

## MINUTES

### NEW JERSEY STATE BOARD OF ARCHITECTS

July 11, 2013

Public Session

#### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:15 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Michael G. Soriano, RA	(X)	( )	( )	
Vice President	Arthur F Margiotta, RA	(X)	( )	( )	
Board Member	Obiora Agudosi, RA	(X)	( )	( )	
Board Member	Diane Goté, CID	(X)	( )	( )	
Board Member	Kishor Y Joshi, RA	(X)	( )	( )	
Board Member	Louis J Mraw	( )	( )	(X)	
	Government Member				
Board Member	Nicholas J. Netta, RA		(X)	( )	( )
Board Member	Richard Picatagi, LLA	(X)	( )	( )	
Board Member	Albert Zaccone, RA	( )	( )	(X)	
Board Member	Architect Member				
Board Member	Landscape Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

**ALSO PRESENT:** Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs and Jerome Eben, AIA

#### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 2**

**III APPROVAL OF MINUTES**

*June 13, 2013*

**ACTION:** Ms. Goté motioned to approve of the minutes as presented. Mr. Joshi seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs will be present to discuss the Petition for Rulemaking concerning the Site Plan Rule.

Mr. Soriano informed the Board that he and Messrs. Kirk, Margiotta and Zaccone attended the NCARB Annual Meeting in San Diego, California. Fifty-three jurisdictions were represented at the meeting. Election of Officers for NCARB for the 2013-14 year were held. Resolutions were discussed and in particular the Resolution pertaining to the Agreement with Canada was reviewed and discussed. There have been changes to the Letter of Agreement with Canada and that all NCARB member boards will have to revisit the issue and be required to re-issue the Letter of Agreement with Canada.

**V OLD BUSINESS**

1 Petition for Rulemaking - Site Plan Rule

Copy of a letter dated April 3, 2013, from Richard W. Gaeckle of Hoagland Longo filed a Petition for Rulemaking to N.J.A.C. 13:27-7.3 on behalf of their client, the petitioner, NJ Chapter of the American Society of Landscape Architects, concerning the Site Plan Rule. On April 11<sup>th</sup>, Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, met with the Board to discuss the Petition for Rulemaking. Copies of the acknowledgment letter and notice of receipt filed with the Office of Administrative Law were distributed to all board members present. The Board determined to form a committee to review the petition and will further discuss the matter. On May 9<sup>th</sup>, the full Board was informed that the sub-committee held a conference call to discuss the petition as well as the recommendations of rule change made by the petitioner. Mr. Picatagi thanked the Board for their support on this issue. Mr. Zaccone motioned to refer the petition at this time. On June 13<sup>th</sup>, the Board was informed that the petition is within the 90 day period and is still under delineation by all boards involved in the site plan rule.

**ACTION:** Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, was present and informed the Board of where the process stands as of today. The Board of Professional Engineers and Land Surveyors and the Board of Professional Planners are scheduled to meet within the next two weeks to review the petition and determine whether the Professional Engineer and Professional Planner Boards will deny or grant the petition. Mr. Picatagi motioned to grant the petition. Mr. Agudosi seconded the motion. It passed unanimously. Subsequent to reviewing the draft proposal, Mr. Picatagi motioned to approve the proposed regulations. Mr. Agudosi seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 3**

- 2 Early Eligibility for admission to take the ARE
- On April 11, 2013, the Board reviewed a copy of an e-mail dated April 8, 2013, from Jason Peist, concerning Early Eligibility for admission to take the Architectural Registration Examination. Mr. Piest was also present at the meeting and made an oral presentation to the Board pertaining to his letter concerning early eligibility for admission to take the ARE. The Board thanked Mr. Piest for his additional comments and informed him that they would review this matter further. On May 9<sup>th</sup>, the Board reviewed a copy of a letter dated April 11, 2013, from Jason Peist thanking the Board President for letting him present his idea for the “Initiative for Early Eligibility for the Architect Registration Examination (ARE) in New Jersey” to the Board and offered to provide more information to the Board on this subject. A sub-committee of the Board was established to research and discuss this matter. The sub-committee will work with DAG B Michelle Albertson and Regulatory Analyst Elizabeth Greenblatt to determine if the Board’s statutes would permit the Board to offer this opportunity to ARE candidates. On June 13<sup>th</sup>, Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, informed the Board that she has done some research into the matter. The sub-committee decided to hold a conference call to discuss this matter further.

**ACTION:** Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, was present and informed the Board that concerns were raised during the conference call and upon speaking with DAG Albertson, she also had some concerns. Ms. Greenblatt has drafted a proposal based on the discussion of the conference call. A second conference call with the sub-committee plus DAG Albertson and Ms. Greenblatt will be scheduled.

**VI NEW BUSINESS**

**A Re-Organization of Officers**

Mr. Soriano opened the floor for nominations for President:

Mr. Agudosi motioned to nominate Arthur Margiotta for President. Mr. Netta seconded the motion. Hearing no other nominations for President, the Board unanimously elected Arthur Margiotta as President of the Board.

Mr. Soriano opened the floor for nominations for Vice President:

Mr. Joshi motioned to nominate Nicholas Netta for Vice President. Mr. Agudosi seconded the motion. Hearing no other nominations for Vice President, the Board unanimously elected Nicholas Netta as Vice President of the Board.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 4**

B Information

- 1 Copy of the June 2013 Member Board E-News from CLARB is attached for Board information.

**ACTION:** Duly noted.

C Landscape Architect Continuing Education Course review report

APPROVE

- LA NorthFork Tour - July 26, 2013 - 8a to 4pm - 7 hours
- Trees for the 21st Century - 60 or 90 minute presentation - 1 hour
- Phytoremediation - 60 minute presentation - 1 hour
- A Practical Approach to Tree Preservation - 60 or 90 minute presentation - 1 hour
- Legal Issues for New York Landscape Architects: Rules and Regulations - 60 or 90 minute presentation - 1 hour
- Municipal Tree Issues - 60 or 90 minute presentation - 1 hour
- Diversification in the Community Forest -using native and non-native species - 60 or 90 minute presentation - 1 hour
- Maintaining Sustainability - 60, 90 or 120 minute presentation - 1 hour
- Levels of Sustainability - 60, 90 or 120 minute presentation - 1 hour
- Landcraft Environments Tour - 2 hr tour/discussion - 1 hour
- Lessons from Sandy - 60, 90 or 120 minute presentation - 1 hour
- Landscape Architects and the Wine Industry - 60, 90 or 120 minute presentation - 1 hour
- Perennials and Sustainability in the Northeast United States - 60, 90 or 120 minute presentation - 1 hour
- Design within the Environmental Process offered by Red Vector - 2 hours
- Wetland Delineation 1: The basics offered by Red Vector - 2 hours
- Construction Contract Law offered by Red Vector - 2 hours
- Alternative Dispute Resolution - Arbitration & Mediation offered by Red Vector - 3 hours
- Basic Erosion & Sediment Control offered by Red Vector - 6 hours
- Sustainable Design - A Primer offered by Red Vector - 2 hours

**ACTION:** Mr. Picatagi motioned to approve the above courses as noted. Mr. Joshi seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 5**

**VII REVIEW OF APPLICATIONS**

**A. Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: \* - NCARB Council Record Holder

Chandler, Jason P*	Pierce, Bradford A*	Acierno, Richard W*
Rosato, William J	Hellmann, Thomas J*	Marek, Lawrence A
Miller, Michael G	Hoffman, Silvia A*	DiBartolo, Christy A
Frank, Laurence*	Allsbrook, Jeffrey W*	Lelyveld, Amy
Snyder, James B*	Deskie, Richard J*	Ekshian, Hayk*
Kim, Sungsoo*	Neil, William S*	Rogers, David E*
Lagomarsino, Peter J*	Lobo, Sharon A*	Gayle, Maria A
Hreljanovic, Dako	Jung, Jaesung*	Manthey, Brian
Karras, Terry N*	Dragani, Alfred S*	Jacob, Robert M*
Hollick, Kyle W*	Harding V, John H *	Wurl, Scott D*
McKingley, Michael W	Fernsler, John E	Vedock, Theodore L*
Harris, John J*	Richard-Brideau, Carolyn*	Palmer, Rebecca*

**ACTION:** Mr. Margiotta motioned to approve the above individuals for licensure by credentials. Mr. Agudosi seconded the motion. It passed unanimously.

**BOARD REVIEWED**

Korman, Clifford\*

**ACTION:** Subsequent to reviewing the information, Mr. Margiotta motioned to license Mr. Korman inasmuch as he meets the requirements for licensure by credential. Mr. Agudosi seconded the motion. It passed unanimously.

Holmquist, Mark R

**ACTION:** Subsequent to reviewing the information in executive session, Mr. Margiotta motioned to approve Mr. Holmquist for licensure by credential. Mr. Picatagi seconded the motion. It passed unanimously.

Kelley, Kevin E\*+

**ACTION:** Subsequent to reviewing the information in executive session, Mr. Margiotta motioned to approve Mr. Kelley for licensure by credential. Mr. Picatagi seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 6**

**B. Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Julia A Buteux

Brian K Starkey

**ACTION:** Mr. Margiotta motioned to approve of the above individuals to take the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

**C Licensure by Examination**

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Colin J Reed

Bryon C Yoder

Marissa Iamello

John M Monchak

Vincent M Obedoza

Robert W Verrengia

**ACTION:** Mr. Margiotta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Netta seconded the motion. It passed unanimously.

**D Certificate/s of Authorization**

**1 RAYBURN ARCHITECTURE, LLC**

**Architecture**

779 Eldridges Hill Road  
Mullica Hill NJ 08062

Responsible Architect: Bryan Rayburn - License #AI019252

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**2 CO/FX FOWLE ARCHITECTS, LLC**

**Architecture**

22 West 19<sup>th</sup> Street  
New York NY 10011

Responsible Architect: Gerald F. X. Geier - License #AI007943

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by eight New Jersey licensed architects who own 95.83% of the shares in business with an unlicensed individual who owns 4.17% of the shares. This application appears to comply with statutory requirements.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 7**

- 3 **JVF ARCHITECTS, LLC** **Architecture**  
c/o Cardillo & Co  
1989 Washington Valley Road  
Martinsville NJ 08836

Responsible Architect: James V Franco - License #AI009486

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects in which one architects 100% of the shares. This application appears to comply with statutory requirements.

- 4 **BOXWOOD ARCHITECTS, LLC** **Architecture**  
1315 Walnut Street - Ste 1614  
Philadelphia PA 19107

Responsible Architect: John Weckerly - License #AI019303

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 67% of the shares in business with an unlicensed individual who owns 33% of the shares. This application appears to comply with statutory requirements.

- 5 **STUDIO D ARCHITECTURAL, LLC** **Architecture**  
18 Eagle Terrace  
West Orange NJ 07052

Responsible Architect: Val C DiGiacinto - License #AI019386

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 6 **HARGROVE SERVICES CORPORATION** **Architecture+**  
20 S. Royal Street  
Mobile AL 36602

Responsible Architect: George A Minko - License #AI016062

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect and a professional engineer who own 67% of the shares in business with an unlicensed individual who owns 33% of the shares. This application appears to comply with statutory requirements.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 8**

- 7 **MOSELEY ARCHITECTS OF AMERICAS, LLC** **Architecture**  
3200 Norfolk Street  
Richmond VA 23230

Responsible Architect: Steven H Ruiz - License #AI012852

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 66.67% of the shares in business with an unlicensed individual who owns 33.33% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to issue a Certificates of Authorization to the above seven firms. Mr. Picatagi seconded the motion. It passed unanimously.

- 8 **KLEIN AND HOFFMAN, INC** **Architecture+**  
150 S. Wacker Drive - Ste 1900  
Chicago IL 60606

Responsible Architect: Jon M. Boyd - License #AI017084

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by three New Jersey licensed architects and two professional engineers who own 68.76% of the shares in business with three unlicensed individuals who own 31.24% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to put this application on hold and send a letter requesting a clarification of what they intend to do with the outstanding shares. Mr. Picatagi seconded the motion. It passed unanimously.

- 9 **MARK C MYERS ARCHITECTS, INC** **Architecture**  
571 Corner Ketch Road  
Downingtown PA 19335

Responsible Architect: Mark C Myers - License #AI015589

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Margiotta motioned to conditionally approve this application if they meet the Board's certificate of authorization requirements. Mr. Agudosi seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 9**

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

**A Initial Licensure by examination: LARE taken**

The following individuals submit completed applications for licensure inasmuch he has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure. \* - CLARB Council Record Holder

Kovac, Ryan\*

**ACTION:** Mr. Picatagi motioned to license the above individual inasmuch as he has complied with the requirements for licensure by examination. Mr. Joshi seconded the motion. It passed unanimously.

**B Licensure without examination:**

The following individuals submit completed applications for licensure without examination and are recommended for licensure. \* - CLARB Council Record Holder

Bielik, Kevin

O'Toole, Andrew J\*

**ACTION:** Mr. Picatagi motioned to license the above individual inasmuch as he has complied with the requirements for licensure without examination. Mr. Margiotta seconded the motion. It passed unanimously.

**BOARD REVIEWED**

Neil Werket\* - On October 14, 2011, after some discussion, the Board determined to table this matter and request Mr. Werket to provide additional information. On July 12, 2012, the Board determined to table this matter. On February 14<sup>th</sup>, the Board tabled this matter. On March 14<sup>th</sup>, the Board reviewed a letter from Mr. Werket requesting an interview before the board pursuant to N.J.A.C. 13:27-8.4c. The Board determined to table this item until the next meeting pending receipt of additional information from the applicant.

7/11/13 Attached is copy of a letter dated June 24, 2013 from Mr. Werket as well as a copy of the letter from Educational Perspectives concerning the evaluation of his degree for Board review.

**ACTION:** Subsequent to reviewing the submitted information, Mr. Picatagi motioned to advise Mr. Werket that based on the evaluation presented he does not meet the education requirement in New Jersey and he may wish to follow the recommendations made per the evaluation to him and re-submit his request for licensure. Mr. Margiotta seconded the motion. It passed unanimously.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 10**

**C Certificate/s of Authorization**

The following firms have submitted completed applications for a Certificate of Authorization and is recommended for approval.

- 1 THE RBA GROUP** **Landscape Architecture**  
7 Campus Drive - Ste 300  
Parsippany NJ 07054  
Responsible Landscape Architect: Charles Cunion - License #AS000922
- 2 NILES BOLTON ASSOCIATES, INC** **Landscape Architecture**  
3060 Peachtree Rd NW - Ste 600  
Atlanta GA 30305  
Responsible Landscape Architect: Christopher Fortner - License #AS001096
- 3 CLC LANDSCAPE DESIGN, INC** **Landscape Architecture**  
58 Ringwood Avenue  
Ringwood NJ 07456  
Responsible Landscape Architect: Richard W Cording - License #AS000298
- 4 LEE WEINTRAUB LANDSCAPE ARCHITECTURE LLC** **Landscape Architecture**  
59 Edgecliff Terrace  
Yonkers NY 10705  
Responsible Landscape Architect: Lee Weintraub - License #AS001040
- 5 PILLARI, LLC** **Landscape Architecture**  
27 Randolph Road  
Howell NJ 07731  
Responsible Landscape Architect: Joseph Pillari - License #AS000638

**ACTION:** Mr. Picatagi motioned to recommend issuing Certificates of Authorization to the above five firms. Mr. Agudosi seconded the motion. It passed unanimously.

**IX PUBLIC COMMENTS**

Jerome Eben, AIA was present and informed the Board of his concerns regarding digital signatures. He informed the Board that allegedly Old Bridge Township is accepting digital signatures. Mr. Eben also re-raised the issue of firms allegedly submitting plans to the West Orange Planning Board, of which he is a member, and allegedly the drawings have no certificate of authorization number in the title block. The plans are, however, were allegedly signed and sealed by a New Jersey licensed architect. The Board has advised Mr. Eben previously to file a complaint so that the Board can investigate his allegations.

**BOARD OF ARCHITECTS**  
**Minutes of the Meeting / Public Session**  
**July 11, 2013 / Page 11**

The Board informed Mr. Eben that digital signatures was discussed at the NCARB Annual meeting and once NCARB provides model regulations the Board will review the issue further.

**X CLOSED CASES**

The Board closed the following case at today's meeting:

- 1 ITEM NO. 91241 - LOZA, George - AI011268
- 2 ITEM NO. 86393 - SHOFNER, Bob - Unlicensed / RMS Design Group, Inc.

**XI EXECUTIVE SESSION**

Mr. Picatagi motioned to go into executive session to review the minutes and other items on the executive session agenda. Ms. Goté seconded the motion. It passed unanimously.

**XII NEXT MEETINGS**

No August Meeting

September 12, 2013                      Regular Meeting                      Union Room - 3<sup>rd</sup> Floor  
Investigative inquiry with the respondent pertaining to ITEM No. 86890 @ 11am

October 10, 2013                      Regular Meeting                      Union Room - 3<sup>rd</sup> Floor  
Investigative inquiry with the respondent pertaining to ITEM No. 91641 @ 11am

**XIII ADJOURNMENT**

The meeting was adjourned at 2 pm.