

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

April 11, 2013

Public Session

I **CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order at 9:13 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Michael G. Soriano, RA	(X)	()	()
Vice President	Arthur F Margiotta, RA	(X)	()	()
Board Member	Obiora Agudosi, RA	(X)	()	()
Board Member	Diane Goté, CID	(X)	()	()
Board Member	Kishor Y Joshi, RA	(X)	()	()
Board Member	Louis J Mraw	(X)	()	()
	Government Member			
Board Member	Nicholas J. Netta, RA		()	()
Board Member	Richard Picatagi, LLA	(X)	()	()
Board Member	Anna C. Young, LLA	()	()	(X)
Board Member	Albert Zacccone, RA	(X)	()	()
Board Member	Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

ALSO PRESENT: Jason Piest, Regional Associate Director, NJ AIA and AIA National Associates Committee; Jerome Eben, AIA; Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs; and Karl Riedel, Executive Director, Board of Professional Engineers & Land Surveyors.

II **OPEN PUBLIC MEETINGS ACT**

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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III APPROVAL OF MINUTES

March 14, 2013

Editorial changes were made

ACTION: Mr. Joshi motioned to approve of the minutes as amended. Ms. Goté seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Soriano announced the following:

- There are two investigative inquiries are scheduled for today at 10 am regarding ITEM NO. 86890 and at 11 am regarding ITEM NO. 88654
- That he and Mr. Zaccone attended the NCARB Joint Region Meeting of Regions I, II and VI. Mr. Soriano reported that the meeting was well attended by all three regions as well as national representatives from NCARB. Mr. Zaccone was re-elected as Secretary for Region II. The NCARB draft resolutions were reviewed and the final draft of resolutions will be distributed to all member boards for further discussion prior to the NCARB Annual meeting.
- Regulatory Analyst Elizabeth Greenblatt will be present to discuss the Petition for Rulemaking request as well as the Early Admission to the ARE issue before the Board today.

Mr. Picatagi informed the Board that last month he reported that he volunteered to serve on the CLARB oversight committee for the Landscape Architects Continuing Education (LA CES) program. He stated there are a number of different committees involved in this process; there is a committee to oversee and/or review course content and there is a committee to attend the course and report back to CLARB regarding course presentation. After interviewing with CLARB, they felt that he (Rick) would be best suited to serve on the course content review committee which is not expected to begin until next year.

Mr. Kirk announced that he received an e-mail from board member Anna Young that due to a move to Seattle, Washington, she needs to resign from serving on the Board.

V OLD BUSINESS

No business was discussed

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VI NEW BUSINESS

A Landscape Architect Continuing Education courses submitted for review are as follows:

APPROVE

South Jersey Rain Garden class - March 26 & 27, 2013 – 6 hours

Civic Horticulture Conference - May 17 2013 – 5 hours

Summer Plant Symposium - August 13, 2013 – 3 hours

The Rakes Process: The 40 yr Evolution of a Garden - Aug 13, 2013 – 1 hour

The Olmsted Legacy in Branch Brook Park and the Forest Hill Historic District - June 6, 2013 – 2 ½ hours

Native Planting & Dune Restoration - Jan 23, 2013 – 1 hour

Dealing with Super Storm Sandy Damage: Trees and Shrubs - Jan 23, 2013 – 1 hour

ACTION: Mr. Picatagi motioned to recommend approval of the above seven courses as noted. Mr. Zaccone seconded the motion. It passed unanimously.

B. Interior Design Examination and Evaluation Committee

December 3, 2012 minutes

ACTION: Ms. Goté motioned to accept the Interior Design Committee minutes as presented. Mr. Joshi seconded the motion. It passed unanimously.

C Correspondence

- 1 Copy of a letter dated April 3, 2013, from Richard W. Gaeckle of Hoagland Longo filed a Petition for Rulemaking to N.J.A.C. 13:27-7.3 on behalf of their client, the petitioner, NJ Chapter of the American Society of Landscape Architects, concerning the Site Plan Rule.

ACTION: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, met with the Board to discuss the Petition for Rulemaking. Copies of the acknowledgment letter and notice of receipt filed with the Office of Administrative Law were distributed to all board members present. The Board determined to form a committee to review the petition and will further discuss the matter at its next meeting.

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- 2 Copy of an e-mail dated April 8, 2013, from Jason Peist, concerning Early Eligibility for admission to take the Architectural Registration Examination.

ACTION: Mr. Piest was present and made an oral presentation to the Board pertaining to his letter concerning early eligibility for admission to take the ARE. The Board thanked Mr. Piest for his additional comments and informed him that they would review this matter further.

VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

* - NCARB Council Record Holder

Hodgson, Cornelia C*
Lindvig, Marc O*
DeWolfe, Matthew C*
Montalba, David D*
Chessum, Thomas W*
Divoll, Leslie*
Amato, Dante J*

Melarti, Lourdes B
Lutz, Jason M*
Cody, Robert*
Gorrel, Todd*
Dillon, Andrew D*
Adamson, James I*
Merriman, John H

Sims, Alexandre J*
Shoop, Ryan C*
Shremshock, Timothy J*
Sweebe, Michael S*
Vonasek, Dennis J*
Hook, Erin M*
Moser, Moira M*

ACTION: Mr. Margiotta motioned to approve the above individuals for licensure by credentials. Mr. Joshi seconded the motion. It passed unanimously.

B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Allison J Sroka
Mark A MacDonald
Rachel L Herwaldt

Gianfranco C Sarrido
Theodora Boyadjis
Thomas G Sherman

Douglas C Margaretta
Ana Maria Morrongiello

ACTION: Mr. Margiotta motioned to approve of the above individuals to take the Architectural Registration Examination. Mr. Agudosi seconded the motion. It passed unanimously.

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C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Robert J Lolio

Mina A Tosson

Thomas R Viershilling

ACTION: Mr. Margiotta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Joshi seconded the motion. It passed unanimously.

Dana Napurano

ACTION: The Board is awaiting an updated application from the above applicant, therefore, her application has been tabled.

D Certificate/s of Authorization

1 DI GROUP ARCHITECTURE, LLC

Architecture

15 Bethany Street
New Brunswick NJ 08901

Responsible Architect: Jeffrey D Venezia - License #AI008271

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by three New Jersey licensed architects who own 100% of the shares. This application appears to comply with statutory requirements.

2 JOHN J MCNALLY ARCHITECTURE & ENGINEERING LLC

Architecture+

19 Nelson Drive
Medford NJ 08055

Responsible Architect: John J McNally - License #AI014096

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect/professional engineer who owns 100% of the shares. This application appears to comply with statutory requirements.

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- 3 MC ARCHITECTURAL, LLC** **Architecture**
306 Locust Drive
Phoenixville PA 19460

Responsible Architect: Michael D Cole - License #AI017900

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 4 KEVIN M MARTIN LLC** **Architecture**
226 W Allendale Avenue
Allendale NJ 07401

Responsible Architect: Kevin M. Martin - License #AI018462

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 5 ARCHITECTURAL INTEGRITY LLC** **Architecture**
116 Compass Road
Manahawkin NJ 08050

Responsible Architect: Sean P McGovern - License #AI017917

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 6 CALLAWAY ARCHITECTURE, LLC** **Architecture**
8340 Meadow Road - Ste 240
Dallas TX 75231

Responsible Architect: Tony Callaway - License #AI019298

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Margiotta motioned to issue a Certificates of Authorization to the above six firms. Mr. Zaccone seconded the motion. It passed unanimously.

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7 HUBBARD ASSOCIATES LLC

Architecture

d/b/a Settembrino Architects
25 Bridge Avenue - Ste 201
Red Bank NJ 07701

Responsible Architect: Kevin M Settembrino - License #AI015163

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects of which one architect owns 99% of the shares in business with an unlicensed individual who owns 1% of the shares. This application appears to comply with statutory requirements.

ACTION: The Board tabled this application until more information can be obtained as to why they are doing business under another name.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Licensure without examination:

The following individual submits a completed application for licensure without examination and is recommended for licensure.

* - CLARB Council Record Holder

Tycher, Linda M.

ACTION: Mr. Picatagi motioned to license the above individual inasmuch as she has complied with the requirements for licensure without examination. Mr. Joshi seconded the motion. It passed unanimously.

B Certificate/s of Authorization

The following firms have submitted completed applications for a Certificate of Authorization and are recommended for approval.

1 ARTERIAL, LLC

Landscape Architecture

105 Grove Street - Ste 7
Montclair NJ 07042

Responsible Landscape Architect: David Lustberg - License #AS000851

2 ENGINEERING DESIGN ASSOCIATES

Landscape Architecture

5 Cambridge Drive
Ocean View NJ 08230

Responsible Landscape Architect: Vincent Orlando - License #AS000143

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| 3 | GAMMONS GROUP, LLC
93 Kentucky Way
Freehold NJ 07728
<u>Responsible Landscape Architect:</u> | Landscape Architecture

Christopher Gammons - License #AS001132 |
| 4 | THE REYNOLDS GROUP, INC
626 North Thompson Street
Raritan NJ 08869
<u>Responsible Landscape Architect:</u> | Landscape Architecture

Jeffrey D Reynolds - License #AS000878 |
| 5 | BURGIS ASSOCIATES, INC
25 Westwood Avenue
Westwood NJ 07675
<u>Responsible Landscape Architect:</u> | Landscape Architecture

Edward J Snieckus, Jr - License #AS000576 |
| 6 | WELLS APPEL INC
1516 Locust Street
Philadelphia PA 19102
<u>Responsible Landscape Architect:</u> | Landscape Architecture

Joseph T Sikora - License #AS000954 |
| 7 | SUBURBAN CONSULTING ENGINEERS, INC
100 Valley Road - Ste 202
Mt Arlington NJ 07856
<u>Responsible Landscape Architect:</u> | Landscape Architecture

Joseph D Perello - License #AS000666 |

ACTION: Mr. Picatagi motioned to recommend issuing Certificates of Authorization to the above seven firms. Mr. Margiotta seconded the motion. It passed unanimously.

IX PUBLIC COMMENTS

Jerome Eben, AIA, was present and addressed the Board with some concerns: Out-of-state firms that do not have certificates of authorization or are unaware that a certificate of authorization is required for firms to provide or offer to provide architectural services in New Jersey; and, that some municipalities will not accept a site plan submission unless a survey is provided for the proposed building, however, a land surveyor cannot survey a building if it does not exist.

X EXECUTIVE SESSION

Mr. Zacccone motioned to go into executive session to conduct the investigative inquiry and review items on the executive session agenda. Mr. Mraw seconded the motion. It passed unanimously.

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XI NEXT MEETINGS

May 9, 2013	Regular Meeting	Union Room - 3 rd Floor
Investigative inquiry with the respondent pertaining to ITEM NO. 88843 @ 10am		
Investigative inquiry with the respondent pertaining to ITEM No. 89275 @ 11am		

June 13, 2013	Regular Meeting	Union Room - 3 rd Floor
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XII ADJOURNMENT

The meeting adjourned at 2 pm.