

**FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
Minutes of November 21, 2000
Public Session**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Somerset Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties have been duly noted and all pertinent material has been provided.

ROLL CALL

Committee Members Present:

Richard Aicher
Edward Bagniewski
Robert Boyer
Frank Cavallaro
Keith Eaves
Arthur Fucetola
Bruce Negri
Richard Rible
Robert Shoremount, Chairman
Jon Dane Sprague

Others Present:

Anthony Miragliotta, Deputy Director
Barbara A. Cook, Executive Director
Joseph Cantalupo, representative for the Board of Examiners of Electrical Contractors
Maryann Sheehan, Regulatory Analyst
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Shirley Passow, Deputy Attorney General

Committee members Martin Arnold, Charles Okun, William Hartung, Vice Chairman Leo Selb, and Barry Starer were unable to attend.

There were no members of the public in attendance at the meeting.

GENERAL ANNOUNCEMENTS

Committee members were informed of the revised Per Diem Policy. The revised policy will allow compensation for work done by Committee members during their personal time at home for review of meeting packages and the completion of reports or other assignments for a meeting. The revised policy will also compensate Committee members for travel to and from meetings.

APPROVAL OF MINUTES

Motion made by Richard Aicher, seconded by Keith Eaves and passed unanimously to approve the Public Session minutes for October 17, 2000 meeting.

DEPUTY ATTORNEY GENERAL PASSOW'S REPORT

DAG Passow was unable to provide her report with regard to the matter whether out of state alarm monitoring companies will be subject to the same requirements as imposed on companies located in New Jersey. At the October 17, 2000 meeting, Deputy Director Miragliotta requested that DAG Passow also address the following issues in her report:

- whether alarm monitoring companies located in New Jersey should be regulated or exempted
- whether out of state alarm monitoring companies should be regulated or exempted
- whether all alarm monitoring companies should be regulated or exempted

Chairman Shoremount provided DAG Passow with information illustrating the comparison between services performed by alarm monitoring companies as opposed to those performed by alarm installation companies. A copy was also distributed among members of the Committee.

Chairman Shoremount requested that the matter be moved to the December 19, 2000 meeting and that the agenda for the meeting reflect the additional issues requested by Deputy Director Miragliotta.

DISCUSSION OF THE 30 VOLT DRAFT RULE

The Committee reviewed revised draft rules developed by Regulatory Analyst Maryann Sheehan with regard to the 30 Volt rule. The draft rules are the result of discussions with both the Board of Examiners of Electrical Contractors and the Advisory Committee.

Motion was made by Keith Eaves, seconded by Robert Boyer and passed unanimously to approve the following:

13:31A-1.13 Prohibited practices (a) A licensee shall be deemed to have engaged in professional misconduct and shall be subject to penalties set forth in N.J.S.A. 45:-21 et seq., for engaging in any of the following prohibited acts or practices: 1. Installing, servicing or maintaining branch circuit wiring. For purposes of this section, *branch circuit: means the circuit conductors between the final overcurrent device protecting the circuit and the outlet(s).

DISCUSSION OF THE EXAMINATION PROPOSAL SUBMITTED BY EXPERIOR ASSESSMENTS

The Committee reviewed correspondence from Linda Kellner, Director of Experior Assessments and determined the following:

Estimated amount of examination takers:

	Year 1	Year 2	Year 3
Burglar Alarm Examination	500	750	1000
Fire Alarm Examination	100	200	300
Locksmith Examination	250	500	500
Electronic Security Module*	850	1450	1800
TOTAL	1700	2900	3600

All examinations include an electronic security module

The Committee understands Experior's concern that it may not be able to provide computer based examinations if the estimated number of examination takers is below that which is considered cost efficient. The Committee concurs with Experior's suggestion that it provide paper and pencil examinations.

However, the Committee will request that Experior provide a revised fee estimate for computer based examinations.

The Committee will request that Experior elaborate on its requirements for development of a reference manual for the Business and Law Examination.

The Committee selected the following Subject Matter Experts to participate in Examination Development Workshops:

Burglar Alarm Examination

Charles Okun, Robert Shoremount, Keith Eaves, Paul Baran, Peter Tallman, Howard Shapiro, Ken Nelson, Jeff Zwirn

Fire Alarm Examination

Robert Boyer, Edward Bagniewski, Charles Okun, Robert Shoremount, Keith Eaves, Jeff Zwirn, Paul Baran, Irving Mande

Locksmith Examination

Barry Starer, Richard Rible, Keith Eaves, Robert Cornine, Peter Ballotta, Edward Fitzgerald, Robert Mock, Louis Gildenberg, Clifford Shafer

Electronic Security Module

Keith Eaves, Robert Boyer, Richard Rible, Charles Okun, Robert Shoremount, Barry Starer, Robert Cornine, Keith Kesheneff, Howard Shapiro

ADJOURNMENT

Having no further business, motion was made by Edward Bagniewski, seconded by Keith Eaves and passed unanimously to adjourn the Public Session at 2:30 p.m. The next meeting of the Advisory Committee will be held on December 19, 2000.

Respectfully Submitted,

Barbara A. Cook
Executive Director