

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

May 9, 2013

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:29 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Michael G. Soriano, RA	(X)	()	()	
Vice President	Arthur F Margiotta, RA	(X)	()	()	
Board Member	Obiora Agudosi, RA	(X)	()	()	
Board Member	Diane Goté, CID	(X)	()	()	
Board Member	Kishor Y Joshi, RA	(X)	()	()	
Board Member	Louis J Mraw	()	()	(X)	
	Government Member				
Board Member	Nicholas J. Netta, RA		(X)	()	()
Board Member	Richard Picatagi, LLA	(X)	()	()	
Board Member	Albert Zacccone, RA	(X)	()	()	
Board Member	Architect Member				
Board Member	Landscape Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

ALSO PRESENT: Jerome Eben, AIA; Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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III APPROVAL OF MINUTES

April 11, 2013

Editorial changes were made.

ACTION: Mr. Zaccone motioned to approve of the minutes as amended. Mr. Joshi seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Soriano announced the following:

- Investigative inquiry with the respondent pertaining to ITEM No. 88843 is scheduled for 10am.
- Investigative inquiry with the respondent pertaining to ITEM No. 89275 is scheduled for 11am.
- That he and Messrs. Margiotta and Zaccone along with Acting Executive Director Charles Kirk will be attending the NCARB National meeting in June.

Mr. Kirk announced that New York is in the process of pursuing a practice act for Interior Designers.

V OLD BUSINESS

1 Petition for Rulemaking - Site Plan Rule

Copy of a letter dated April 3, 2013, from Richard W. Gaeckle of Hoagland Longo filed a Petition for Rulemaking to N.J.A.C. 13:27-7.3 on behalf of their client, the petitioner, NJ Chapter of the American Society of Landscape Architects, concerning the Site Plan Rule. On April 11th, Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, met with the Board to discuss the Petition for Rulemaking. Copies of the acknowledgment letter and notice of receipt filed with the Office of Administrative Law were distributed to all board members present. The Board determined to form a committee to review the petition and will further discuss the matter.

ACTION: The full Board was informed that the sub-committee held a conference call to discuss the petition as well as the recommendations of rule change made by the petitioner. Mr. Picatagi thanked the Board for their support on this issue. Mr. Zaccone motioned to refer the petition at this time. Mr. Picatagi seconded the motion. It passed unanimously.

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2 On April 11, 2013, the Board reviewed a copy of an e-mail dated April 8, 2013, from Jason Peist, concerning Early Eligibility for admission to take the Architectural Registration Examination. Mr. Piest was also present at the meeting and made an oral presentation to the Board pertaining to his letter concerning early eligibility for admission to take the ARE. The Board thanked Mr. Piest for his additional comments and informed him that they would review this matter further.

5/9/13 Copy of a letter dated April 11, 2013, from Jason Peist thanking the Board President for letting him present his idea for the “Initiative for Early Eligibility for the Architect Registration Examination (ARE) in New Jersey” to the Board and offered to provide more information to the Board on this subject is attached for board review.

ACTION: A sub-committee of the Board was established to research and discuss this matter. The sub-committee will work with DAG B Michelle Albertson and Regulatory Analyst Elizabeth Greenblatt to determine if the Board’s statutes would permit the Board to offer this opportunity to ARE candidates.

VI NEW BUSINESS

A Landscape Architect Continuing Education courses submitted for review are as follows:

APPROVE

- 1 Gardening with History: Planning & Practice - May 30, 2013 - offered by Morris Arboretum - 7 hrs
- 2 Sustainable Raritan River Initiative’s 5th Annual Conference “Fishable and Swimmable: the Clean Water Act at 40” - June 11, 2013 - 3 hours

DENY

- 1 Technical Side of Project Management offered by SunCam.com - this course is geared to construction managers not landscape architecture
- 2 LARE test writing - while this is a worthwhile effort it is not education in landscape architecture

ACTION: Mr. Picatagi motioned to approve the above courses as noted. Mr. Joshi seconded the motion. It passed unanimously.

B Correspondence

- 1 Copy of an April 15, 2013 letter from John F Mann, PE, regarding the design and construction for flood loads within Coastal A Zone.

ACTION: Duly noted.

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- 2 Copy of a letter dated May 1, 2013 from David Maschke concerning the single family exemption rule and the preparation of plans from an out-of-state architect.

ACTION: Mr. Picatagi motioned to advise Mr. Maschke that siblings are considered immediate family and qualify under the single family exemption rule. Mr. Zaccone seconded the motion. It passed unanimously.

- 3 Copy of an e-mail dated May 2, 2013, from Kathy Hillegas of NCARB, pertaining to proposed changes to the Intern Development Program (IDP) is attached for Board review.

ACTION: Mr. Zaccone motioned to support and authorize Acting Executive Director to notify NCARB. Mr. Margiotta seconded the motion. It passed unanimously.

C Information

Copy of the April 2013 CLARB Member Board E-News letter concerning various items of information from CLARB is attached for board information.

ACTION: Duly noted.

D Legislation

- 1 Copy of A-1750 which revises law concerning alarm business licensees is attached for Board review.

ACTION: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs was present for discussion on this matter. After a lengthy discussion, Mr. Zaccone motioned to oppose the Bill as written. Mr. Netta seconded the motion. It passed unanimously.

- 2 Copy of A-2882 which requires professional boards to provide credits toward requirements for licensure for veterans with substantially equivalent training was signed by Governor Christie on May 6, 2013 is attached.

ACTION: Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs was present for discussion on this matter. She informed the Board that the bill had been revised and most of the proposed language submitted by the Division of Consumer Affairs was incorporated into the final bill which the Governor signed. It has not been determined whether the Division would propose regulations or if it would be up to the individual boards to develop regulations. The Board duly noted this item.

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VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

* - NCARB Council Record Holder

Mechaley, Christopher*
Colston, Gregory*
Kopec, Daniel J
McCloskey, Michael S*
Clem, Steven W*
Wick, Warren A

Kiley, Donald P*
Sawyer, James L*
Duenow, Scott*
Gauthier, Douglas
Machese, Shawn*
Halliday, Christopher M

Church, Joseph O*
Jan, Jaeyoung
Orentlicher, Paul*
Carver, Alton
Valentine, Stephanie J*
Hart, Daniel L*

ACTION: Mr. Margiotta motioned to approve the above individuals for licensure by credentials. Mr. Joshi seconded the motion. It passed unanimously.

B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Michael C Gurzo, PE

Wassim Y Nader, PE

Nwachukwu Nwanesi

ACTION: Mr. Margiotta motioned to approve of the above individuals to take the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

Christopher M Sullivan

ACTION: Mr. Margiotta motioned to table the above individual and seek additional information from NCARB regarding the type of experience obtained from one of Mr. Sullivan's employers and the correct category in the IDP program. Mr. Agudosi seconded the motion. It passed unanimously.

C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Tania M Althoff
Richard I Lees

John A Czepiel
Dana Napurano

Val C Digiaccinto
Eric R Scott

ACTION: Mr. Margiotta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

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D Certificate/s of Authorization

- 1 URBAN ARCHITECTURE LLC** **Architecture**
101 Marshall Street
Hoboken NJ 07030

Responsible Architect: Ronald J Russell - License #AI011408

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 66.7% of the shares in business with an unlicensed individual who owns 33.3%. This application appears to comply with statutory requirements.

- 2 HOFFMAN PLANNING, DESIGN & CONSTRUCTION INC.** **Architecture**
324 E Clearfield Lane
Appleton WI 54913

Responsible Architect: Miles Girouard - License #AI014352

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 75% of the shares in business with five unlicensed individuals who owns 25%. This application appears to comply with statutory requirements.

- 3 TPD ARCHITECT LLC** **Architecture**
109 Hewett Road
Wyncote PA 19095

Responsible Architect: Thomas P DiBenedetto - License #AI017371

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 4 FABO ENTERPRISES, INC** **Architecture**
419 University Road
Cleveland OH 44113

Responsible Architect: Brian G Fabo - License #AI019316

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

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- 5 SKODA DESIGN & ARCHITECTURE LLC** **Architecture**
6143 186TH Street - Ste 518
Fresh Meadows NY 11365

Responsible Architect: Irena Skoda - License #AI018491

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architect who own 100% of the shares. This application appears to comply with statutory requirements.

- 6 ES DESIGN STUDIO, LLC** **Architecture**
48 B1 State Plaza #256
Old Tappan NJ 07675

Responsible Architect: Robert Adamo - License #AI015688

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architect who own 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Margiotta motioned to issue a Certificates of Authorization to the above six firms. Mr. Zacone seconded the motion. It passed unanimously.

- 7 HUBBARD ASSOCIATES LLC** **Architecture**
d/b/a Settembrino Architects
25 Bridge Avenue - Ste 201
Red Bank NJ 07701

Responsible Architect: Kevin M Settembrino - License #AI015163

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects of which one architects owns 99% of the shares in business with an unlicensed individual who owns 1% of the shares. This application appears to comply with statutory requirements. On April 11, 2013, the Board determined to table this application until more information can be obtained as to why they are doing business under another name.

5/9/13 Attached is a letter dated April 5, 2013 for the Board's review and action.

ACTION: Subsequent to reviewing the additional information, Mr. Margiotta motioned to issue a Certificate of Authorization to Hubbard Associates LLC. Mr. Picatagi seconded the motion. It passed unanimously.

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VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Licensure without examination:

The following individuals submit completed applications for licensure without examination and are recommended for licensure. * - CLARB Council Record Holder

Dodson, Michael A*

Tufts, Alan J*

ACTION: Mr. Picatagi motioned to license the above individual inasmuch as they have complied with the requirements for licensure without examination. Mr. Joshi seconded the motion. It passed unanimously.

B Certificate/s of Authorization

The following firm/s submit/s a completed application for a Certificate of Authorization and is recommended for approval.

1 CHA CONSULTING, INC

Landscape Architecture

3 Winners Circle

Albany NY 12205

Responsible Landscape Architect:

Peter Conway - License #AS001089

2 AKRF, INC

Landscape Architecture

440 Park Avenue South - 7th Flr

New York NY 10016

Responsible Landscape Architect:

Susan Jainchill - License #AS001086

3 DUFFIELD ASSOCIATES, INC.

Landscape Architecture

5400 Limestone Road

Wilmington DE 19808

Responsible Landscape Architect:

John G Fellows - License #AS001084

ACTION: Mr. Picatagi motioned to recommend issuing Certificates of Authorization to the above three firms. Mr. Agudosi seconded the motion. It passed unanimously.

IX PUBLIC COMMENTS

Jerome Eben, AIA, was present and addressed the Board with his concerns of the continuance of firms presenting drawings to local planning boards for approval that do not have a Certificate of Authorization and when questioned, the firms don't know it's a requirement. Mr. Eben also informed the Board of a RFQ issued by the Department of Community Affairs to develop a package of pre-designed homes with three models (3-, 4-, and 5-bedroom models) for the shore area that was destroyed by Superstorm Sandy in October 2012. Mr. Eben also questioned the status of two complaints he filed with the Board.

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X CLOSED CASES

The Board closed the following case at today's meeting:

- 1 ITEM NO. 90778 - COANE, Robert P - AI010593
- 2 ITEM NO. 91284 - WEILL, James R. - AI007457
- 3 ITEM NO. 86500 - CONSIDINE, Steven T. - AI011454
- 4 ITEM NO. 89778 - JACOVINO, Patrick - Unlicensed

X EXECUTIVE SESSION

Mr. Picatagi motioned to go into executive session to conduct the investigative inquiry and review items on the executive session agenda. Ms. Goté seconded the motion. It passed unanimously.

XI NEXT MEETINGS

June 13, 2013	Regular Meeting	Union Room - 3 rd Floor
July 11, 2013	Regular Meeting Re-organization of Board Officers	Union Room - 3 rd Floor
No August Meeting		

XII ADJOURNMENT

The meeting adjourned at 2:15pm