

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF MARCH 16, 2004
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Advisory Committee members recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Richard Aicher
Edward Bagniewski
Robert Boyer, Vice Chairman
Keith Eaves
William Hartung
Charles Okun
Robert Shoremount, Chairman
Barry S. Starer

Others Present:

Joseph P. Schooley, Chairman, Board of Examiners of Electrical Contractors
Barbara A. Cook, Executive Director
Francine Widrich, Management Improvement Specialist
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Joseph Donofrio, Deputy Attorney General

Committee members Martin Arnold, Arthur Fucetola, Richard Rible , Leo Selb and Jon Sprague were unable to attend the meeting.

Members of the Public:

Bruce C. Sumner
Scott Fischbein
William St. Clair
Lewis E. Vaught
Robert Vopai

GENERAL ANNOUNCEMENTS

Committee members were informed that conference rooms have been reserved for the review of Fire Alarm and Burglar Alarms applications.

APPROVAL OF MINUTES

Upon review of the minutes of the February 17, 2004 Public session, motion was made by Robert Boyer, seconded by Charles Okun to correct line three of page three from "William St. Clair, a member of the New Jersey Burglar and Fire Alarm Association, asked hypothetically whether an owner of an alarm business who is not a licensee could be the license holder for the business. Chairman Shoremount informed Mr. St. Clair that a business license holder must be a licensee and that an owner of an alarm business may hire an alarm licensee to qualify the business." to "William St. Clair, a member of the New Jersey Burglar and Fire Alarm Association, asked hypothetically whether an owner of an alarm business who is not a licensee could be the license qualifier for the business. Chairman Shoremount informed Mr. St. Clair that a business license qualifier must be a licensee and that an owner of an alarm business may hire an alarm licensee to qualify the business." The Motion was passed unanimously to approved the amended minutes for the February 17, 2004 meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Barbara Cook informed the Advisory Committee that more than 300 applications have been entered into the State's License 2000 system and the applicants have also received letters to go for fingerprinting at Sagem Morpho, Inc., a private company under contract with the State of New Jersey.

Executive Director Barbara Cook also provided the Advisory Committee with an overview of the Fire Alarm, Burglar Alarm and Locksmith application process.

DISCUSSION OF LICENSING EXAMINATIONS AND PHOTO IDENTIFICATION/LICENSES

Presentation by Representatives of Experior; Christopher Wagenbach, Vice President of State Based Programs, and William Hartz, Director, Construction Licensing Services.

Experior Assessments made a presentation before the Advisory Committee with regard to its proposal to provide licensing examinations and photo identification cards for alarm installers and locksmiths. Christopher Wagenbach, Vice President of Experior's State Based Programs was joined by William Hartz, Director, Construction Licensing Services. Mr. Wagenbach provided an overview of the firm's methods for administration of its licensing examinations, the development of subject matter, specifications, test development, and grading and reporting.

Upon review of the proposed examinations for fire alarm, burglar alarm and locksmith licensing as well as the electronic security module for all examinations, the Committee requested that the examination content outlines be amended by adding or subtracting questions to some examinations and to adjust the percentages of questions for each examination. With regard to the locksmith licensing examination, Mr. Hartz requested that locksmith committee members provide a reference for the mechanical locksmithing section of that examination

FOR THE ADVISORY COMMITTEE'S INFORMATION

Division of Law Billing Report for the Second Quarter of FY 2004

The Committee reviewed the Billing Report provided by the Division of Law for the Second quarter for the fiscal year 2004. The report indicated that 28.0 hours were accrued for Deputy Attorney General and Paralegal services during the quarter.

REVIEW OF LICENSURE APPLICATIONS

The Advisory Committee reviewed applications for fire alarm and burglar alarm licenses.

ADJOURNMENT

Having no further business, motion was made by Robert Boyer, seconded by Edward Bagniewski and passed unanimously to adjourn the Public Session at 1:30 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director