

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

November 8, 2012

Public Session

I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:10 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey. However, due to a lack of quorum, the members present worked as a "Committee" of the Board and make its recommendations. These recommendations will be ratified by the full committee at its next meeting.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED	
President	Michael G. Soriano, RA	(X)	()	()	
Vice President	Arthur F Margiotta, RA	(X)	()	()	
Board Member	Obiora Agudosi, RA	(X)	()	()	
Board Member	Diane Goté, CID	()	()	(X)	
Board Member	Kishor Y Joshi, RA	()	()	(X)	
Board Member	Louis J Mraw	()	()	(X)	
	Government Member				
Board Member	Nicholas J. Netta, RA		()	()	(X)
Board Member	Richard Picatagi, LLA	()	()	(X)	
Board Member	Anna C. Young, LLA	(X)	()	()	
Board Member	Albert Zaccone, RA	(X)	()	()	
Board Member	Architect Member				
Board Member	Vacant - Public Member				
Board Member	Vacant - Public Member				

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects.

II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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III APPROVAL OF MINUTES

October 11, 2012

ACTION: Mr. Zaccone motioned to recommend approval of the minutes as presented. Ms. Young seconded the motion. It passed unanimously.

IV ANNOUNCEMENTS

Mr. Soriano announced the following:

- Both investigative inquiries scheduled for today at 10 am and 11 am pertaining to ITEM No. 86892 and ITEM No. 86890 respectively have been canceled due to the aftermath of Hurricane Sandy.
- Both he and Charles Kirk attended the Member Board Chair and Member Board Executive meetings respectively in Boston, Massachusetts November 1 through 3, 2012. Some issues discussed pertained to the definition of welfare, investigation / discipline matters, unlicensed practice which is also a concern for other member boards. The future of licensing issue was discussed where employment is big obstacle in meeting IDP requirements. Also the idea of administering the exam electronically once a year was discussed so that the candidates can focus solely on the examination.
- The executive director of the Louisiana Board of Architects offered his guidance and assistance to New Jersey on some matters that may be coming our way in the re-building of the shore communities after Hurricane Sandy
- NCARB CEO Michael Armstrong and Cathy Hilagas are conducting an outreach to various boards around the country and will come to New Jersey on February 14, 2013 to attend our meeting. NJIT will hold a presentation on IDP Program for architectural students.
- Information regarding serving on an NCARB Committee will be forthcoming from NCARB. Any board member interested is encouraged to submit their name to serve on a committee.
- He will be attending the NCARB Intern Development Program Committee meeting in January 2013 in Orlando, Florida.

Mr. Kirk announced the following:

- He attended the NCARB Member Board Executive (MBE) compared to other states, New Jersey is ahead of curve on most items discussed which include electronic agendas and minutes, electronic administrative issues. Going forward NCARB hopes to develop a computerized disciplinary database in the future. Also Region II is fortunate to have representative on NCARB Board of Directors in that the Executive Director of Virginia was elected to NCARB's Board of Directors.
- Also Cathy Hilagas, Executive Director of NCARB, offered assistance to New Jersey in transmitting the NCARB Council records for applicants applying in the wake of Hurricane Sandy.

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V OLD BUSINESS

B Correspondence

- 1 E-mail dated September 24, 2012 from Robert Lopez, Executive Secretary, New York Board of Architects and Landscape Architects, regarding ASLA's request for comments concerning the expansion of the Landscape Architectural Accreditation Board (LAAB) scope beyond the accreditation of degree granting programs. Attached is the New York Board's comments. On October 11th the Board determined to table this item until the next meeting for discussion.

ACTION: The Board tabled this item until Ms. Young can speak with Mr. Picatagi about this matter.

VI NEW BUSINESS

A Landscape Architect Continuing Education Course review report

ACTION: The Board tabled this item until Ms. Young can speak with Mr. Picatagi about this matter.

B Issues of Concern for Discussion

- 1 Audit continuing education credits for architect licensees

ACTION: The Board discussed the matter of auditing licensees for continuing education credits after the 2013 renewal. The Board is considering auditing 10% of the active licensees. Draft letters will be on the next agenda for Board review.

- 2 Audit of Certificates of Authorization firms to determine if changes have been made to either the percentage of ownership and/or the architect responsible charge

ACTION: The Board discussed the matter of auditing firms that were issued Certificates of Authorization to determine if they still qualify to retain the certificate of authorization. The Board is considering auditing 20% of the active licenses. Draft letter will be on the next agenda for review.

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VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure: * - NCARB Council Record Holder

Chudovan, John*	Montgomery, Kevin C	Hitzemann, Gary D
Baumann, Russell M*	Vaugh, Randall C*	Goldblum, Michael L*
Koeniger, Philip M*	Rutkowski-Hanks, Darlene L*	Worcester, Eric W*
Feidler, Jason M*	Formicola, Matthew W*	Huffman, Christopher*
Handel, Gary E*	Cvijanovic, Christi L*	Baeck, James M*
Wells, Beth A	Snyder, Michael J.*	Johnson, Brian P*
Burris, Nicholas L*	Bodewin, Daryl*	

ACTION: Mr. Margiotta motioned to recommend approval of the above individuals for licensure by credentials. Mr. Zaccone seconded the motion. It passed unanimously.

BOARD REVIEWED

Burson, Robert K*

ACTION: Subsequent to reviewing the information submitted, Mr. Margiotta motioned to recommend approval of Mr. Burson for licensure by credentials. Mr. Agudosi seconded the motion. It passed unanimously.

B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Troy W. Harris	Andrew Lewis	Alexa McCartney
James P Sadusky	Jason Vico	Kelly L Wells

ACTION: Mr. Margiotta motioned to recommend approval of all of the above individuals to take the Architectural Registration Examination. Mr. Agudosi seconded the motion. It passed unanimously.

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C Licensure by Examination

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Kristin A Blake
Scott M. Press

Luis G. Rosario Lluveras
Pinky I Samat

Alessandra M Polito
Alexander Voronoff

ACTION: Mr. Margiotta motioned to recommend licensure to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

D Certificate/s of Authorization

1 ROSENTHAL DESIGNS, LLC

Architecture+

306 Church Lane
No. Brunswick NJ 08902

Responsible Architect: Gary S Rosenthal - License #AI013371

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect who owns 100% of the shares in business with a Professional Engineer who owns 0% of the shares. This application appears to comply with statutory requirements.

2 BRICK STUDIOS, LLC

Architecture

45 Academy Street - Ste 205
Newark NJ 07102

Responsible Architect: Paul Giammona - License #AI016461

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 70% of the shares in business with two unlicensed individuals who own 30% of the shares. This application appears to comply with statutory requirements.

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- 3 ALC ARCHITECTURE LLC** **Architecture**
50 Maple Street
Bloomfield NJ 07003

Responsible Architect: Aherin Lee Cox - License #AI018733

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 4 MARK BARONE ARCHITECT LLC** **Architecture**
412 Lakeview Avenue
Haddonfield NJ 08033

Responsible Architect: Mark Barone - License #AI019054

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 5 SDR ARCHITECTURE, LLC** **Architecture**
704 Route 518
Skillman, NJ 08558

Responsible Architect: Steven F. DeRochi - License #AI005911

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

- 6 URS NORTHERN ARCHITECTS, INC.** **Architecture**
510 Carnegie Center
Princeton NJ 08540

Responsible Architect: Paul R. Nigro - License #AI014448

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects who own 67% of the shares in business with an unlicensed individual who owns 33% of the shares. This application appears to comply with statutory requirements.

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7 FOX ARCHITECTURE NORTHEAST, INC.
500 Washington Avenue
St Louis MO 63101

Architecture

Responsible Architect: John Berendzen - License #AI019167

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 66.67% of the shares and 33.33% of the shares remaining is owned by Fox, Inc. This application appears to comply with statutory requirements.

ACTION: Mr. Margiotta motioned to recommend issuance of Certificates of Authorization to the above seven firms. Mr. Zaccone seconded the motion. It passed unanimously.

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Initial Licensure by examination: LARE taken

The following individuals submit completed applications for licensure inasmuch he has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure.

* - CLARB Council Record Holder

Dennis, William A Jr*
Ginther, Nicholas*

Muscarella, Kara*

Leising, Rebecca*

ACTION: Ms. Young motioned to recommend licensure to the above individuals inasmuch as they have complied with the requirements for licensure. Mr. Agudosi seconded the motion. It passed unanimously.

B Licensure without examination:

The following individuals submit completed applications for licensure without examination and are recommended for licensure.

* - CLARB Council Record Holder

Lauver, Kyle T

Roy, Samir K*

Errett, Daniel E.

ACTION: Ms. Young motioned to recommend licensure to the above individuals inasmuch as they have complied with the requirements for licensure. Mr. Agudosi seconded the motion. It passed unanimously.

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C Certificate/s of Authorization

The following firms submitted completed applications for a Certificate of Authorization and are recommended for approval.

- 1 **TOWERS GOLDE LIMITED LIABILITY COMPANY** **Landscape Architecture**
85 Willow Street
New Haven CT 06511
Responsible Landscape Architect: Shavaun Towers - License #AS000741

- 2 **SITWORKS LLC** **Landscape Architecture**
125 W. 28th Street - Ste 605
New York NY 10001
Responsible Landscape Architect: Annette P. Wilkus - License #AS001099

- 3 **T&M ASSOCIATES** **Landscape Architecture**
11 Tindall Road
Middletown NJ 07748
Responsible Landscape Architect: Evan J. Stone - License #AS000921

- 4 **ARNOLD & LEDERACH LLC** **Landscape Architecture**
40 Witherspoon Street
Princeton NJ 08542
Responsible Landscape Architect: Stephen Lederach - License #AS000717

ACTION: Ms. Young motioned to recommend issuance of Certificates of Authorization to the above four firms. Mr. Zaccone seconded the motion. It passed unanimously.

D Reinstatements

The following individuals submit reinstatement applications with the appropriate reinstatement fees and **not previously approved** continuing education credits are submitted for approval.

Brian Meneghin - AS000941 - Exp. 5/2010 - Total of 48 hrs required

Summary: Mr. Meneghin failed to renew his certification by May 31, 2010. Mr. Meneghin contacted the Board office and requested a reinstatement application. On July 12th, this application was tabled for further review of continuing education documentation. On September 13th, the Board unanimously voted to table application and give the licensee an opportunity to provide the additional continuing education credits. On October 11th, the Board reviewed information provided by Mr. Meneghin. After some discussion, the Board unanimously voted to reinstate Mr. Meneghin's license and advise that the Board has accepted 20 hours of continuing education credits submitted; the balance of his continuing education credits is still under review; suggest he start to acquire additional continuing education credits for which he will have a limited period of time to obtain, however that time period will not start until

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a review of his remaining courses submitted is fully and completely reviewed by the Board. Also advise that any newly acquired continuing education credits that will be used toward the reinstatement of his license cannot be used for the 2014/2016 renewal period.

11/8/12 Board to determine approval or denial of the submitted continuing education courses by Mr. Meneghin.

ACTION: The Board tabled this item until Ms. Young can speak with Mr. Picatagi about this matter.

IX PUBLIC COMMENTS

Seeing no one present from the public, Mr. Soriano proceeded to the next item on the agenda.

X EXECUTIVE SESSION

The Board proceeded to go into executive session to review the minutes and other matters on the executive session agenda.

XI NEXT MEETINGS

December 13, 2012	Regular Meeting	Union Room - 3 rd Floor
January 10, 2013	Regular Meeting	Union Room - 3 rd Floor

XII ADJOURNMENT

The meeting adjourned at 2pm.