goté seconded the motion. It passed unanimously.

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**XI NEXT MEETINGS**

March 8, 2012	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor
April 12, 2012	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor

**XII ADJOURNMENT**

The meeting adjourned at 2pm.