

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE  
MINUTES OF MAY 18, 2004  
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

## **CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Advisory Committee members recited the Pledge of Allegiance prior to the roll call of members.

## **ROLL CALL**

### **Committee Members Present:**

Richard Aicher  
Martin Arnold  
Robert Boyer, Vice Chairman  
Keith Eaves  
William Hartung  
Charles Okun  
Robert Shoremount, Chairman  
Jon Sprague  
Barry S. Starer

### **Others Present:**

Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors  
Barbara A. Cook, Executive Director  
Maryann Sheehan, Regulatory Analyst  
George De Luca, Administrative Analyst  
Sally Barletta, Senior Clerk Transcriber  
Joseph Donofrio, Deputy Attorney General

**Committee members** Edward Bagniewski, Arthur Fucetola, Richard Rible, and Leo Selb were unable to attend the meeting.

### **Members of the Public**

Bruce C. Sumner  
Gerard Duffy

## **ANNOUNCEMENTS**

Committee members were informed that conference rooms have been reserved for the review of Locksmith applications. George De Luca will contact Committee members with regard to the availability of applications for review.

Staff member Robin D. Owens was introduced to the Advisory Committee. Mrs. Owens will be assisting in the licensing program.

Executive Director Barbara Cook informed the Advisory Committee that 1300 - 1400 alarm applications have been entered into the State's Licensing 2000 (L2K) system and 508 applications are pending for the licensure.

Committee members were informed that August 31, 2007 is the expiration date of the first licensing period for alarm and locksmith licenses.

Executive Director Barbara Cook informed the Advisory Committee that a workshop will be scheduled for Wednesday, June 2, 2004 for the development of the competency examination for unsupervised locksmith employees.

## **APPROVAL OF MINUTES FOR APRIL 20, 2004**

Motion was made by Robert Boyer, seconded by Richard Aicher and passed unanimously to approve the Public Session minutes for April 20, 2004 meeting.

## **DISCUSSION OF REGULATORY REQUIREMENT FOR APPLICANTS TO POSSESS A HIGH SCHOOL DIPLOMA OR EQUIVALENCY CERTIFICATE (N.J.A.C**

### **13:31A-2.1(a)4, N.J.A.C. 13:31A-3.1(a)5)**

Review of an individual's Applications for Fire Alarm and Burglar Alarm Licenses

The Advisory Committee reviewed and discussed Mr. Guice's Applications with regard to the regulatory requirement that applicants for licensure possess a high school diploma or equivalency certificate.

Motion was made by Robert Boyer, seconded by Keith Eaves to waive the regulatory requirement and approve Mr. Guice's applications based upon his experience for licensure. Motion passes with a vote of eight (8) for and one (1) opposed.

Motion was made by Jon Sprague, seconded by Keith Eaves and passed unanimously to select the following individuals for the Criminal History Review Subcommittee.

Robert Shoremount, Chairman  
Robert Boyer, Vice Chairman  
Keith Eaves.  
Charles Okun

## **DISCUSSION OF SUBCOMMITTEE PROPOSAL (N.J.A.C. 13:31A- 2.7(b)2)**

The Advisory Committee reviewed and discussed the subcommittee proposal regarding the Advisory Committee adding the "CIL" Designation of the Institutional Locksmiths' Association as an equivalent to the "CRL" Designation of the Associated Locksmiths of America as a credential for competency of unsupervised locksmith employees.

Motion was made by Robert Boyer, seconded by Martin Arnold and passed unanimously to accept the "CIL" Designation of the Institutional Locksmiths' Association as an equivalent to the "CRL" Designation of the Associated Locksmiths of America as a credential for competency of unsupervised locksmith

employees. Regulatory Analyst Sheehan will research the proposed amendment and report back to the Advisory Committee.

## **PUBLIC COMMENT**

Bruce Sumner, a member of the Associated Locksmiths of America (ALOA) and the International Association of Investigative Locksmiths (IAIL), asked the Committee when the approval process will begin for continuing education instructors. Chairman Shoremount advised Mr. Sumner that the Committee will make applications for the approval process of courses and instructors available after the first triennial licensing period.

## **REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES**

The Advisory Committee reviewed applications for Alarm and Locksmith licenses.

## **ADJOURNMENT**

Having no further discussion, motion was made by Keith Eaves, seconded by Martin Arnold and passed unanimously to close the Public Session and proceed into Executive session.

Respectfully Submitted,

Barbara A. Cook  
Executive Director