

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF APRIL 15, 2008
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Edward Bagniewski
Robert Boyer
Arthur Fucetola
Keith Eaves William Hartung
Charles Okun
Robert Shoremount
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Angelica Guerrero, Clerk Typist
Joseph Donofrio, Deputy Attorney General

Committee member Richard Rible was absent from the meeting.

Members of the Public:

Scott Fischbein
Chris Mack
Giovanni Pertuz
Steven Pertuz
Joseph Russotto

ANNOUNCEMENTS

- Mr. DeLuca informed the Committee that he has submitted another request for Committee members Boyer and Shoremount to attend the Master Locksmiths Association meeting. The new request is for their attendance at the meeting to be held on May 19, 2008.

- Mr. DeLuca has submitted requests for the Continuing Education subcommittee to be compensated for its review of continuing education in February and March. Mr. DeLuca hasn't been advised whether payment

will be made.

- Staff has prepared approximately 30 business license applications and 1 individual license application for Committee review.

- An Investigative Inquiry is scheduled for this morning at 10 a.m.

- Regulatory Analyst Maryann Sheehan has requested that she meet with the Committee at the May 20, 2008 meeting with regard to the adoption of the Late Fee and Reinstatement Fee rule that was formally proposed in the December, 2007. Also, The Committee's rules sunset on March 15, 2009. Mrs. Sheehan will also discuss the process during her appearance before the Committee.

APPROVAL OF MINUTES FOR THE FEBRUARY 19, 2008 MEETING

Approval of minutes is tabled until the May 20, 2008 meeting.

CHAIRMAN'S REPORT

Chairman Shoremount expressed his concern with regard to clarification of the requirements for qualification as an Unsupervised Employee:

Have successfully completed a total of four hours of training in the Barrier Free Subcode, N.J.A.C. 5:23-7, the New Jersey Uniform Construction Code, N.J.A.C. 5:23, exclusive of the Barrier Free Subcode, and the Americans with Disabilities Act Code, 36 C.F.R. § 1191, four hours of training in basic electronics and four hours of training in trade-related subjects, or have successfully passed a competency examination administered by the Committee, or have obtained a Certified Registered Locksmith rating by the Associated Locksmiths of America. (N.J.A.C. 13:31A-27(b)2, Locksmith Unsupervised Employee); and

Have successfully completed two hours of training in the Barrier Free Subcode, N.J.A.C. 5:23-7, two hours of training in the New Jersey Uniform Construction Code, N.J.A.C. 5:23, exclusive of the two hours of training in the Barrier Free Subcode, two hours of training in the Americans with Disabilities Act Code, 36 C.F.R. § 1191, two hours of training in industrial safety, and 32 hours of training in trade-related subjects relevant to the field, or shall have successfully passed a competency examination administered by the Committee (N.J.A.C. 13:31A-3.6 A, Alarm Unsupervised Employee).

After discussion, it was determined that the matter will be included for review during the meeting with Regulatory Analyst Maryann Sheehan on May 20, 2008.

EXECUTIVE DIRECTOR'S REPORT

Executive Director presented a sample of the Wall Certificate that will be issued to licensed businesses.

REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE

The Advisory Committee reviewed and discussed the request for approval of the continuing education package previously distributed to the Continuing Education subcommittee with regard to the following continuing education:

REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE

Sponsor: New Jersey Burglar and Fire Alarm Association

The following programs were recommended for approval:

Titles

Successfully Supervising, 6 hours (CodeBUS)
Customer Needs Focused Selling, 7 hours (CodeBUS)
NEC Low Voltage, 7 hours (CodeTECES)
Fire Alarm Wiring, Acceptance, Inspection and Testing, 7 hours (CodeTECES)

The instructors for the programs was also recommended for approval.

Sponsor: Elite C.E.U.
Instructor: Kaleb Brashear

The following programs were recommended for approval:

Titles

Advanced Burglar Alarm, 2 hours (CodeTECBA)
Basic Elements Of The NEC, 2 hours (CodeTECES)
CCTV- Basic Design, 2 hours (CodeTECES)
The Fundamentals Of Fire System, 2 hours (CodeTECFA)
Aluminum Stile Door Service & Repair, Part 1, 2 hours (CodeTECLS)
Aluminum Stile Door Service & Repair, Part 2, 2 hours (CodeTECLS)
Aluminum Stile Door Service & Repair, Part, 2 hours (CodeTECLS)
Aluminum Stile Door Service & Repair, Part 4, 2 hours (CodeTECLS)
Tip And Tricks For Automotive Locksmithing, Part 1, 1 hour (CodeTECLS)
Tip And Tricks For Automotive Locksmithing, Part 2, 1 hour (CodeTECLS)
Tip And Tricks For Automotive Locksmithing, Part 3, 1 hour (CodeTECLS)
Tip And Tricks For Automotive Locksmithing, Part 4, 1 hour (CodeTECLS)
Tip And Tricks For Automotive Locksmithing, Part 5, 1 hour (CodeTECLS)
Structured Cabling, 2 hours (CodeTECES)
Time Management, 2 hours (CodeTECBUS)
Written And Verbal Communication Skills, 2 hours (CodeTECBUS)
Understanding Digital Video Recorders, 2 hours (CodeTECES)

Sponsor: Elite C.E.U., Approved Programs, Continued

Titles

Introduction To Access Control, 2 hours (CodeTECES)
Introduction To Locksmithing, 2 hours (CodeTECLS)
Selecting The Right Camera And Lens, 2 hours (CodeTECES)
Common Sense Approach To OSHA Safety Procedures, 2 hours (CodeTECSAF)
Digital Technology And Networking Basic, 2 hours (CodeTECES)
Electricity 101, 2 hours (CodeTECES)
Ethics For The Security Industry, 2 hours (CodeTECBUS)

The instructor for the programs was also recommended for approval.

Courses are approved for in person training only. (A review of the sponsor's web site provides much evidence of on-line continuing education). The sponsor must indicate how mandatory requirements for attendance certification will be complied with prior to offering the continuing education on-line.

The following seminar was not approved since the content is not applicable to burglar alarm, fire alarm, or locksmith licensing:

P.I. Skills - Skip Tracing (2 hours)

Motion was made by Charles Okun, seconded by Keith Eaves and unanimously determined to approve the continuing education programs recommended for approval by the Continuing Education subcommittee.

Sponsor: G.E. Security, INC.

IACET Certified Programs

Reference: NJAC 13:31A-1.12(h) All sponsors of continuing education programs or courses shall: Obtain Committee approval, in each triennial period, prior to representing that any course, seminar or program fulfills the requirements of this section. All sponsors who have received certification from the International Association for Continuing Education and Training (IACET) shall be pre- approved by the Committee for trade-related subjects and shall not be required to comply with the requirements of (h)2 and 5 below (Subsequent sections are not included since it is not relevant to the matter)

Sponsor: G.E. Security, INC.

IACET Certified Programs

Instructors: Various

Title

Alliance Certification (18 hours)

Diamond II Certification (30 hours)

Diamond II Systems Administration (12 hours)

EST 2 Program & Network (30 hours)

EST 3 Program & Network (30 hours)

Facility Commander WNX Certification (24 hours)

Facility Commander WNX Systems Administration (12 hours)

Fireworks Certification (30 hours)

IRC -3 Certification (60 hours)

Picture Perfect 4.0 Upgrade (21 hours)

Picture Perfect Certification (54 hours)

Picture Perfect Enterprise Certification (18 hours)

Picture Perfect Systems Administration (17 hours)

Procure 6000 Certification (30 hours)

Procure Connect Certification (30 hours)

Quickstart With Signature Series (18 hours)

Secure Perfect Certification (24 hours)

Secure Perfect Systems Administration (12 hours)

StaffCallPro Certification (24 hours)

SymSecure Certification (30 hours)

EST3 Synergy Enabled Certification (30 hours)

Telergy Certification (30 hours)

Telligence Certification (24 hours)

CORRESPONDENCE

Gerald Donofrio, COM-TEC Security Systems, Municipal License Fees

(Reference, N.J.S.A. 45:5A-36 , Municipality, County Prohibited From Regulating Locksmiths, Alarm Businesses)

The Advisory Committee reviewed correspondence submitted by Mr. Donofrio with regard to an alarm licensing fee imposed by Maple Shade Township.

Motion was made by Charles Okun, seconded by Keith Eaves and unanimously passed to request that Deputy Attorney General Donofrio send correspondence to Maple Shade Township to inform the township with regard to the prohibition of the licensing of alarm and locksmith businesses by municipal and county governments, additionally, that N.J.S.A. 45:5A-36 supercedes existing municipal licensing regulations.

PUBLIC COMMENTS

Chris Mack, a member of the New Jersey Burglar Alarm and Fire Alarm Association, asked when the Committee will provide a listing of continuing education sponsors and programs. Mr. Mack was informed that a listing is being developed for posting on the Committee's web site.

Scott Fischbein, a member of the New Jersey Burglar Alarm and Fire Alarm Association, inquired with regard to the status of the Committee's business licensing process. Mr. Fischbein was informed that licenses will be issued in the form of a wall certificate.

REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH BUSINESS LICENSES

The Advisory Committee reviewed the applications of alarm and locksmith businesses

ADJOURNMENT

Motion was made by Edward Bagniewski, seconded by Arthur Fucetola and unanimously passed to adjourn the Public Session at 10:45 a.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director