

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF JANUARY 16, 2007
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Edward Bagniewski
Robert Boyer
Keith Eaves
Arthur Fucetola
William Hartung
Charles Okun
Richard Rible
Robert Shoremount
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Joseph Donofrio, Deputy Attorney General

Committee member Barry Starer was unable to attend the meeting.

ANNOUNCEMENTS

Committee members were informed that Regulatory Analyst Maryann Sheehan will appear before the Advisory Committee to review and discuss the Advisory Committee's concerns with regard to the current prerequisite qualifications and application process for individuals seeking alarm and locksmith licenses under the Reciprocity rule, N.J.A.C. 13:31A - 1.10.

APPROVAL OF MINUTES OF DECEMBER 19, 2006

Upon the review of the minutes of the December 19, 2006 Public Session, motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to approve the Public Session minutes for the December 19, 2006 meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Cook informed the Advisory Committee that 3,708 alarm and locksmith licenses have been issued and 913 applicants who have applied through the waiver and grandfathering provisions are currently being processed through the licensing system.

Executive Director Cook also informed the Advisory Committee that 126 applicants for alarm or locksmith licenses through examination are currently being processed through the licensing system.

The Advisory Committee was provided with an overview of the fire alarm, burglar alarm and locksmith renewal process. Licenses expire on August 31, 2007. It is expected that renewal notices will be sent to licensees in June 2007. Licensees may be required to undergo an updated criminal history review. The licensee fee for the next triennial period will be \$120.00. New photo identification cards will be issued by Thomson Prometric to licensees. It is expected that the fee for the new photo identification cards will be \$15.00.

Executive Director Cook also informed the Advisory Committee on the continuing education process. Samples of forms for the approval of instructors, approval of continuing education seminars and courses, attendance sheets and seminar and course listings were provided for the Advisory Committee's review.

Subsequent to Executive Director Cook's presentation, a subcommittee consisting of Vice Chairman Robert Boyer and members Keith Eaves and Charles Okun was asked to review the rules for continuing education, to determine subject categories of continuing education, and develop a process for the approval of continuing education seminars and courses.

NOMINATIONS AND ELECTIONS FOR THE OFFICES OF CHAIRMAN AND VICE CHAIRMAN

The Following nominations were made at the December 19, 2006 meeting:

Chairman - Robert Shoremount

Vice Chairman - Robert Boyer

Motion was made by Edward Bagniewski, seconded by William Hartung and unanimously passed to close nominations for the Office of Chairman. Following the closing of nominations, motion was made by Edward Bagniewski, seconded by Keith Eaves and unanimously passed to affirm the election of Robert Shoremount for the position of Chairman.

Motion was made by Edward Bagniewski, seconded by William Hartung and unanimously passed to close the nominations for the Office of Vice Chairman. Following the closing of nominations, motion was made by Edward Bagniewski, seconded by Keith Eaves and unanimously passed to affirm the election of Robert Boyer for the position of Vice Chairman.

REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES

The Advisory Committee reviewed and discussed the licensing process for individuals who are licensed in other jurisdictions and seek to obtain licenses in New Jersey under the Reciprocity rule, N.J.A.C. 13:31A - 1.10.

Motion was made by Robert Boyer and seconded by Charles Okun to require that applicants who are requesting licenses through the Reciprocity rule appear before the Advisory Committee to discuss their qualifications. The motion passed by a vote of six (6) for, and one (1) opposed. Advisory Committee member Edward Bagniewski opposed the motion.

Additionally, motion was made by Robert Boyer and seconded by Keith Eaves to require that individuals currently licensed in another jurisdiction who are requesting a license through Reciprocity shall submit proof that the prerequisite qualifications for licensure in the jurisdiction are greater than or equal to those

currently required by the Advisory Committee.

Applicants from other jurisdictions would also be required to successfully complete the New Jersey requisite licensing examination. The motion passed by a vote of six (6) for, and one (1) opposed. Advisory Committee member Edward Bagniewski opposed the motion.

Subsequently, motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed that applicants who are requesting Reciprocity for alarm and locksmith licenses be sent correspondence with regard to the Advisory Committee's review of prerequisite qualifications.

Motion was made by Charles Okun, seconded by Edward Bagniewski and unanimously passed to proceed into Executive Session at 10:45 a.m.

At approximately 2:00 p.m., the Advisory Committee reconvened in Public Session to report the following:

REVIEW OF CRIMINAL HISTORY SUMMARIES OF APPLICANTS FOR LICENSURE

The Advisory Committee reviewed and discussed a criminal history summary for one (1) applicant. The applicant was approved for licensure.

ADJOURNMENT

Having no further business, motion was made by Charles Okun, seconded by Robert Boyer and unanimously passed to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director