

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE  
PUBLIC SESSION  
MINUTES OF OCTOBER 19, 2004**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

**CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:45 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

**ROLL CALL**

**Committee Members Present:**

Richard Aicher  
Charles Okun  
Martin Arnold  
Robert Shoremount, Chairman  
Edward Bagniewski  
Jon Sprague  
Robert Boyer, Vice Chairman  
Barry Starer  
William Hartung

**Others Present:**

Barbara A. Cook, Executive Director  
George DeLuca, Administrative Analyst  
Sally Barletta, Senior Clerk Transcriber  
Robin Owens, Support Services  
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors  
Joseph Donofrio, Deputy Attorney General

Committee members Keith Eaves, Arthur Fucetola, Richard Rible, and Leo Selb were unable to attend this meeting.

**Members of the Public:**

Scott Fischbein  
Gerard Duffy  
Brian Lombardo  
Melanie Ryerson  
Robert J. Rutherford  
Paul Costello  
Bruce C. Sumner  
Rich Trevelise  
Michael DiCicco

## APPROVAL OF PUBLIC SESSION MINUTES OF SEPTEMBER 21, 2004

Motion was made by Robert Boyer, seconded by Martin Arnold and unanimously passed to approve the Public Session minutes for September 21, 2004 meeting.

### EXECUTIVE DIRECTOR'S REPORT

Executive Director Barbara Cook informed the Advisory Committee that more than 1,000 applicants have been processed for fire alarm, burglar alarm and locksmith licensure and about 1,200 applicants have been entered into the State's License 2000 (L2K) system and are pending criminal history review.

### SUBCOMMITTEE REPORTS

Report On DAG Donofrio's Advisory Opinion Dated August 17, 2004 With Regard to Licensing Of Individuals Who Perform Alarm Or Locksmith Services For Entities Not Engaged in The Alarm Or Locksmith Businesses.

The Committee reviewed and discussed an advisory opinion received on August 17, 2004 from Deputy Attorney General Joseph Donofrio, regarding licensing of individuals who perform alarm or locksmith services for entities not engaged in the alarm or locksmith businesses.

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to adopt DAG Donofrio's Advisory Opinion dated August 17, 2004 with regard to licensing of individuals who perform alarm or locksmith services for entities not engaged in the alarm or locksmith businesses.

August 17, 2004 with regard to licensing of individuals who perform alarm or locksmith services for entities not engaged in the alarm or locksmith businesses.

Proposed Amendment To The Advertising Regulations, NJAC 13:31A-13 And Development Of Advisory For Licensees Regarding Advertising Requirements.

A subcommittee was created including members Robert Shoremount, Robert Boyer, and Charles Okun to draft a document explaining the instructions licensees must follow, in accordance with the Rules and Regulations set forth with regard to licensing and advertising.

The Subcommittee recommends that for the purpose of identifying a licensed business, only one business license number should be issued per business regardless of the number of licenses Fire Alarm, Burglar Alarm, and/or Locksmith they have qualified their business for and wish to conduct.

The Subcommittee also recommends that non-traditional employers not be required to license their business but rather be subjected to the following criteria:

- All individuals practicing their trade be required to be individually licensed.
- Individual licensed employees ID must display the name of their employer and clearly state that their employer is unlicensed.

The subcommittee will further discuss these matters and will inform the Advisory Committee at a later date.

### DISCUSSION AND CONSIDERATION OF EXPERIOR'S DRAFT CANDIDATE BULLETIN

Upon review of Experior's Draft Candidate Information Bulletin, the Advisory Committee recommended the following corrections:

- to correct Contents section, page 6, page 7, and page 8, from "Fire Alarm Contractor, Burglar Alarm Contractor, and Locksmith Contractor" to "Fire Alarm Candidate, Burglar Alarm Candidate and Locksmith

Candidate.”

- to correct section “Scheduling Your Appointment” of page 2 from “Christmas Eve, Day and Monday After” to “Christmas Eve and Christmas Day.”
- to correct section “Taking the Examination” of page 3 from “must be government-issued (driver’s license, state-issued identification card, or military identification)” to “must be government-issued (driver’s license, state-issued identification card, passport, or military identification).”
- to correct section “Philadelphia Area Center and Allentown Area Center” of page 5, maps must be reformatted.
- to correct section “Business and Law Exam” of page 6, from “Scope-Tests a candidate’s knowledge of payroll, taxes worker’s compensation, unemployment compensation, lien and other laws and subjects that effect the daily operations of contractors” to “Scope-Tests a candidate’s knowledge of payroll taxes, worker’s compensation, unemployment compensation, lien and other laws and subjects that effect the daily operations of candidates.”
- to correct section “Fire Alarm Exam” of page 6, from “Additional Information - ‘Fire Alarm’ means a security system comprised of an interconnected series of alarm devices or components, including systems interconnected with radio frequency signals, which emits an audible, visual or electronic signal indicating an alarm condition and which provides a warning of the presence of smoke or fire.” To “Additional Information- ‘Fire Alarm’ means a security system comprised of an interconnected series of alarm devices or components, including systems interconnected with radio frequency signals which emits an audible, visual or electronic signal indicating an alarm condition and which provides a warning of the presence of smoke or fire.”

## PUBLIC COMMENTS

Gerald Duffy, president of Spectrum Cable and Alarm Systems, Inc., and a member of New Jersey Burglar and Fire Alarm Association questioned whether business permit applications have been mailed. Chairman Shoremount informed Mr. Duffy that the Advisory Committee is still processing applications for Fire Alarm, Burglar Alarm and Locksmith licensure, and as soon as the business permit applications have been approved, they will be mailed.

Mr. Duffy inquired whether telemarketing companies on television can sell alarm systems without a license number or business license number. Chairman Shoremount informed Mr. Duffy that the Advisory Committee reviews each individual case. Michael DiCicco, Interstate Locksmith, Inc. questioned whether deadline for Locksmith application through grandfathering has ended. Chairman Shoremount informed Mr. DiCicco that the deadline for Locksmith application through grandfathering ended on September 15, 2004.

Michael DiCicco inquired whether an individual and a business has to be licensed. Chairman Shoremount informed Mr. DiCicco that both the licensee and business qualifier must be licensed.

Scott Fischbein, a member of New Jersey Burglar and Fire Alarm Association questioned whether a municipality has the right to request a business license. Chairman Shoremount informed Mr. Fischbein that until the business license number is available, the licensee must use his/her license number when going for a permit.

Rich Trevelise, Reliable Safety Systems, Inc., questioned whether the letters a, b, or c, can be added to the license number. Mr. Trevelise was informed by the Advisory Committee that the license number will consist of twelve (12) digits with the prefixes 34 FA for Fire Alar, 34BA For Burglar Alarm, and 34 LS for Locksmith.

Paul Costello, an Alarm contractor, questioned whether an individual with experience in just CCTV apply

for Fire Alarm and Burglar Alarm licensure without having experience in Fire and Burglar alarm. Chairman Shoremount informed Mr. Costello that an individual with experience just in CCTV can apply for one or both Fire Alarm and Burglar Alarm licenses.

Melanie Ryerson, an Alarm contractor, questioned whether a licensed individual can work as a subcontractor without having a business license number. Chairman Shoremount informed Miss Ryerson that if an individual who is licensed and does not have a business license number cannot work as a subcontractor for another company only as an employee of that company.

Bruce Sumner, a member of the Associated Locksmiths of America (ALOA) and the International Association of Investigative Locksmiths (IAIL) questioned if the Locksmith examination will include the International Code. Chairman Shoremount informed Mr. Sumner that the Locksmith examination does not include the International Code.

#### ADJOURNMENT

Having no further business, motion was made by Charles Okun seconded by Robert Boyer and unanimously passed, to proceed into Executive Session for the review of applications for Alarm and Locksmith licenses.

Respectfully Submitted,

Barbara A. Cook  
Executive Director