

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

October 11, 2012

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:15 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Michael G. Soriano, RA	(X)	()	()	
Vice President	Arthur F Margiotta, RA	(X)	()	()	
Board Member	Obiora Agudosi, RA	(X)	()	()	
Board Member	Diane Goté, CID	(X)	()	()	
Board Member	Kishor Y Joshi, RA	(X)	()	()	
Board Member	Louis J Mraw	(X)	()	()	
	Government Member				
Board Member	Nicholas J. Netta, RA		(X)	()	()
Board Member	Richard Picatagi, LLA	()	()	(X)	
Board Member	Anna C. Young, LLA	(X)	()	()	
Board Member	Albert Zaccone, RA	(X)	()	()	
Board Member	Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; and Joseph Abello III of the Board of Architects.

ALSO PRESENT: Kurt Reidel, Acting Executive Director of the Board of Professional Engineers and Land Surveyors and Justin Mihalik, AIA

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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III APPROVAL OF MINUTES

September 13, 2012

ACTION: Mr. Zaccone motioned to approve the minutes as presented. Ms. Young seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Soriano announced the following:

- Welcome back to Lou Mraw who missed a few meetings due to illness
- Kurt Reidel, Acting Executive Director of the Board of Professional Engineers and Land Surveyors, is sitting in today's meeting.
- He recently attended the NCARB Intern Committee meeting
- He and Charles Kirk will be attending the upcoming NCARB Annual Meeting
- NCARB has an IDP Outreach Program and will be visiting the Board at its February 14, 2013 meeting. This will also correspond to giving a presentation at New Jersey Institute of Technology (NJIT) pertaining to the IDP program. Members of AIA Executive Committee will be invited to attend the NJIT presentation.
- Investigative inquiry with the respondent pertaining to ITEM No. 86393 at 10am today.

V OLD BUSINESS

No business was discussed

VI NEW BUSINESS

A Landscape Architect Continuing Education Course review report

APPROVE

- 1 2013 NJ ASLA Annual Meeting - approved for total of 16 hrs/ 5 hrs - day 1; 6 hrs - day 2; and 5 hrs - day3

ACTION: Ms. Young motioned to approve the above courses as noted. Mr. Zaccone seconded the motion. It passed unanimously.

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B Correspondence

- 1 E-mail dated September 24, 2012 from Robert Lopez, Executive Secretary, New York Board of Architects and Landscape Architects, regarding ASLA's request for comments concerning the expansion of the Landscape Architectural Accreditation Board (LAAB) scope beyond the accreditation of degree granting programs. Attached is the New York Board's comments.

ACTION: Item was tabled until the next meeting for discussion.

- 2 Letter dated September 24, 2012 from Cappy Sabir, PE, who took the four sections of the ARE required for a NJ licensed professional engineer to become a licensed architect (AI017418) in New Jersey. He is now seeking to become NCARB certified.

ACTION: Mr. Kirk informed the Board that staff spoke with Mr. Sabir and referred him back to NCARB for direction as to what he needs to obtain a Council Record and notify New Jersey Board of Architects in writing from NCARB what Mr. Sabir needs to obtain the council record.

VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

* - NCARB Council Record Holder

Oliver, Kevin A

Ade, David M*

Magella, Jeffrey A

Wilson, Elizabeth J*

Getz, Gary D*

Causey, Jeffrey*

Barreiro, Ruth M

Brown, John E*

Bonelli, John A.

Ford, Mark P*

Rioux, Denis J*

von Zabern, Markus G*

Miller, Jeremy H

Benaissa, Ramia*

Patterson, Sara-Ann R*

Erickson, Paul R*

Meyer, George C*

ACTION: Mr. Margiotta motioned to approve of the above individuals for licensure by credentials. Mr. Joshi seconded the motion. It passed unanimously.

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B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Melanie A Moran
Jisoo S Yoon

Brian Veneri

Nicole A Wrobel

ACTION: Mr. Margiotta motioned to approve all of the above individuals to take the Architectural Registration Examination. Mr. Agudosi seconded the motion. It passed unanimously.

BOARD REVIEWED

Anthony P Murphy

ACTION: Subsequent to reviewing the information submitted, Mr. Margiotta motioned to approve Mr. Murphy to take the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Marlene Borruso

Matthew S Townes

ACTION: Mr. Margiotta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Joshi seconded the motion. It passed unanimously.

D Certificate/s of Authorization

1 IPD OF NEVADA, INC
2 Faraday - Ste 101
Irvine, CA 92618

Architecture

Responsible Architect: Donald Bret Marks - License #AI018915

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

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- 2 LANUTO ARCHITECTURE, LLC** **Architecture**
915 Lacey Road
PO Box 414
Forked River NJ 08731

Responsible Architect: Amanda m Lanuto - License #AI017652

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 3 TBS SERVICES, INC** **Architecture**
617 Station Avenue
Haddon Heights NJ 08035

Responsible Architect: Mark A Magrino - License #AI013533

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 100% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Margiotta motioned to issue Certificates of Authorization to the above three firms. Mr. Zaccone seconded the motion. It passed unanimously.

- 6 PIERCE GOODWIN ALEXANDER & LINVILLE, INC.** **Architecture**
3131 Briarpark Drive
Houston TX 77042

Responsible Architect: Jeffrey P. Gerber - License #AI014763

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by three New Jersey architects who own 81.30% of the shares in business with 26 unlicensed individuals who own 18.70% of the shares. This application appears to comply with statutory requirements. On April 12th, the Board unanimously voted to send a letter requesting the total number of shares this company has; the total number of shares issued and the breakdown for all members listed; and the total number of shares outstanding. On May 10th the Board reviewed response letter pertaining to the shares issued and breakdown for all members listed. The Board unanimously voted to send a letter advising that it still appears that Pierce Goodwin Alexander & Linville, Inc has not complied with N.J.A.C. 13:27-4.8. Also request information as to what “treasury stock” indicates and the percentage owned by licensed individuals. On June 14th, the Board reviewed a response letter from Beth Funk, CFO. The Board unanimously voted to request

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they complete an application form with the correct number of shares. On July 12th, the Board reviewed the revised application. The Board unanimously voted to **deny** this application inasmuch as it appears that the shares not issued are owned by the corporate entity which does not meet the requirements in that New Jersey licensed architects do not own two-thirds of the shares. On September 13th, the Board reviewed a copy of an e-mail from Queen Chevis of Pierce Goodwin Alexander & Linville, Inc, along with additional information. The Board unanimously voted to place this application on **hold** until a new application form is presented with the updated information as well as a copy of the signed resolution pertaining to the treasury stock is received.

ACTION: Subsequent to reviewing the additional information requested, Mr. Margiotta motioned to issue a Certificate of Authorization to Pierce Goodwin Alexander & Linville, Inc. Mr. Zaccone seconded the motion. It passed unanimously.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Initial Licensure by examination: LARE taken

The following individuals submit completed applications for licensure inasmuch he has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure. * - CLARB Council Record Holder

Feng, Alice*

ACTION: Ms. Young motioned to license Ms. Feng, who has complied with the requirements for licensure. Mr. Zaccone seconded the motion. It passed unanimously.

B Certificate/s of Authorization

1 BL COMPANIES PROFESSIONAL SERVICES, INC Landscape Architecture

d/b/a BL Companies Inc.

NRAI of NJ

100 Canal Pointe Blvd - Ste 212

Princeton NJ 08540

Responsible Landscape Architect: Gregory J. Holtzman - License #AS001087

2 STEARNS ASSOCIATES LLC Landscape Architecture

PO Box T - Seabrook Road

Stockton NJ 08559

Responsible Landscape Architect: D. Thomas Stearns - License #AS000512

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3 ELIZABETH WEBER LLC

Landscape Architecture

374 Carter Road

Princeton NJ 08540

Responsible Landscape Architect: Elizabeth S. Weber - License #AS000034

ACTION: Ms. Young motioned to issue Certificates of Authorization to the above firms. Mr. Joshi seconded the motion. It passed unanimously.

C Reinstatements

The following individuals submit reinstatement applications with the appropriate reinstatement fees and **not previously approved** continuing education credits are submitted for approval.

Brian Meneghin - AS000941 - Exp. 5/2010 - Total of 48 hrs required

Summary: Mr. Meneghin failed to renew his certification by May 31, 2010. Mr. Meneghin contacted the Board office and requested a reinstatement application. On July 12th, this application was tabled for further review of continuing education documentation. On September 13th, the Board unanimously voted to table application and give the licensee an opportunity to provide the additional continuing education credits.

10/11/2012 Mr. Meneghin has provided all the information he has for continuing education credits. Board to determine next course of action.

ACTION: After some discussion, Mr. Zaccone motioned to reinstate Mr. Meneghin's license and advise that the Board has accepted 20 hours of continuing education credits submitted; the balance of his continuing education credits is still under review; suggest he start to acquire additional continuing education credits for which he will have a limited period of time to obtain, however that time period will not start until a review of his remaining courses submitted is fully and completely reviewed by the Board. Also advise that any newly acquired continuing education credits that will be used toward the reinstatement of his license cannot be used for the 2014/2016 renewal period. Mr. Joshi seconded the motion. It passed unanimously.

IX PUBLIC COMMENTS

Justin Mihalik, AIA Liaison, was present and addressed the following concerns with the Board:

- Three years of experience obtained within the IDP Program in less than 36 months time
- Digital signature and seal of drawings submitted to building departments for approval. AIA met with a company that provides software for digital signatures and seals and will continue to meet with them to discuss the security issues with the program.
- Certificate of Authorization - what process does the Board have to safeguard that any changes made in the company that has a COA is still qualified to keep the COA.

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- Drawings that are submitted to a building department, red-lined by a building official, permit approval issued based on red-lined changes however, architect is not notified of changes and when architect visits the site notices that his plans were altered. Is there an issue with this practice? Mr. Mihalik was informed that he should contact Regulatory Affairs in the Department of Community Affairs to report any matters.
- School districts may be practicing architecture by providing drawings for new schools.

X CLOSED CASES

The Board closed the following case at today's meeting:

- 1 ITEM NO: 87351 - BUTTS, Kenneth - AI008339
- 2 ITEM NO: 87469 - SCHIER, Kenneth T - AI009225 / LESSER, Keith H - AI010830 / Schier & Lesser Architecture - AC000355

XI EXECUTIVE SESSION

Mr. Zaccone motioned to go into executive session to review the minutes and other matters on the executive session agenda. Ms. Goté seconded the motion. It passed unanimously.

XII NEXT MEETINGS

November 8, 2012	Regular Meeting	Union Room - 3 rd Floor
	Investigative inquiry with the respondent pertaining to ITEM No. 86892 @ 10am	
	Investigative inquiry with the respondent pertaining to ITEM No. 86890 @ 11am	
December 13, 2012	Regular Meeting	Union Room - 3 rd Floor

XIII ADJOURNMENT

The meeting adjourned at 2pm