

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

March 8, 2012

Public Session

### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:01 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Albert Zaccone, RA	(X)	( )	( )	
Vice President	Michael G. Soriano, RA	(X)	( )	( )	
Board Member	Obiora Agudosi, RA	(X)	( )	( )	
Board Member	Diane Goté, CID	(X)	( )	( )	
Board Member	Kishor Y Joshi, RA	( )	( )	(X)	
Board Member	Arthur F Margiotta, RA	(X)	( )	( )	
Board Member	Louis J Mraw	(X)	( )	( )	
	Government Member				
Board Member	Nicholas J. Netta, RA		(X)	( )	( )
Board Member	Richard Picatagi, LLA	(X)	( )	( )	
Board Member	Anna C. Young, LLA	(X)	( )	( )	
Board Member	Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin both of the Board of Architects.

### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

### III APPROVAL OF MINUTES

February 9, 2012

**ACTION:** Mr. Soriano motioned to approve the minutes as presented. Ms. Goté seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**March 8, 2012 / Page 2**

**IV ANNOUNCEMENTS**

Mr. Zaccone announced that he received an e-mail from former board member Jack Carman which expressed gratitude for his service on the Board. He enjoyed serving on the Board and participating on board issues.

Mr. Picatagi informed the Board that he recently attended the 2012 CLARB Spring Meeting held in Coral Gables, Florida on February 24-25. There was a template power point presentation on welfare. ASLA is interested in using the template power point presentation and expanding it to include projects that would demonstrate how welfare issues affect the environment. Also discussed at the meeting is that some of the sections of the LARE exam are now computerized with other sections remaining in the paper format.

**V OLD BUSINESS**

**A Correspondence**

On February 9<sup>th</sup>, the Board reviewed a copy of a letter, dated January 25, 2012, from Imants Smildzins, LLA, regarding a review letter from the Township of Toms River's Planning Board Engineer recommending "The plans should be revised to provide a compliance certification endorsed by the design engineer that the project has been designed in accordance with the landscaping requirements of the Township." Subsequent to some discussion, the Board unanimously voted to send a letter to Remington and Vernick advising that the Board has received some information and is looking to this matter. Request an explanation as to why the landscape architect who prepared the landscaping plans was not requested to provide the certification that the plans meet the requirements of the township.

3/8/12 Copy of a response letter dated March 6, 2012 from Alan B Dittenhofer, PE, PP, CME is attached for Board review.

**ACTION:** Subsequent to reviewing the response letter from Mr. Dittenhofer, PE, PP, CME, Mr. Margiotta motioned that the Board understands that the Landscape Architect can sign the certification and request Remington and vernick make it clear to the municipality that the Landscape architect can sign the certification. Mr. Picatagi seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**March 8, 2012 / Page 3**

**VI NEW BUSINESS**

**A Landscape Architect Continuing Education Course review report**

**APPROVED**

- 1 Morris Arboretum Tour - May 30, 2012 - 1 hour
- 2 Beds & Borders Seminar - February 7 & 8, 2012 - 1 hour
- 3 PA/DE ASLA Annual Meeting - April 13 & 14, 2012 - 7 hours per day
- 4 Native Wildflower Meadows: Let's Get Real - March 16, 2012 - 6 hours
- 5 12<sup>th</sup> Annual Land Ethics Symposium: Creative approaches for ecological landscaping - 6 hours
- 6 Living with Water: How We manage and spend less time & money in the process - March 16, 2012 - 1 hour
- 7 Central Park Walking Tour w/ the Central Park Conservancy: 32 yrs of restoration, preserving the Olmsted legacy - April 26, 2012 - 2 hours

**DENY**

- 1 North Jersey Rain Garden Training for Professional Landscapers
- 2 Sustainable Landscape Design
- 3 Outdoor Entertainment Spaces: Kitchens, Firepits and More
- 4 Contemporary Tree Appraisal
- 5 Maintaining Tree Health
- 6 The Life of Soil
- 7 Watershed Congress along the Schuylkill

**MORE INFORMATION NEEDED**

- 4<sup>th</sup> Annual Designing with Native Plants Symposium - schedule / program unclear

**ACTION:** Mr. Picatagi motioned to approve the above courses as noted. Ms. Young seconded the motion. It passed unanimously.

**B Information**

Copy of a fact sheet for the 2012 NCARB Practice Analysis of Architecture Survey as well as a copy of a News Clip dated February 13, 2012 received from Amanda Pica of NCARB, announcing that this April, more than 80,000 architects, interns, and educators will be invited to participate in the 2012 NCARB Practice Analysis of Architecture Survey. As the foundation of NCARB's 2012 Practice Analysis, the survey is designed to help identify the tasks and knowledge/skills necessary for the independent practice of architecture.

**ACTION:** Duly noted.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**March 8, 2012 / Page 4**

C Correspondence

Copy of an e-mail from Katherine E Hillegas regarding NCARB Draft Resolutions and Officer Resumés. Also attached are the draft resolutions, officer resumés and 2011-2012 NCARB Bylaws for Board review.

Resolution 2012-A -	<u>Bylaws</u> Amendment - Voting Delegates
Resolution 2012-B -	<u>Bylaws</u> Amendment - Voting at meetings when member boards are barred by State Law or Executive Order from Out of State travel.
Resolution 2012-C -	<u>Bylaws</u> Amendment - Removal of Directors and Officers
Resolution 2012-D -	<u>Bylaws</u> Amendment - Miscellaneous
Resolution 2012-E -	<u>Bylaws</u> Amendment - Clarifying Board Approval of Committee Charges
Resolution 2012-F -	<u>Bylaws</u> Amendment - Membership Dues
Resolution 2012-G -	<u>Bylaws</u> Amendment - Changing “Regional Conferences” to “Regions”
Resolution 2012-H -	<u>Legislative Guidelines, Model Law and Model Regulations</u> Amendment - Broadening Legislative Guideline III to Include Misconduct in Connection with the ARE and IDP
Resolution 2012-I -	<u>Rules of Conduct and Legislative Guidelines, Model Law and Model Regulations</u> Amendments - Broadening <u>Model Regulation</u> and the <u>Rules of Conduct</u> to include Verification of Qualifications in Connection with the Intern Development Program
Resolution 2012-J -	<u>Handbook for Interns and Architects</u> Amendment - Addition of Canadian Education Evaluation Alternative
Resolution 2012-K -	<u>Handbook for Interns and Architects</u> Amendment - Correction of Canadian Intern Architect Program Reference
Resolution 2012-L -	<u>Handbook for Interns and Architects</u> Amendment - Correction to the Canadian Examination Requirement
Resolution 2012-M -	<u>Handbook for Interns and Architects Amendment</u> - Correction of Canadian Equivalency Requirements

**ACTION:** Duly noted.

- D Disciplinary matters scheduled for formal hearing  
ITEM NO. 72609  
MODERSON, Samuel J - Unlicensed  
KJS Drafting and Design

**ACTION:** A Formal Hearing is scheduled for the April 12, 2012 meeting at 10am.

**VII REVIEW OF APPLICATIONS**

**A. Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: \* - NCARB Council Record Holder

Miller, Richard A*	Leach, Blair S*	Glerum, Shawn C*
Daily, Aaron T*	Theimer, James E*	Kenney, Christopher*
Wells, Lenette C*	Jones, Mark F*	Chamberlain, JonathanM*
Toews, Jonathan A.W*	Horowitz, Stephanie T*	Van Winkle, Stephen G*
Adler, Noah H*	Bentley, Ronald D*	Shoesmith, John A*
Hodges, Edward K*	Mermelstein, Hesh*	Fraehmke, Thomas W.
Benson, Leland T*	Marshall, Joseph W*	Kim, Misun
Mattonik, Joseph M*		

**ACTION:** Mr. Margiotta motioned to approve of the above individuals for licensure by credentials. Mr. Soriano seconded the motion. It passed unanimously.

**B. Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Ralph D Justo	Nichole A DeCandia
---------------	--------------------

**ACTION:** Mr. Margiotta motioned to approve for the above individuals to take the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

**C Licensure by Examination**

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Peter M Bastardo	Angelo Cannizzo	Pamela M Fine
Jessica Hanley		

**ACTION:** Mr. Margiotta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**March 8, 2012 / Page 6**

**D Certificate/s of Authorization**

- 1 KEVIN C GORE, AIA, LLC** **Architecture**  
21 Grand Avenue - #106  
Palisades Park NJ 07650

Responsible Architect: Kevin C Gore - License #AI010804

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 2 REPRISE DESIGN LLC** **Architecture**  
12400 Portland Avenue South - #100  
Burnsville MN 55337

Responsible Architect: Brian R Johnson - License #AI017545

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue Certificates of Authorization to the above firms. Mr. Agudosi seconded the motion. It passed unanimously.

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

**A Licensure without examination:**

The following individuals submit completed applications for licensure without examination and are recommended for licensure. \* - CLARB Council Record Holder

Garrett Tews

**ACTION:** Mr. Picatagi motioned to license the above individual has complied with the requirements for licensure. Ms. Young seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**March 8, 2012 / Page 7**

**IX CLOSED CASES**

The Board closed the following case at today's meeting:

- 1 ITEM NO. 78409 - SPIEZLE, Scott - AI012949
- 2 ITEM NO. 83115 - HEWIT, Carol C - AI012960

**X PUBLIC COMMENTS**

Seeing no one present from the public, Mr. Zaccone proceeded to the next item on the agenda.

**XI EXECUTIVE SESSION**

Ms. Goté motioned to go into executive session to review the minutes and other matters on the executive session agenda. Mr. Soriano seconded the motion. It passed unanimously.

**XII NEXT MEETINGS**

April 12, 2012	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor
	Formal Hearing scheduled for with the respondent pertaining to ITEM No. 72609 @ 10 am	
	Investigative inquiry scheduled with the respondent pertaining to ITEM No. 83922 @ 11am	
May 10, 2012	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor

**XIII ADJOURNMENT**

The meeting adjourned at 2pm.