

**FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE  
Minutes of October 17, 2000  
Public Session**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

**CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Somerset Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly noted and all pertinent material has been provided.

**ROLL CALL**

Committee Members Present:

Richard Aicher  
Edward Bagniewski  
Robert Boyer  
Frank Cavallaro  
Keith Eaves  
Bruce Negri  
Charles Okun  
Richard Rible  
Robert Shoremount, Chairman  
Jon Dane Sprague  
Barry Starer

**Others Present:**

Anthony Miragliotta, Deputy Director  
Barbara A. Cook, Executive Director  
Maryann Sheehan, Regulatory Analyst  
George DeLuca, Administrative Analyst  
Sally Barletta, Senior Clerk Transcriber  
Shirley Passow, Deputy Attorney General

Committee members Martin Arnold, Arthur Fucetola, William Hartung, and Vice Chairman Leo Selb were unable to attend.

There were no members of the public in attendance at the meeting.

**GENERAL ANNOUNCEMENTS**

Bruce Negri and Jon Dane Sprague were introduced by Chairman Shoremount as new members recently appointed by Governor Whitman to the Advisory Committee.

Executive Director Cook announced that the following members were reappointed by Governor Whitman to the Advisory Committee:

Richard Aicher  
Edward Bagniewski  
Robert Boyer  
Keith Eaves  
Arthur Fucetola  
William Hartung  
Richard Rible

Leo Selb, Vice Chairman

## **APPROVAL OF MINUTES**

Motion was made by Richard Aicher, seconded by Keith Eaves and passed unanimously to approve the Public Session minutes for September 19, 2000.

## **DISCUSSION OF THE EXAMINATION PROPOSAL SUBMITTED BY EXPERIOR ASSESSMENTS**

Regional Director Linda Kellner appeared before the Advisory Committee to discuss topics with regard to proposed licensing examinations, examination content, the tentative scheduling of examination development workshops, and optional services which may be provided by Experior Assessments to the Committee.

The Committee requested that Experior provide the following examinations:  
(the Alarm and Locksmithing examinations would also contain an Electronic Security module.

### **1. Burglar Alarm Systems including an Electronic Security module**

- Electronic Security module (access control, closed circuit television, security intercom)

### **2. Fire Alarm Systems including an Electronic Security module**

- Electronic Security module (access control, closed circuit television, security intercom)

### **3. Locksmith including an Electronic Security module**

- Electronic Security module (access control, closed circuit television, security intercom)

### **4. Electronic Security (access control, closed circuit television, security intercom)**

There are currently 125 versions of each examination.

Ms. Kellner informed the Committee that a separate, open book examination with regard to Business and Law, as currently required by the Board of Examiners of Electrical Contractors, would also be provided.

Ms. Kellner requested that the Committee select its subject matter experts to participate in examination development workshops. Ms. Kellner also requested that the workshops begin in December, 2000. The workshops will enable the Committee and Experior to prepare examination content outlines and determine reference materials for the development of examination questions. In addition, Experior has previously developed a bank of questions that are available for review by the subject matter experts and Committee during the workshops. Committee members were asked to submit names of proposed experts for review by the full Committee at the November 21, 2000 meeting.

Ms. Kellner also informed the Committee that Experior had received a copy of an examination and related material from the Associated Locksmiths of America (ALOA) for the Certified Registered Locksmith (CRL) designation. Ms. Kellner stated that Experior would provide the examination as an independent third party if requested by the Committee but would neither review nor support the examination content. The Committee tabled further discussion with regard to the ALOA examination.

With regard to Experior's optional services, a Business and Law reference manual can be made available to examination candidates at a cost of \$50.00. Ms. Kellner will provide a cost quotation to the Committee should it wish to contract with Experior for issuance of magnetic photo - identification cards to its licensees.

## **DEPUTY ATTORNEY GENERAL REPORT (DAG PASSOW)**

The Advisory Committee previously determined during the rule making process that alarm monitoring companies located in New Jersey would be subject to regulatory requirements, including criminal history background checks for company employees. At the July 18, 2000 meeting, DAG Passow was asked to

provide an opinion whether out of state alarm monitoring companies and their employees would be subject to the same regulatory requirements as imposed on New Jersey companies.

Ms. Passow provided an oral opinion that alarm monitoring companies, if not engaged in the installation, servicing (including repair) or maintenance of alarm or electronic security systems, therefore, are exempt from licensing and regulation by the Committee.

The Committee began discussion to determine whether a rule should be developed to exempt all monitoring companies from regulatory requirements. However, Deputy Director Miragliotta advised since the Committee previously determined that alarm monitoring companies were subject to regulatory requirements, it should carefully review the matter prior to making a decision.

Deputy Director Miragliotta requested that DAG Passow provide a written opinion that addresses the following:

- Whether alarm monitoring companies in located in New Jersey should be regulated or exempted
- Whether out of state alarm monitoring companies should be regulated or exempted
- Whether all alarm monitoring companies should be regulated or exempted

Motion was made by Robert Boyer, seconded by Jon Dane Sprague and passed unanimously to table further discussion pending DAG Passow's report at the November 21, 2000 meeting.

#### **DISCUSSION OF AN INSTALLATION OF A TYPICAL FIRE ALARM SYSTEM**

The Committee reviewed a schematic drawing provided by Chairman Shoremount. The schematic delineates the work which must be performed by licensed electricians and work that may be performed by alarm installers in the installation. Regulatory Analyst Maryann Sheehan will draft a rule to reflect the delineation.

#### **ADJOURNMENT**

Having no further business, motion was made by Richard Aicher, seconded by Barry Starer and passed unanimously to adjourn the Public Session at 2:30 p.m. The next meeting of the Advisory Committee will be held on November 21, 2000.

Respectfully Submitted,

Barbara A. Cook  
Executive Director