

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF NOVEMBER 20, 2007
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Robert Boyer
William Hartung
Charles Okun
Robert Shoremount
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Angelica Guerrero, Clerk Typist
Robin Owens, Clerk Typist
Joseph Donofrio, Deputy Attorney General

Committee members Edward Bagniewski, Keith Eaves, Arthur Fucetola and Richard Rible were unable to attend the meeting.

APPROVAL OF MINUTES OF OCTOBER 16, 2007

Upon the review of the minutes of October 16, 2007 Public Session, motion was made by Robert Boyer, seconded by Charles Okun to correct the following:

page three (3), paragraph three (3)

from "The Advisory Committee reviewed and discussed insurance requirements for business licensees. The licensing statute requires the following: an alarm business license holder shall retain and maintain during the term of the license general liability insurance in the amount of \$1,000,000 and insurance coverage or a surety bond in favor of the State of New Jersey in the sum of \$10,000. A locksmith business license holder shall retain and maintain during the term of the license general liability insurance in the amount of \$500,000, and a surety bond in favor of the State of New Jersey in the sum of \$10,000. A business engaged in both the alarm and locksmith businesses shall retain and maintain during the term of the license general liability insurance in the amount of \$1,000,000, and a surety bond in favor of the State of New Jersey in the

sum of \$10,000."

to "The Advisory Committee reviewed and discussed insurance requirements for business licensees. The licensing statute requires the following: an alarm business license holder shall retain and maintain during the term of the license general liability insurance in the amount of \$1,000,000 and insurance coverage or a surety bond in favor of the State of New Jersey in the sum of \$10,000. A locksmith business license holder shall retain and maintain during the term of the license general liability insurance in the amount of \$500,000, and insurance coverage or a surety bond in favor of the State of New Jersey in the sum of \$10,000. A business engaged in both the alarm and locksmith businesses shall retain and maintain during the term of the license general liability insurance in the amount of \$1,000,000, and insurance coverage and or a surety bond in favor of the State of New Jersey in the sum of \$10,000."

page four (4), paragraph two (2)

from "Mr. Duffy informed the Advisory Committee of Assembly Bill A4339, which prohibits regulation of certain aspects of Voice over Internet Protocol and Internet Protocol-enabled services and questioned when does IP protocol become exempt from alarm license. Chairman Shoremount advised Gerard Duffy that Assembly Bill A4330 may be addressed once business licensing is initiated."

to "Mr. Duffy informed the Advisory Committee of Assembly Bill A4339, which prohibits regulation of certain aspects of Voice over Internet Protocol and Internet Protocol-enabled services and questioned when does IP protocol become exempt from alarm license. Chairman Shoremount advised Gerard Duffy that Assembly Bill A4339 may be addressed once business licensing is initiated."

The motion was unanimously passed to approve the amended Public Session minutes for the October 16, 2007 meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Cook informed the Advisory Committee that 1,205 fire alarm licensees, 1,527 burglar alarm licenses and 611 locksmith licenses have been renewed for the new triennial licensing period.

Executive Director Cook also informed the Advisory Committee that correspondence has been mailed to 406 licensees who have failed to renew licenses which expired on August 31, 2007.

Executive Director Cook informed the Advisory Committee that NFPA72, National Fire Alarm Code, 2002 edition reference manual and NFPA70, National Electrical Code, 2008 edition reference manual will be implemented in 2008.

CHAIRMAN'S REPORT

Chairman Robert Shoremount informed the Advisory Committee that he and Vice Chairman Robert Boyer attended a meeting with New York Licensing Board to discuss the alarm and locksmith licensing requirements in both jurisdictions.

CONTINUING EDUCATION SUBCOMMITTEE REPORT

- Auto Theft And Auto Arson Forensic Vehicle Examinations, Eight (8) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the eight (8) hour auto theft and auto arson forensic vehicle examinations.

Motion was made by Robert Boyer, seconded by Jon Sprague and unanimously passed to approve the following:

Course Code TECLD - Lock Devices
Continuing Education Units - six and half (6.5) hours
Instructors - Kenneth R. Vitty and Glenn Hennings

REQUEST FOR APPROVAL OF CONTINUING EDUCATION

(For Review By The Continuing Education Subcommittee)

Sponsor: NJ Burglar & Fire Alarm Association

- New Jersey ABC Course, Eight (8) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the eight (8) hour New Jersey ABC Seminar.

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to approve the following:

Course Code TECES - Electronic Security (CCTV, Intercom, Access and Misc.)
Continuing Education Units - six and half (6.5) hours
Instructors - Sal Di Cristina, Bob Davison and John Drucker

- NEC Low Voltage, Four (4) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the four (4) hour NEC Low Voltage Seminar.

Motion was made by Robert Boyer, seconded by Jon Sprague and unanimously passed to approve the following:

Course Code TECES - Electronic Security (CCTV, Intercom, Access and Misc.)
Continuing Education Units - four (4) hours
Instructors - Sal Di Cristina, Bob Davison and John Drucker

- Basic Sales Survival Skills, Four (4) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the four (4) hour Basic Sales Survival Skills Seminar.

Motion was made by Jon Sprague, seconded by Robert Boyer and unanimously passed to deny approval of Basic Sales Survival Skills Seminar and request additional information be submitted with regard to Seminar content.

- When Are Fire Alarm Systems Required And The Installation Of Special Locking Arrangements, Two (2) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the two (2) hour seminar When are Fire Alarm Systems required and the installation of special locking arrangements.

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to approve the following:

Course Code TECFA - Fire Alarm
Continuing Education Units - two (2) hours
Instructors - Sal Di Cristina, Bob Davison and John Drucker

- Managing Team Dynamics, Two (2) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the two (2) hour Managing Team Dynamics Seminar.

Motion was made by Charles Okun, seconded by Jon Sprague and unanimously passed to approve the following:

Course Code TECBUS - Business
Continuing Education Units - two (2) hours
Instructor - Claudia Monte

- Home Theater and Whole House Audio, Two (2) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the two (2) hour Home Theater and Whole House Audio Seminar.

Motion was made by Charles Okun, seconded by William Hartung and unanimously passed to deny approval of the Home Theater and Whole House Audio Seminar since Home Theater and Whole House Audio is not activity licensed by the Advisory Committee. The Advisory Committee suggested that Home Theater and Whole House Audio apply to the Board of Examiners of Electrical Contractors as they license that activity to the extent greater than 10 volts..

- Basic Networking For DVR's, Two (2) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the two (2) hour Basic Networking For DVR's Seminar.

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to approve the following:

Course Code TECES- Electronic Security (CCTV, Intercom, Access and Misc.)
Continuing Education Units - two (2) hours
Instructor - Karl Stecher

Sponsor: Martin Arnold, CML

- Pin Tumbler Impression, Six (6) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the six (6) hour Pin Tumbler Impression Seminar.

Motion was made by Robert Boyer, seconded by William Hartung and unanimously passed to approve the following:

Course Code TECLD - Lock Devices
Continuing Education Units - six (6) hours

Instructor - Martin Arnold

- Safe Opening Techniques, Six (6) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the six (6) hour Safe Opening Techniques Seminar.

Motion was made by Robert Boyer, seconded by William Hartung and unanimously passed to approve the following:

Course Code TECLD - Lock Devices
Continuing Education Units - six (6) hours
Instructor - Martin Arnold

- Combination Lock Manipulation, Six (6) Hours

The Advisory Committee reviewed and discussed the request approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the six (6) hour Combination Lock Manipulation Seminar.

Motion was made by Robert Boyer, seconded by William Hartung and unanimously passed to approve the following:

Course Code TECLD - Lock Devices
Continuing Education Units - six (6) hours
Instructor - Martin Arnold

CORRESPONDENCE

- Request For Attendance At Master Locksmiths Association Meeting, December 17, 2007

The Advisory Committee reviewed and discussed request for Committee member(s) to attend the Master Locksmiths Association meeting held on December 17, 2007. Motion was made by Robert Boyer, seconded by Jon Sprague and unanimously passed requesting that the Advisory Committee members be approved to attend the meeting. A request for attendance will be submitted to the Division of Consumer Affairs

- Requests For Clarification With Regard To The Requirement To Obtain A Locksmith Business License

- Thomas Mc Namara (Hard Facts)

The Advisory Committee reviewed and discussed a request for clarification received from Thomas Mc Namara, Hard Facts with regard to the requirement to obtain a Locksmith Business License. Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to inform Mr. Mc. Namara that his business is required to obtain a Locksmith Business License.

- N. Lynne Hughes (Harrah's Entertainment)

The Advisory Committee reviewed and discussed a request for clarification received from N. Lynne Hughes, Harrah's Entertainment, with regard to the requirement to obtain a Locksmith Business License. Motion was made by Charles Okun, seconded by Jon Sprague and unanimously passed to inform N. Lynne Hughes, Harrah's Entertainment, that a Locksmith Business License is not required as long as their employees perform locksmithing services exclusively on Harrah's Entertainment premises.

Motion was made by William Hartung, seconded by Jon Sprague and unanimously passed to proceed into Executive Session at 1:00 p.m.

At approximately 1:45 p.m., the Advisory Committee reconvened in Public Session to report the following:

REVIEW OF CRIMINAL HISTORY SUMMARIES OF APPLICANTS FOR LICENSURE

The Advisory Committee reviewed and discussed a criminal history summary dated November 20, 2007 for one (1) applicant. Upon discussion, one (1) applicant was approved for licensure.

REVIEW OF CRIMINAL HISTORY "FLAGGING"

November 20, 2007 Criminal History

- Scott P. Aronson, Licensee

The Advisory Committee reviewed and discussed a criminal history summary recently provided to the Advisory Committee for Scott P. Aronson, a licensee. Upon discussion, Scott P. Aronson, a licensee, will receive a letter requesting continual updates from Attorney General Joseph A. Donofrio. - Raymond Monkevicius, Licensee

The Advisory Committee reviewed and discussed a criminal history summary recently provided to the Advisory Committee for Raymond Monkevicius, a licensee. Upon discussion, Raymond Monkevicius, a licensee, will receive a letter requesting continual updates from Attorney General Joseph A. Donofrio.

- Stephen R. Reeder, Licensee

The Advisory Committee reviewed and discussed a criminal history summary recently provided to the Advisory Committee for Stephen R. Reeder, a licensee. Upon discussion, Stephen R. Reeder, a licensee, will receive a letter requesting continual updates from Attorney General Joseph A. Donofrio.

ADJOURNMENT

Having no further business, motion was made by Robert Boyer, seconded by William Hartung and unanimously passed to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director