

**FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE  
MINUTES OF JANUARY 20, 2004  
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

## **CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Advisory Committee members recited the Pledge of Allegiance prior to the roll call of members.

## **ROLL CALL**

### **Committee Members Present:**

Martin Arnold  
Edward Bagniewski  
Robert Boyer, Vice Chairman  
William Hartung  
Charles Okun  
Robert Shoremount, Chairman  
Jon Sprague  
Barry S. Starer

### **Others Present:**

Barbara A. Cook, Executive Director  
Francine Widrich, Management Improvement Specialist  
George DeLuca, Administrative Analyst  
Sally Barletta, Senior Clerk Transcriber  
Joseph Donofrio, Deputy Attorney General

Committee members Richard Aicher, Keith Eaves, Arthur Fucetola, Richard Rible and Leo Selb were unable to attend.

### **Members of the Public:**

Bruce C. Sumner  
Gerard Duffy  
William St. Clair  
Scott Fischbein

## **GENERAL ANNOUNCEMENTS**

Francine Widrich, Management Improvement Specialist, appeared before the Advisory Committee to review the processes for the criminal history background check, License 2000 system, and photo identification cards.

## **APPROVAL OF MINUTES FOR NOVEMBER 18, 2003**

Motion was made by Martin Arnold, seconded by Jon Sprague and passed unanimously to approved the Public Session minutes for November 18, 2003 meeting.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Cook informed the Advisory Committee that applications have been mailed to prospective alarm and locksmith licensees.

## **NOMINATIONS FOR THE OFFICES OF CHAIRMAN AND VICE CHAIRMAN**

Motion was made by Robert Boyer, seconded by Barry Starer and passed unanimously to nominate Robert Shoremount to a sixth term as Chairman. Following the vote, motion was made by Edward Bagniewski, seconded by Barry Starer and passed unanimously to close nominations for the office of Chairman.

Motion was made by Charles Okun, seconded by Martin Arnold and passed unanimously to nominate Robert Boyer to a fourth term as Vice Chairman. Following the vote, motion was made by Edward Bagniewski, seconded by Barry Starer and passed unanimously to close nominations for the office of Vice Chairman.

## **FOR THE ADVISORY COMMITTEE'S REVIEW AND DISCUSSION**

### **New Jersey Carpenters Union Locksmith Apprenticeship Program**

The Advisory Committee reviewed and briefly discussed correspondence received from Thomas J. Sommers regarding the New Jersey Carpenters Union Locksmith Apprentice Program. The Committee requested that correspondence be sent to Mr. Sommers acknowledging his letter, thanking him for his interest in the locksmith licensing and requesting that he that provide information that the union's locksmith apprenticeship program is federally approved.

Correspondence Received from Hard Facts Investigative Engineering with Regard to the Advisory Committee's Regulations

The Advisory Committee reviewed and briefly discussed correspondence received from Hard Facts Investigative Engineering with regard to the Advisory Committee's regulations. The Committee requested that correspondence be sent to Tom McNamara, MSME, Director and Principle of the firm and Frederick D. Allen, M.Ed., Forensic Technologist acknowledging the correspondence and thanking them for their interest in the Advisory Committee's regulations. Chairman Shoremount responded that the issues stated in the correspondence have been considered during rule making and the recently concluded comment period, but that the Committee cannot respond on the issues at this time since the rules and regulations have not been promulgated.

Correspondence Received from Scott Fischbein with Regard to the Advisory Committee's Regulations

The Advisory Committee reviewed and briefly discussed correspondence received from Scott Fischbein with regard to the Advisory Committee's regulations. Chairman Shoremount responded that the issues have been considered during rule making and the recently concluded comment period, but that the Committee cannot respond on the issues at this time since the rules and regulations have not been promulgated.

Correspondence Received from Spectrum Cable and Alarm Systems with Regard to the Advisory Committee's Regulations

The Advisory Committee reviewed and briefly discussed correspondence received from Spectrum Cable and Alarm Systems with regard to the Advisory Committee's regulations. Chairman Shoremount responded that the issues have been considered during rule making and the recently concluded comment period, but that the Committee cannot respond on the issues at this time since the rules and regulations have not been promulgated.

#### Correspondence Received from William Chernak with Regard to the Qualifications for Alarm Licensing

The Advisory Committee reviewed and briefly discussed correspondence received from William Chernak with regard to the qualifications for alarm licensing. Chairman Shoremount responded that the issue regarding the qualifications for alarm licensing has been considered during rule making and the recently concluded comment period, but that the Committee cannot respond on the issues at this time since the rules and regulations have not been promulgated.

#### Correspondence Received from Robert Newkirk with Regard to the Qualifications for Locksmith Licensing

The Advisory Committee reviewed and briefly discussed correspondence received from Robert Newkirk with regard to the qualifications for locksmith licensing. Chairman Shoremount responded that the issue regarding the qualifications for locksmith licensing has been considered during rule making and the recently concluded comment period, but that the Committee cannot respond on the issues at this time since the rules and regulations have not been promulgated.

## **FOR THE ADVISORY COMMITTEE'S INFORMATION**

### **Division of Law Billing Report for the First Quarter of FY 2004**

The Committee reviewed the Billing Report provided by the Division of Law for the First quarter for the fiscal year 2004. The report indicated that 29.5 hours were accrued for Deputy Attorney General and Paralegal services during the quarter.

### **Advisory Committee Meeting Schedule for CY 2004**

The proposed meeting dates for CY 2004 are as follows:

January 20  
February 17  
March 16  
April 20  
May 18  
June 15 July 20  
August 17  
September 21  
October 19  
November 16  
December 14

### **Correspondence Sent to the NJ Burglar and Fire Alarm Association in Response to a Request for Advisory Committee Representation at the Association Convention**

Committee members were informed of correspondence sent to the NJ Burglar and Fire Alarm Association in response to a request for Advisory Committee representation at the association convention. The correspondence indicated the Advisory Committee could not participate at the convention, but would be willing to provide assistance at a later time upon promulgation of the rules and regulations.

## **PUBLIC COMMENTS**

Bruce C. Sumner, a member of the Associated Locksmiths of America and the International Association of Investigative Locksmiths, offered his assistance as an instructor for continuing education. Chairman Shoremount thanked Mr. Sumner for his offer and informed him that the Committee cannot accept resumes for continuing education at this time since the rules and regulations have not been adopted, but will keep his name as a potential source for continuing education.

Gerard Duffy, President of Spectrum Cable and Alarm Systems Inc., and a member of New Jersey Burglar and Fire Alarm Association, questioned whether the telecommunications exemption will be included in the Advisory Committee's Rules and Regulations. Chairman Shoremount advised Mr. Duffy to contact the Board of Examiners of Electrical Contractors with regard to the telecommunications exemption.

Mr. Duffy inquired with regard to the status of employees who terminate employment with an alarm business. Chairman Shoremount advised Mr. Duffy that the rules and regulations will require that an employer notify the Advisory Committee when an employee is no longer employed by a business. The employer must also ensure that the employee return the photo identification card to the business upon termination of employment.

Mr. Duffy also questioned whether out-of-state businesses will be required to be licensed. Chairman Shoremount informed Mr. Duffy that out-of-state businesses will be required to follow the same licensing requirements and rules and regulations as businesses located in New Jersey.

Scott Fischbein, Scott's Security Systems Inc., and a member of New Jersey Burglar and Fire Alarm Association, questioned whether there will be any approved continuing education courses offered during the first licensing period. The Advisory Committee informed Mr. Fischbein that licensees will not be required to complete continuing education during the period of initial licensure. Mr. Fischbein was also informed that the Board of Examiners of Electrical Contractors has approved hundreds of continuing education courses and seminars, some of which may be informative to licensees interested in taking continuing education.

William St. Clair, a member of the New Jersey Burglar and Fire Alarm Association, inquired whether the Advisory Committee will be issuing a Master license for the Burglar Alarm, Fire Alarm or Locksmith licensees. Chairman Shoremount informed Mr. St.Clair that the statute requires a Burglar Alarm License, Fire Alarm License and a Locksmith License, only.

Mr. St. Clair inquired whether the Advisory Committee will provide a source where consumers can verify the status of licensees. Chairman Shoremount informed Mr. St. Clair that there are directories on the Internet and that consumers may call the Advisory Committee office to verify an individual's license.

## **ADJOURNMENT**

Having no further business, motion was made by Martin Arnold, seconded by Jon Sprague and passed unanimously to adjourn the Public Session at 1:30 p.m.

Respectfully Submitted,

Barbara A. Cook  
Executive Director