

**Board of Examiners of Electrical Contractors
Fire Alarm, Burglar Alarm and Locksmith
Advisory Committee**
<http://www.njconsumeraffairs.gov/fbl/>
**Public Session Minutes
March 17, 2015**

1. Call to Order

The meeting of March 17, 2015 was called to order at 9:45 a.m. by Charles Okun, Chairman of the Advisory Committee. All requirements of the Open Public Meetings Act have been complied with in accordance N.J.S.A 10:4-6. Notice of the Advisory Committee meeting was mailed to the Newark Star Ledger, Courier Post and the Trenton Times. The notice was also sent to the Secretary of State, Lieutenant Governor, Kim Guadagno, Trenton, New Jersey.

The Committee saluted the flag.

Roll Call

The following members were present:

*Charles Okun, Chairman
William Fury
Brian Kubiel
David Ribble
Robert Shoremount
Jon D. Sprague
Walter Wargacki, Jr.*

Also present were:

*Joseph Donofrio, Deputy Attorney General, Division of Law
David Freed, Acting Executive Director
Francine C. Widrich, Interim, Executive Director
Steven Mattia, Governor Representative
Alba R. Jaramillo, Administrative Staff*

The following members were absent:

*Keith Eaves, Vice Chairman
Matthew Horner, Lieutenant
Steven Crawford, Chief
William Hartung*

Also absent:

Joseph Cantalupo, Liaison, Board of Examiners of Electrical Contractors

2. Announcements

There were no announcements made at this Public Session.

3. Chairman’s Report:

There was not report at this Public Session.

4. Executive Director’s Report:

David Freed, Acting Executive Director, announced that he would be leaving the Board of Electrical Contractors to become the Executive Director of the Boards of Accountancy and Court Reporting. Mr. Freed introduced Francine C. Widrich, who will serve as the interim Executive Director to the Board of Examiners of Electrical Contractors, and the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee with the assistance of Steve Mattia, Governor Representative, and Alba R. Jaramillo, Administrative Staff.

5. Approval of Public Session Minutes

A motion was made by Jon D. Sprague and seconded by David Rible to approve the January 20, 2015 Public Session minutes as amended. Correction, changing “advertising” to “and statutory”, to be made on page 5, item #8. Motion carried unanimously.

6. Nominations and Elections for the Chairman and Vice Chairman of the Advisory Committee

A motion was made by Jon D. Sprague and seconded by Robert Shoremount to nominate Charles Okun, to continue serving as the Chairman of the Advisory Committee. Also, Walter Wargacki, Jr., was nominated as the Vice Chairman of the Advisory Committee. Motion carried unanimously.

7. Review of Continuing Education Sponsor Applications

A. NJSEA (FBLSP002)

The Advisory Committee reviewed the NJSEA’s recent continuing education application requesting final approval of two (2) new Continuing Education courses offerings and three (3) instructors, which the Advisory Committee tentatively approved at its December 16, 2014, and January 20, 2015 meeting pending submission of their resumes:

Instructors:

- Bart Didden - FBLSP002-57
- Frederic Farcy - FBLSP002-59
- Alexander Clark - FBLSP002-61

Courses:

	<u>Category Code</u>	<u>Hours</u>
• Outdoor Wireless Networks, Technology Solutions	TECES-16(02)C082	2
• Introduction to Cloud computing & Paperless Office	BUS-16(02)C074	2

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Wargacki, Jr. and seconded by Mr. Sprague to grant approval of the 3 Continuing Education courses offerings and instructors as noted above. Therefore, the above course category codes and instructors numbers will be applicable. In addition, the Advisory Committee recommended to hold in abeyance approval of an additional instructor, whose resume was not submitted in advance for the February symposium, pending submission of the instructor’s complete resume. Motion carried unanimously.

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Kubiel and seconded by Mr. Fury to grant retroactive approval of an additional instructor, whose request was not included on the original Continuing Education application submitted in advance of the February symposium. The Advisory Committee advised NJSEA that no retroactive approval will be provided in the future. Motion carried unanimously.

8. Linear/ 2GIG (FBLSP032)

The Advisory Committee reviewed a request from Linear Corp. for approval of the following new Continuing Education course offerings and instructors:

Approval was granted for the following 3 Continuing Education courses, which were designated the category codes as shown below:

<u>Title of Course/Seminar</u>	<u>Category Code</u>	<u>Hours</u>
• eMerge E3 Quick Install	TECES-13(32)006	4.0
• Linear Video Surveillance	TECES-13(32)007	2.0
• HD 100: Network Security Camera Tech. Training	TECES-13(32)009	1.0

The following Continuing Education course offering was granted 3.5 credits as 15 minutes are for break/lunch, which do not count as part of instructional hours.

• Go! Control: Installation & Programing	4.0
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The following 2 courses were disapproved as they are out of scope:

• 2 GIG & Z-Wave Networks	2.0
• HD 100: Network Security	1.0
• CT 100: Network Security Thermostat Tech. Training	1.0

Instructors

- Jerome Bourassa
- Raymond E. Wall, Jr.
- Brian S. Gabrielson
- Jorge Hazim

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Wargacki, Jr. and seconded by Mr. Sprague to grant approval of the 3 Continuing Education course offerings and instructors as noted above. Therefore, the above course category codes and instructors numbers will be applicable. In addition, the Advisory Committee recommended to hold in abeyance approval of an additional instructor, whose application was not submitted in advance for February symposium, pending submission of complete resume. Motion carried unanimously.

9. Honeywell Fire Systems (FBLSP-043)

The Advisory Committee reviewed a request from Honeywell Fire Systems for approval of two new technical fire alarm Continuing Education course offerings, one new instructor, and four previously approved as follows:

<u>Title of Course/Seminar</u>	<u>Category Code</u>	<u>Hours</u>
• <i>ECC-50/100 Installation & Programming</i>	<i>TECFA-16(43)C029</i>	<i>12</i>
• <i>Wireless Fire Alarm Technology</i>	<i>TECFA-16(43)C030</i>	<i>3</i>

Instructors

- *Lynn Edward Dudley*
- *Daniel Lajoie*
- *Thomas J. Rosa*
- *Steven Ray*
- *Matthew Moore*

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Wargacki, Jr. and seconded by Mr. Fury to grant approval of the 2 Continuing Education course offerings granting them the course category codes as noted above, and five instructor, including four previously approved. Motion carried unanimously.

10. Axis Communications (FBLSP075)

The Advisory Committee reviewed a request from Axis Communications for approval of one new Continuing Education course offering and two previously provisionally approved instructors.

<u>Title of Course/Seminar</u>	<u>Hours</u>
• <i>Understanding Intelligent Security Solutions</i>	<i>2</i>

Instructors

- *Jim Murray - (previously approved FBLSP075-04)*
- *Gary Sawyers - (previously approved FBLSP075-01)*

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion made by Mr. Wargacki, Jr. and seconded by Mr. Kubiak to hold this matter in abeyance until supporting documents are received. Motion carried unanimously.

11. Allegion LLC (FBLSP-092)

The Advisory Committee reviewed a request from Allegion, LLC for approval of one new Continuing Education course offering and one new instructor.

<u>Title of Course/Seminar</u>	<u>Category Code</u>	<u>Hours</u>
• <i>FA101 Falcon Locks, Exits and Closers for Locksm</i>	<i>TECES-16(92C)16</i>	<i>3</i>

Instructors

- Shawn J. Mahoney
- Jeffery Tock (previously approved)
- John Dalrymple (previously approved)

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion was made by Mr. Sprague and seconded by Mr. Rible to approve the FA101 Falcon Locks Continuing Education course offering, and to approve Shawn J. Mahoney as an instructors of Continuing Education courses previously approved. Motion carried unanimously.

12. Comcast University (Proposed New Sponsor)

The Advisory Committee reviewed a request from Comcast University for approval of the following 13 new Continuing Education courses, five new instructors, and one instructor, who was twice previously approved under different Continuing Education sponsors:

Approval was granted for the following 11 new Continuing Education courses, which were designated the category codes as shown below:

<u>Title of Course/Seminar</u>	<u>Category Code</u>	<u>Hours</u>
• The Americans with Disabilities Act (ADA)	LC-16(094)C-001	2
• Industrial First Aid and Safety	SAF-16(094)C-001	2
• NJ Barrier Free Subcode	LC-16(094)C-002	2
• NJ Uniform Construction Code	LC-16(094)C-003	2
• False Alarm Prevention Methods	TECBA-16(094)C-004	2
• Smoke Detection Systems	TECRS-16(094)C-001	4
• General Business Laws & Rules	LC-16(094)C-004	3
• General Provisions of Lien Law	BUS-16(094)C-001	2
• Basic Business Understanding for the Contractor	BUS-16(094)C-002	3
• Advanced False Alarm Reduction Methods	TECBA-16(094)C-001	2
• Alarm System Basics	TECBA-16(094)C-002	4

The following 2 courses were held in abeyance for further review:

<u>Title of Course/Seminar</u>	<u>Hours</u>
• Greenfield Course	18
• System Upgrade Course	18

The following instructors were approved:

Instructors

- Roy Pollack - (previously approved under different Continuing Education sponsors - FBLSP-048-1)
- Michael Weigel
- Cornelius S. Alexander
- Harry Lorenz
- Kenneth Sapp
- David English

PLEASE NOTE: Robert Shoremount is recused from matters pertaining to continuing education.

A motion was made by Mr. Rible and seconded by Mr. Kubiel to approve 11 new Continuing Education courses granting them the above course category codes, and to hold in abeyance the approval of two new courses, for further review, submitted by Comcast. Also, to approve six new instructors (one previously approved as noted above), instructors numbers will be applicable. Motion carried unanimously.

13. Bill No. A4101 - Provides US Armed Forces and Reserve members with protection against interference with their employment, trade or business.

A Motion was made by Mr. Sprague and seconded by Mr. Rible to support Bill No. A4101 without comment.

**14. Request for Extension of Business License
AASSD t/a Alarm King (34BF00022200)**

The Advisory Committee reviewed a request for an extension of the business license for AASSD t/a Alarm King, Lic. #34BF00022200, due to the passing of Norman Adelman, owner, lic. #34BF00022100, on August 11, 2014. Yitzchok Jenkelowitz, Adelman's son, has applied for licensure and will be taking the Burglar and Fire Alarm examination.

The Advisory Committee was not able to review the initial request for an extension, as, according to Shulamis Adelman, Adelman's widow, the initial request was sent to Mr. Gary Jackson from the Department of Fire Inspection, in error.

A motion was made by Mr. Wargacki and seconded by Mr. Rible to grant a six-month continuance of business permit #34EB00022200 AASSD t/a Alarm King from February 12, 2015 to August 12, 2015. The Advisory Committee also retroactively extended the business permit from August 11, 2014 to February 12, 2015. The Advisory Committee will convey to Mrs. Adelman that after August 12, 2015, it will be required to have a Burglar Alarm and Fire Alarm licensee, or it will have to cease and desist from doing business. Motion carried unanimously.

**15. Request for a Waiver for the Burglar Alarm
and Fire Alarm Examination for License - William Kilcher, Applicant**

The Advisory Committee reviewed a waiver request from William Kilcher for the statutorily required Burglar Alarm and Fire Alarm examination and to be approved for a Burglar Alarm and Fire Alarm license. Mr. Kilcher's request is based on his experience in the Fire and Security Systems field, and some new developments related to the electrical contractors licensing requirements.

A motion was made by Mr. Kubiel and seconded by Mr. Rible to deny Mr. Kilcher's request for a waiver of the Burglar Alarm and Fire Alarm examination, as it is required by law and the Advisory Committee is not permitted to waive the law. Applicant who fails to receive a passing score on any section(s) of the examination shall retake the failed section(s). Motion carried unanimously.

A motion was made by Mr. Shoremount and seconded by Mr. Kubiell to adjourn the Public Session and move to Executive Session at 11:30 a.m. Motion carried unanimously.

The Advisory Committee returned to Public Session at 1:00 p.m. for application review.

16. Review of Applications

The following applicants were provisionally approved to take the examination for licensure:

Fire Alarm License

*Michael P. Assenza
John J. Kolb*

Burglar/Fire Alarm License

*Robert W. Laubach
Kyle A. Matta
Gary L. Shapochnik
George G. Moraru
Robert M. Mihanowich*

Locksmith License

Daniel A. Macfarlan

Burglar Alarm License

*Harry D. Denny
Brian D. Geraghty
Tyler W. McCurdy
Michael A. Portoghese
Jason B. Sawyer*

The following licensees were provisionally approved for the following Business Permit:

Burglar & Fire Alarm (BF)

*Direct, LLC
Dynamic Protection Systems, Inc
Vitel Communications, LLC*

Burglar Alarm (BX)

Select Home Systems, Inc.

17. Adjournment

A motion was made by Mr. Wargacki and seconded by Mr. Fury to adjourn the meeting at 1:30 p.m. Motion carried unanimously.