

# MINUTES

## NEW JERSEY STATE BOARD OF ARCHITECTS

November 14, 2013

### Public Session

#### I CALL TO ORDER

The regularly scheduled meeting of the Board was called to order at 9:30 am in the Union Conference Room on the third (3<sup>rd</sup>) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Arthur F Margiotta, RA	(X)	( )	( )
Vice President	Nicholas J. Netta, RA	(X)	( )	( )
Board Member	Obiora Agudosi, RA	(X)	( )	( )
Board Member	Diane Goté, CID	( )	( )	(X)
Board Member	Kishor Y Joshi, RA	(X)	( )	( )
Board Member	Louis J Mraw	(X)	( )	( )
	Government Member			
Board Member	Richard Picatagi, LLA	(X)	( )	( )
Board Member	Michael G. Soriano, RA	(X)	( )	( )
Board Member	Albert Zaccone, RA	(X)	( )	( )
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

**OTHERS PRESENT:** B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects; and Martha Richardson staff member of the Board of Professional Engineers and Land Surveyors.

#### II OPEN PUBLIC MEETINGS ACT

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

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**III APPROVAL OF MINUTES**

*October 10, 2013*

**ACTION:** Mr. Soriano motioned to approve of the minutes as presented. Mr. Joshi seconded the motion. It passed unanimously.

**IV ANNOUNCEMENTS**

Mr. Margiotta announced the following:

- Investigative inquiry with the complainant pertaining to ITEM NO. 90254 @ 11am
- Investigative inquiry with the respondent pertaining to ITEM No. 90254 @ 1pm

Executive Director Kirk announced that Joseph Simonetta, Executive Director of NJ AIA, called to advise that he will be attending today's meeting.

**V OLD BUSINESS**

**A Application form review**

The Certificate of Authorization application form was placed on the agenda for the Board to review to determine if clarifications or changes need to be made to the form. On October 10<sup>th</sup>, the Board reviewed the application form and determined that on page two the box containing the language "Total shares issued and outstanding" to remove the black box and insert the following language: "In accordance with N.J.A.C. 13:27-4.9(d), to inform the Board **within 14 days** of any change in the information that was provided to the Board as required on the application form" also include a signature line for the Architect in responsible charge to sign.

11/14/13 Attached is the second page of the application with the new language for Board approval before being sent to print production for changes.

**ACTION:** Mr. Zaccone motioned to approve the form as presented. Mr. Joshi seconded the motion. It passed unanimously.

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**VI NEW BUSINESS**

**A Landscape Architect Continuing Education Course review report**

**APPROVE**

- 1 Restoration and Future Stewardship: Regeneration and the Next Generation - June 14, 2013 - 4 hours
- 2 2014 NJ ASLA Annual Mtg - January 26 to 28, 2014 - 14 hours total (1/26/14 - 4 hours 1/27/14 - 6 hours 1/28/14 - 4 hours)
- 3 Smart Growth: The Suburbanization of Poverty - 1 hour

**DENY**

The following courses are offered by the International Society of Arboriculture and are denied because the subject is beyond the scope of Landscape Architecture:

- 1 Introduction to Arboriculture: Risk Assessment & Tree Protection
- 2 Arbormaster III Chainsaw Safety
- 3 Introduction to Arboriculture: Tree Pruning
- 4 Introduction to Arboriculture: Diagnosis & Disorders
- 5 Abiotic Disorders
- 6 Bark Beetles

**ACTION:** Mr. Picatagi motioned to approve the above courses as noted. Mr. Soriano seconded the motion. It passed unanimously.

**B Correspondence**

- 1 Copy of an e-mail dated October 14, 2013 from Kathy Hillegas of NCARB, along with a copy of a memo which provides information regarding the vote on proposed changes to the IDP employment duration requirement and IDP eligibility date is attached for the Board's review.

**ACTION:** Duly noted.

- 2 Copy of an e-mail dated November 12, 2013 from Lee Johnson who has question as to which discipline, architect or engineer, is better suited to prepare the construction documents for a balcony deck project being planned on a condo he owns in Jersey City is attached for board review.

**ACTION:** Mr. Zaccone motioned to send a letter indicating that the type of building is designed by an architect in accordance with N.J.S.A. 45:4B-4 Architects prepare plans for residences including deck plans. Mr. Joshi seconded the motion. It passed unanimously.

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C Regulation

Proposed New Rule to N.J.A.C. 13:27-4.4; 13:27-8.5A and 13:27-9.6, which requires professional boards to provide credits toward requirements for licensure for veterans with substantially equivalent training. On October 10<sup>th</sup>, The Board preliminarily reviewed this regulation and determined to form a committee (Messrs. Joshi, Picatagi, Soriano and Zaccone) to review this regulation in anticipation of full board discussion with the Regulatory Analyst at the November meeting.

11/14/13 Draft proposal for Board review is attached.

**ACTION:** Inasmuch as a sub-committee has been established to review the proposed regulation, a conference call will be scheduled to discuss the regulation. Mr. Zaccone motioned to table this item until the next meeting. Mr. Picatagi seconded the motion. It passed unanimously.

VII **REVIEW OF APPLICATIONS**

A. **Applications for Licensure by Credentials**

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

\* - NCARB Council Record Holder

Patterson, McKee\*  
LaMontagne, Michael W\*  
Balestri, Carlo H\*  
Nowak, Kevin R\*  
Bonthron, Karen K\*  
Warmington, Jeffrey N\*  
Maiden, Willie J\*  
Bell, Benjamin T\*  
Murphy, Frank T\*  
Jeong, Younhak\*

Dacumos, Don M\*  
Ivaliotis, Jason P\*  
Godwin, James A\*  
Hagan, Jeffrey R\*  
Shaffer, Paul G\*  
Signorelli, Peter F  
Foley, Brent T\*  
Proctor, Rodney L\*  
Hughes, Barbara L  
Wilson, Charles G\*

Collins, Dennis W\*  
Lee, Sang-Won\*  
Orban, Paul D\*  
Carrell, Richard G\*  
Duet, Vincent P\*  
Shank, Ryan J  
Ganthner, Jeffrey W\*  
Ratts, Eric B\*  
Grady, Brendan M\*

**ACTION:** Mr. Netta motioned to approve the above individuals for licensure by credentials. Mr. Mraw seconded the motion. It passed unanimously.

BOARD REVIEWED  
Tedrow, Thomas R\*

**ACTION:** Subsequent to reviewing the submitted information, Mr. Netta motioned to approve Mr. Tedrow for licensure by credentials. Mr. Picatagi seconded the motion. It passed unanimously.

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Grippi, Frederick F\*

**ACTION:** Subsequent to reviewing the submitted information, Mr. Netta motioned to approve Mr. Grippi for licensure by credentials. Mr. Zaccone seconded the motion. It passed unanimously.

**B. Applications for Examination**

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Jeffrey A Butcher  
Margaret Chiu

Paola C Fajardo  
Ryan M Moran

Sean Hyland

**ACTION:** Mr. Netta motioned to approve of the above individuals to take the Architectural Registration Examination. Mr. Zaccone seconded the motion. It passed unanimously.

**C Licensure by Examination**

The following applicant/s have completed all Divisions of the Architectural Registration Examination and are submitted to the Board for licensure:

Robert J Lombardi  
Vincent A Rea

Andrew Markou  
Linette Santoni-Winiarski

Marisa L Perez  
Morten Thomsen

**ACTION:** Mr. Netta motioned to license to the above individuals inasmuch as they have completed the Architectural Registration Examination. Mr. Soriano seconded the motion. It passed unanimously.

**D Certificate/s of Authorization**

**1 DESIGNS FOR LIFE, LLC**

**Architecture**

51 Bridge Street  
Lambertville NJ 08530

Responsible Architect: Jason Kliwinski - License #AI015814

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

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**2 HALLIDAY ARCHITECTS, LLC**  
701 W Avenue - Ste 302  
Ocean City NJ 08226

**Architecture**

Responsible Architect: Christopher Halliday - License #AI019360

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by two New Jersey licensed architects of which one owns 100% of the shares. This application appears to comply with statutory requirements.

**ACTION:** Mr. Netta motioned to issue Certificates of Authorization to the above firms. Mr. Zaccone seconded the motion. It passed unanimously.

**VIII LANDSCAPE ARCHITECT APPLICATION REVIEW**

**A Initial Licensure by examination: LARE taken**

The following individual has submitted a completed application for licensure inasmuch she has already completed the Landscape Architect Registration Examination (LARE) and is recommended for licensure.

\* - CLARB Council Record Holder

Kovacs, Lauren\*

**ACTION:** Mr. Picatagi motioned to license Ms Kovacs inasmuch as she has completed the LARE and has met all the requirements for licensure. Mr. Soriano seconded the motion. It passed unanimously.

**B Licensure without examination:**

The following individuals have submitted completed applications for licensure without examination and are recommended for licensure.

\* - CLARB Council Record Holder

Vergason, E. Michael\*

Metzdorf, Thomas G\*

DuBois, Carolyn E.

**ACTION:** Mr. Picatagi motioned to license the above individuals inasmuch as they have complied with the requirements for licensure without examination. Mr. Joshi seconded the motion. It passed unanimously.

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**C Certificate/s of Authorization**

The following firms have submitted completed applications for a Certificate of Authorization and are recommended for approval.

**1 SQUARE ACRE STUDIO**

**Landscape Architecture**

162 Watchung Avenue  
Chatham NJ 07928

Responsible Landscape Architect: Thomas D Salaki - License #AS001103

**2 HAAG ENGINEERING CO**

**Landscape Architecture**

4949 W Royal Lane  
Irving TX 75063

Responsible Landscape Architect: Thomas Berenbrok - License #AS000801

**ACTION:** Mr. Picatagi motioned to issue Certificates of Authorization to the above two firms. Mr. Zaccone seconded the motion. It passed unanimously.

**IX CLOSED CASES**

The Board closed the following case at today's meeting:

- 1 ITEM NO. 89275 - OSTROM, Barbara - CID #ID000093 - The Board accepted the signed acknowledgment from the UPL and the penalty has been paid.
- 2 ITEM NO. 93818 - BLEEKER, John - RA - AI009975 / BLEEKER, Scott - PLS - GS036229 / Bleeker Architectural Group, LLC - AC000246 – The Board found insufficient evidence to take action

**IX PUBLIC COMMENTS**

Joseph Simonetta, Executive Director of NJ AIA, was present to brief the Board on some issues in the Legislation that the AIA is supporting:

- A-3694 known as the “Good Samaritan” legislation grants immunity from liability for certain professional services rendered during emergencies under certain circumstances. The Bill is expected to move through both houses on November 18<sup>th</sup> and the Governor is expected to sign the Bill.
- Issue of Design/build (A-1332) establishes procedures for awarding of design-build contracts. Specifically projects over \$3 million dollars
- Responsible charge based on involvement in projects and not on geographic location. This would pertain to individuals accumulating experience to become licensed. Its an AIA initiative for 2014.
- NCARB’s Mutual Agreement of Understanding with Canada. Mr. Simonetta was informed that the board is currently reviewing the agreement at the present time.

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**X EXECUTIVE SESSION**

Mr. Soriano motioned to go into executive session to conduct an investigative inquiries, review the minutes and review other items on the executive session agenda. Mr. Picatagi seconded the motion. It passed unanimously.

**XI NEXT MEETINGS**

December 12, 2013	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor
	Investigative inquiry with the respondent pertaining to ITEM No. 91641 @ 11am	
January 9, 2014	Regular Meeting	Union Room - 3 <sup>rd</sup> Floor

**XII ADJOURNMENT**

The meeting adjourned at 3:30pm