

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF JULY 15, 2008
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:40 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Robert Boyer
Keith Eaves
William Hartung Charles Okun
Robert Shoremount
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Angelica Guerrero, Clerk Typist
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors
Joseph Donofrio, Deputy Attorney General

Committee members Edward Bagniewski, Arthur Fucetola and Richard Rible were unable to attend the meeting.

ANNOUNCEMENTS

Committee members were informed that Regulatory Analyst Maryann Sheehan will meet with the Committee at this meeting to discuss the sunseting of the Committee's rules, and the changes proposed at the Rules Subcommittee meeting held on June 17, 2008.

Committee members were also informed that the Staff has prepared approximately 25 business license applications and 30 individual license applications for Committee review.

The Advisory Committee has scheduled an Investigative Inquiry for this meeting with an applicant who has applied for a locksmith license. Additional information has been provided to the Committee for the inquiry.

APPROVAL OF MINUTES OF MAY 20, 2008

Upon the review of the minutes of the May 20, 2008 Public Session, motion was made by Robert Boyer,

seconded by William Hartung and unanimously passed to approve the Public Session minutes for the May 20, 2008 meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Cook informed the Advisory Committee that 338 fire alarm, burglar alarm and locksmith business licenses have been issued and 35 business applications are pending licensure.

REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE

The Advisory Committee reviewed and discussed the request for approval of the continuing education package previously distributed to the Continuing Education subcommittee with regard to the following continuing education:

Sponsor: Education Services

Instructors: Don O'Shall, John Treumpy, Jr., Anthony West, Vernon Kelley

Title

- Alarm Systems Introduction, 8 hours (Code TECBA)
- ASSA Abloy Cylinder Service, 8 hours (Code TECLD)
- Basics Of Alarms And Card Access, 8 hours (Code TECES)
- Bilock Cylinder Service, 8 hours (Code TECLD)
- Building, Fire, Life Safety And Accessability, 8 hours (Code L/C)

REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE (Continued)

- Corbin-Russell Cylinder And Core Servicing, 8 hours (Code TECLD)
- Desk And Utility Lock Installation And Servicing, 8 hours (Code TECLD)
- Ethics For Locksmiths, 8 hours (Code BUS)
- Exit Device Installation And Servicing, 8 hours (Code TECLD)
- Hardware Specification, 8 hours (Code TECLD)
- Impressioning And Water (Disk) Reading, 8 hours (TECLD)
- In House Investigator Training, 8 hours (Code TECLD)
- Interchangeable Core Servicing, 16 hours (Code TECLD)
- Investigative Locksmithing 1, 8 hours (Code TECLD)
- Investigative Locksmithing 2, 8 hours (Code TECLD)
- Investigative Locksmithing 3, 8 hours (Code TECLD)
- KABA-ILCO Simplex Service, 8 hours (Code TECLD)
- KABA Peaks Cylinder Servicing, 8 hours (Code TECLD)
- Key Control Procedures, 8 hours (Code TECLD)
- Keying System Forensics, 8 hours (Code TECLD)
- Large Format Interchangeable Cores, 8 hours (Code TECLD)
- Lock Bypass Techniques, 8 hours (Code TECLD)
- Lock Picking, 8 hours (Code TECLD)
- Lock Reading - Half Day, 4 hours (Code TECLD)
- Lock Shop Management, 8 hours (Code BUS)
- Locksmithing 101, 8 hours (Code TECLD)
- Locksmithing 101 - Two Day, 8 hours (Code TECLD)
- Master Key Application, 8 hours (Code TECLD)
- Master Keying Two Day Course, 16 hours (Code TECLD)
- Master Keying Advanced, 8 hours (Code TECLD)
- Master Keying Basic, 8 hours (Code TECLD)
- Master Keying Comprehensive - Four Day, 32 hours (Code TECLD)
- Master Keying Comprehensive - Three Day, 24 hours (Code TECLD)
- Master Keying-Rotating Constant - Two Day, 16 hours (Code TECLD)

- Master Key Specification, 8 hours (Code TECLD)
- Master Ring Cylinder Servicing, 8 hours (Code TECLD)
- Medeco Cylinder Service And Master Keying, 8 hours (Code TECLD)
- New Jersey Barrier Free Subcode, 8 hours (Code L/C, mandatory)
- Pyramid Cylinder Service, 8 hours (Code TECLD)
- Preassembled Lockset Service And Repair, 8 hours (Code TECLD)
- Scorpion Cylinder Service, 8 hours (Code TECLD)
- Schlage Everest Cylinder Servicing, 8 hours (Code TECLD)
- Schlage Primus Cylinder Servicing , 8 hours (Code TECLD)
- Small Format Interchangeable Core - One Day, 8 hours (Code TECLD)
- Yale Cylinder Servicing, 8 hours (Code TECLD)

The Instructors for the continuing education programs were also approved by the Subcommittee.

Motion was made by Robert Boyer, seconded by Jon Sprague and unanimously passed to approve the recommendations made by the Continuing Education Subcommittee.

CORRESPONDENCE

- Mercer County Division of Central Services
- Whether A Locksmith License is Required To Perform Maintenance Of Specialized Locking Devices At The Mercer County Correction Center

The Advisory Committee reviewed and discussed correspondence received by Mercer County Division of Central Services with regard to whether a locksmith license is required to perform maintenance of specialized locking devices at the Mercer County Correction Center. Upon review, the Advisory Committee requested that Mercer County Division of Central Services be informed that a licensee is required to perform maintenance of specialized locking devices at the Mercer County Correction Center.

ADJOURNMENT

Motion was made by Charles Okun, seconded by Keith Eaves and unanimously passed to adjourn the Public Session at 10:15 a.m. and proceed into Executive Session.

Motion was made by Keith Eaves, seconded by Robert Boyer and unanimously passed to adjourn the Executive Session at 1:30 p.m. and proceed into Public Session.

REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES

The Advisory Committee reviewed the applications of alarm and locksmith applicants seeking alarm and locksmith licenses at this meeting.

REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH BUSINESS LICENSES

the Advisory Committee reviewed the applications of alarm and locksmith businesses seeking business licenses at this meeting.

ADJOURNMENT

Having no further business, motion was made by William Hartung, seconded by Charles Okun and unanimously passed to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,

Barbara A. Cook

Executive Director