

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

February 14, 2013

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:08 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey. However, due to a lack of quorum, the members present worked as a "Committee" of the Committee and make its recommendations. These recommendations will be ratified by the full committee at its next meeting.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Michael G. Soriano, RA	(X)	()	()
Vice President	Arthur F Margiotta, RA	(X)	()	()
Board Member	Obiora Agudosi, RA	()	()	(X)
Board Member	Diane Goté, CID	()	()	(X)
Board Member	Kishor Y Joshi, RA	()	()	(X)
Board Member	Louis J Mraw	()	()	(X)
	Government Member			
Board Member	Nicholas J. Netta, RA	(X)	()	()
Board Member	Richard Picatagi, LLA	(X)	()	()
Board Member	Anna C. Young, LLA	()	()	(X)
Board Member	Albert Zaccone, RA	(X)	()	()
Board Member	Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

ALSO PRESENT: Michael Armstrong, CEO and Kathy Hilagas, of the National Council of Architectural Registration Boards (NCARB); John Sorrenti, New York State Board member; Nicholas J Tricarico, Michael Hanrahan, Kurt Kalafsky AIA, John A Czepiel, Justin A Mihalik, Scott F Lurie, Joseph Simonetta and David DelVecchio.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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III APPROVAL OF MINUTES

January 10, 2013

Editorial change was made to page 3 under old business

ACTION: Mr. Zaccone motioned to recommend approval of the minutes as amended. Mr. Margiotta seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Soriano welcomed invited guests Michael Armstrong, CEO the National Council of Architectural Registration Boards (NCARB) and Kathy Hilagas, Director of Council Relations with NCARB.

Mr. Soriano announced that he and Mr. Zaccone will be attending the NCARB Joint Region meeting of Regions I, II and VI in Providence, Rhode Island next month.

Mr. Soriano announced that he will be attending the NCARB National Intern Committee

Mr. Zaccone recently attended the Governess Task Force Regional Directors and Executive Directors in Tucson, Arizona, for the possible restructuring of NCARB and proceeding in the future. A presentation will be made at the Regional Joint meeting.

Mr. Picatagi announced that he will be attending the spring meeting for CLARB in March.

V OLD BUSINESS

A Issues of Concern for Discussion

- 1 Audit continuing education credits for architect licensees – On November 8th, the Board discussed the matter of auditing licensees for continuing education credits after the 2013 renewal. The Board is considering auditing 10% of the active licensees. On December 13, 2012, the Board determined to change 3.1 citation to either 4A.2 which is number of credits or 4A.3 which is acceptable courses; add language advising that any CEs, up to 12 hours, earned in the last six months of the renewal period can be carried over to the next renewal cycle pursuant to N.J.A.C. 13:27-4A.2d; and add words “Second letter” to the second letter so that it stands out to licensees receiving the letter.

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2/14/13 Revised letters are attached for Board review. Highlighted areas indicate corrected or additional language requested by the Board at the December 2012 meeting.

ACTION: Mr. Zaccone motioned to recommend approval of the continuing education audit letter. Mr. Margiotta seconded the motion. It passed unanimously.

2 Audit of Certificates of Authorization firms to determine if changes have been made to either the percentage of ownership and/or the architect responsible charge. On November 8th, the Board discussed the matter of auditing firms that were issued Certificates of Authorization to determine if they still qualify to retain the certificate of authorization. The Board is considering auditing 20% of the active licenses. On December 13, 2012, the Board determined to add the word “random” before selected in the first sentence of the letter.

2/14/13 Revised letters are attached for Board review. Highlighted area indicates additional language requested by the Board at the December 2012 meeting

ACTION: Mr. Zaccone motioned to recommend approval of the certificate of authorization audit letter. Mr. Margiotta seconded the motion. It passed unanimously.

VI NEW BUSINESS

A Landscape Architect Continuing Education Course review report

APPROVE

- 1 Critical Interactions: Ecological Research into Landscape Design provided by New Directions in the American Landscape – approved for 5 hours for day 1 and 6 hours for day 2
- 2 Sustainable Site Pavement Systems provided by Old Castle Architectural Inc – approved for 1 hour

ACTION: Mr. Picatagi motioned to recommend approval of the above courses as noted. Mr. Zaccone seconded the motion. It passed unanimously.

B Legislation

- 1 A-3694 - Grants immunity from liability for certain professional services rendered during emergencies under certain circumstances.

ACTION: Burt Liebman, Director of Legislative and Regulatory Affairs, Division of Consumer Affairs, was present to discuss this item with the Board. Subsequent to some discussion, Mr. Zaccone motioned to recommend supporting the legislation as it is beneficial to the health, safety and welfare to the public in times of emergency and offer rapid response from design professionals. Mr. Netta seconded the motion. It passed unanimously.

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- 2 Changes to Architectural plans after construction official review - no attachment

Background: On April 14, 2011, Mr. Zaccone and Mr. Soriano reported they attended a meeting on March 14th with representatives from the NJ Board of Professional Engineers and Land Surveyors, and representatives from the municipality level of government. At the meeting, discussion was held regarding architects and engineers including all proper documentation under the Uniform Construction Code (UCC) and the International Building Code (IBC) for initial plan review by the municipality. The professionals requested that if there is a standard list of information required for evaluating documents submitted for the permit process a checklist should be developed. Building officials would like to streamline plan review and would also like more information on plans submitted by architects and professional engineers. There are a lot of municipalities that architects and professional engineers submit plans to for permits which requires a multitude of information. There needs to be consistency throughout the municipalities of the types of information that should be included on all submitted plans. A follow up meeting to discuss the above issues further will be scheduled for a future date.

ACTION: Burt Liebman, Director of Legislative and Regulatory Affairs, Division of Consumer Affairs, was present to discuss this item with the Board. Subsequent to some discussion, the Board members present informed Mr. Liebman that no complaints have been filed regarding this issue by either a client of an architect or a building official.

C Information

- 1 Copy of a memorandum from Blakely C Dunn, First Vice President/President-Elect, NCARB, inviting individuals to consider submitting an application for a position on one of the Council committees or task forces is attached for board information.

ACTION: Duly noted.

- 2 Copy of a letter dated January 15, 2013 from Prakash Desmukh, President, The Indian Institute of Architects, addressed to the Prime Minister of India, regarding illegal establishment of Foreign Architects for various Architectural Services with attachments. This letter was sent to the NJ Board by Kate Nobsch, Executive Director of the Virginia Board.

ACTION: Duly noted.

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- 3 Flyer announcing a seminar on the Internship Development Program and the Architectural Registration Examination to be held tonight 5:30pm to 9pm at Weston Lecture Hall 1 at NJIT is attached for board information.

ACTION: Duly noted.

VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: * - NCARB Council Record Holder

McArthur, David P*
Tennant, David R.C.*
Jerome, Eide F*
Suh, Yungwon*
Sullivan, John P*
Sultanik, Kevin
Weckerly, John E*
Gaiser, Bane*
Blumberg, Shirley*

Penso, Marcello*
Zoli, Thomas J*
Murphy, Martin J*
Chung, Man-Young*
Lenzi, Carmen
Perez, Orlando Jr
Tipton, Philip J*
Kuwabara, Bruce*

Veneziano, Philip J*
Vogl, Lanc*
Parker, Samuel E*
Callaway, Tony L*
Bruttaniti, Anthony S
Modi, Namita
Dixon, Kathy D*
McKenna, Marianne*

ACTION: Mr. Margiotta motioned to recommend approval of the above individuals for licensure by credentials. Mr. Netta seconded the motion. It passed unanimously.

BOARD REVIEWED
Fabo, Brian G*+
Christopher, Teeter M*+

ACTION: The Board tabled these files until the next meeting

B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Michael T Adams
Siro P Tarquinio

David Connolly - PE

Crystal M Pickard

ACTION: Mr. Margiotta motioned to recommend approval of the above individuals to take the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

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C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Katherine B Dy

Naama Faucett

ACTION: Mr. Margiotta motioned to recommend licensure to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

D Certificate/s of Authorization

- 1 ROBERT A HERNANDEZ ARCHITECT LLC** **Architecture**
267 Amboy Avenue - Ste 20
Metuchen NJ 08840

Responsible Architect: Roberto A Hernandez - License #AI018706

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 2 CLEAR ARCHITECTURAL DESIGN LLC** **Architecture**
2412 Lillian Drive
Silver Spring MD 20902

Responsible Architect: David Kenneth Clear - License #AI019196

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 3 SMITHGROUPJJR, LLC** **Architecture**
324 Blackwell #1104
Durham NC 27701

Responsible Architect: Carl D Roehling - License #AI019266

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 68% of the shares in business with two unlicensed individuals who own 32% of the shares. This application appears to comply with statutory requirements.

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- 4 SMP ARCHITECTS, LTD** **Architecture**
1600 Walnut Street - 2nd Flr
Philadelphia PA 19103
- Responsible Architect: Todd Woodward - License #AI016613
- Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by three New Jersey licensed architect who own 74% of the shares in business with an unlicensed individual who owns 26% of the shares. This application appears to comply with statutory requirements. NOTE: No annual report submitted with application.
- 5 D.E. WILSON DESIGN LLC** **Architecture**
1032 West 6th Street
Plainfield NJ 07063
- Responsible Architect: Denise E Wilson - License #AI013759
- Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.
- 6 DJB ARCHITECTURE, LLC** **Architecture**
2 Tyburn Lane
Hopewell NJ 08525
- Responsible Architect: Daniel J Balto - License #AI012804
- Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements. NOTE: No annual report submitted with application.
- 7 STUDIO ARTFORM INC** **Architecture+**
81 Elsie Drive
Plainsboro NJ 08536
- Responsible Architect: Yoshita Y schandrani - License #AI019246
- Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements. NOTE: No annual report submitted with application.

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ACTION: Mr. Margiotta motioned to recommend issuing Certificates of Authorization to the above seven firms pending receipt of the annual reports from SMP Architects, Ltd, DJB Architecture, LLC and Studio Artform Inc. Mr. Netta seconded the motion. It passed unanimously.

8 CORNERSTONE CONSULTING ENGINEERS AND ARCHITECTURAL, INC **Architecture+**

1176 N. Irving Street
Allentown PA 18109

Responsible Architect: Lester M. Stein - License #AI005873

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect who owns 33% of the shares and two professional engineers who own 50% of the shares. This application appears to comply with statutory requirements. On January 10th, the Board unanimously voted to deny the application in as much as it does not meet the requirements and they must submit a current annual report in accordance with the regulations. NOTE: No annual report submitted with application.

ACTION: This application was tabled until the next meeting.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Initial Licensure by examination: LARE taken

The following individuals submit completed applications for licensure inasmuch he has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure. * - CLARB Council Record Holder

Neil Werket* - On October 14, 2011, after some discussion, the Board determined to table this matter and request Mr. Werket to provide additional information. On July 12, 2012, the Board determined to table this matter.

2/14/13 Mr. Werket has submitted a letter requesting an interview before the board pursuant to N.J.A.C. 13:27-8.4©

ACTION: This application was tabled until the next meeting.

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B Licensure without examination:

The following individuals submit completed applications for licensure without examination and are recommended for licensure. * - CLARB Council Record Holder

Karen Arent

ACTION: Mr. Netta motioned to recommend licensing Ms. Arent inasmuch as she has complied with the requirements for licensure. Mr. Zaccone seconded the motion. It passed unanimously.

C Certificate/s of Authorization

The following firm/s submit/s a completed application for a Certificate of Authorization and is recommended for approval.

- 1 RHODESIDE & HARWELL, INC** **Landscape Architecture**
60 Park Place #502
Newark NJ 07102
Responsible Landscape Architect: Faye B Harwell - License #AS000890

- 2 BEECHWOOD LANDSCAPE ARCHITECTURE & CONSTRUCTION, LLC** **Landscape Architecture**
2 Kerry Court - Ste F
Southampton NJ 08088
Responsible Landscape Architect: Walter S Chepurny - License #AS000898

- 3 EDGEWATER DESIGN, LLC** **Landscape Architecture**
321 Millburn Avenue - Ste 6
Millburn NJ 07041
Responsible Landscape Architect: Jan Saltiel Rafel - License #AS000507

- 4 PAULUS, SOKOLOWSKI AND SARTOR, LLC** **Landscape Architecture**
67B Mountain Blvd Ext
Warren NJ 07059
Responsible Landscape Architect: Bruce T. Hawkins - License #AS000097

- 5 TAYLOR WISEMAN & TAYLOR** **Landscape Architecture**
124 Gaither Drive Ste 150
Mt Laurel NJ 08054
Responsible Landscape Architect: Cecilia Byrne-Schmidt - License #AS000588

ACTION: Mr. Picatagi motioned to recommend issuing Certificates of Authorization to the above five firms. Mr. Zaccone seconded the motion. It passed unanimously.

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IX PRESENTATION BY NCARB

Michael Armstrong, CEO and Kathy Hilagas of NCARB along with John Sorrenti, Chairman of Region II and board member of the New York State Board of Architects, met with the board to provide information on the services NCARB provides to licensed architects and member boards.

Mr. Armstrong informed the Board that NCARB is doing an outreach to all member board members of NCARB to visit and observe how the Boards function and how NCARB can assist in furthering the Boards functions and the future of the profession of architecture. They are also meeting with local societies to determine how they can work together for good of the profession. They will also be meeting the counterparts for Landscape Architects which is the Council of Landscape Architectural Boards (CLARB) and Professional Engineers the National Council of Examiners for Engineering (NCEES) within the next few weeks.

Kathy Hilagas, Director of Council Relations with NCARB, informed the Board that provides she provides legislative research and support, provides a line by line regulation review relevant in comparison the NCARB model law and researches common practices for the member boards, when requested.

X PUBLIC COMMENTS

Joseph Simonetta, Executive Director, NJ AIA, concerning the NCARB Mutual Recognition Agreement (MRA) with Canada that New Jersey has not signed. This has impacted New Jersey licensed architects from practicing architecture in Canada. Mr. Simonetta stated that he was considering drafting legislation however, upon meeting with someone in the legislature, he was informed that the Board has the authority to move forward regarding reciprocity with Canadian architects and is requesting that the New Jersey Board sign the MRA.

Michael Armstrong, CEO, National Council of Architectural Registration Boards (NCARB) advised that the MRA with Canada is being amended due to the vast difference between the current Canadian exam and the current ARE. The MRA will be reviewed at the NCARB Joint Regional meeting as well as the upcoming NCARB Annual Meeting. He offered to provide a copy of the current MRA for New Jersey's review.

XI EXECUTIVE SESSION

The Board determined to table the executive session.

