

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE  
MINUTES OF APRIL 19, 2005  
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

**CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:55 a.m. in the Somerset Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

**ROLL CALL**

Committee Members Present:

Keith Eaves  
Arthur Fucetola  
William Hartung  
Robert Shoremount, Chairman  
Jon Sprague  
Barry Starer

Others Present:

Barbara A. Cook, Executive Director  
George DeLuca, Administrative Analyst  
Alok Jain, Personal Assistant for the Executive Director  
Sally Barletta, Senior Clerk Transcriber  
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors  
Joseph Donofrio, Deputy Attorney General

Committee members Richard Aicher, Edward Bagniewski, Robert Boyer, Charles Okun, and Richard Rible were unable to attend the meeting.

Members of the Public:

Gerard Duffy  
Jeff Davis  
Scott Fischbein  
Nick Hart

**ANNOUNCEMENTS**

Executive Director Cook informed the Advisory Committee that forty-seven (47) alarm applications for license through waiver of examination and ninety-seven (97) license applications through grandfathering remain as pending.

Executive Director Cook also informed the Advisory Committee that thirty-three (33) alarm applications for

license through examination and fifteen (15) locksmith applications for license through for examination are pending review. The licensing databases for these applications are being developed with the assistance of the Division of Consumer Affairs Management Information Services (MIS).

The Advisory Committee was informed of revisions made to the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee member listing and requested that Committee members inform staff if additional revisions are necessary .

### **APPROVAL OF MINUTES OF MARCH 15, 2005**

Upon the review of the minutes of the March 15, 2005 Public Session, a motion was made by Arthur Fucetola, seconded by Jon Sprague to and unanimously passed to approve the Public Session minutes for the March 15, 2005 meeting.

### **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Barbara Cook informed the Advisory Committee that 2,600 applicants have been processed for fire alarm, burglar alarm and locksmith licensure and approximately 2,000 applicants have been entered into the License 2000 (L2K) system. Many are pending criminal history review.

Executive Director Barbara Cook also informed the Advisory Committee that Experior's Candidate Information Bulletin has been corrected and reviewed.

### **DISCUSSION OF LICENSING ISSUES**

-Whether Some Businesses Or Employees Of Businesses Not Normally Engaged In The Alarm Business Or In The Provision Of Locksmithing Services Should Be Required To Obtain Licenses

The Advisory Committee discussed whether some businesses, or employees of businesses not normally engaged in the alarm business, or in the provision of locksmithing services should be required to obtain licenses.

Motion was made by Barry Starer, seconded by Keith Eaves and unanimously passed to request that Executive Director Barbara Cook draft a letter seeking an advisory opinion from Deputy Attorney General Donofrio regarding the matter.

### **FOR THE ADVISORY COMMITTEE'S INFORMATION**

-Division Of Law Billing Report For The Second Quarter Of Fiscal Year 2005

The Advisory Committee reviewed the Billing Report provided by the Division of Law for the second quarter of fiscal year 2005. The report indicated that 86.8 hours for Deputy Attorney General and Paralegal services were accrued during the quarter.

### **PUBLIC COMMENTS**

Jeff Davies, J & P Lock & Alarm, stated his concern that large department stores are performing services such as re-keying and re-combining of locksets and should be required to obtain licenses to perform the services. Chairman Shoremount informed Mr. Davies that the Advisory Committee is reviewing the issue and has asked the Committee Counsel to prepare an advisory opinion with regard to the matter.

Nick Hart, North Jersey Master Locksmithing Association inquired on the process for the approval of education providers. Chairman Shoremount informed Mr. Hart that at the present time the Advisory Committee has not developed a process for the approval of providers for pre-license or continuing education.

Gerard Duffy, president of Spectrum Cable and Alarm Systems, Inc., and a member of New Jersey Burglar and Fire Alarm Association expressed concern that the Home Improvement Act may conflict with the Advisory Committee's Rules and Regulations with regard to the scope of practice of alarm licensees. Chairman Shoremount advised Mr. Duffy that the Home Improvement Act is regulated by Division of Consumer Affairs.

Mr. Duffy expressed concern with regard to the availability of courses in the New Jersey Uniform Construction Code (UCC), Barrier Free Subcode and Americans with Disabilities Act Code, all required as a prerequisite for the alarm examination. Mr. Duffy informed the Committee that the New Jersey Burglar and Fire Alarm Association will be offering courses for pre-license technical training.

### **REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES**

The Advisory Committee reviewed and discussed criminal history summaries for thirty-one (31) applicants. Of the thirty-one (31) applicants, twelve (12) applicants will receive a Demand for Statement in Writing Under Oath from Deputy Attorney General Joseph Donofrio. Eighteen (18) applicants were approved for licensure and one (1) applicant will receive a Provisional Order of Denial.

### **ADJOURNMENT**

Having no further business, a motion was made by Barry Starer, seconded by Jon Sprague and unanimously passed to proceed into Executive Session at 11:30 a.m.

Respectfully submitted,

Barbara A. Cook  
Executive Director