

**BOARD OF EXAMINERS OF
ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF DECEMBER 17, 2002
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Vice Chairman Robert Boyer at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Advisory Committee members recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Richard Aicher
Martin Arnold
Edward Bagniewski
Robert Boyer, Vice Chairman
Keith Eaves
Arthur Fucetola
William Hartung
Charles Okun
Leo Selb
Barry Starer

Others Present:

Joseph Cantalupo, Board of Examiners of Electrical Contractors
Barbara A. Cook, Executive Director
Maryann Sheehan, Regulatory Analyst
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Susan Carboni, Deputy Attorney General

Committee members Richard Rible, Chairman Robert Shoremount, and Jon Sprague were unable to attend.

Members of the Public: Bruce C. Sumner

GENERAL ANNOUNCEMENTS

The Public Session agenda of December 17, 2002 was amended to include information received from Committee member Keith Eaves with regard to an ordinance introduced by the City of Englewood on alarm monitoring and the response by monitoring companies and the police department to alarm signals. The agenda was also amended to include draft regulations issued by the Division of Fire Safety for the certification of fire protection contractors.

Motion was made by Martin Arnold, seconded by Keith Eaves and passed unanimously to approve the amended December 17, 2002 agenda.

Committee members were informed of the appointment of Executive Director Cook as a Managing Executive Director.

APPROVAL OF MINUTES OF AUGUST 20, 2002

Upon review of the minutes of the August 20, 2002 Public Session, motion was made by Martin Arnold and seconded by William Hartung to correct the minutes to reflect that Committee member Barry Starer was in attendance at the August 20, 2002 meeting. The motion was passed unanimously to approve the amended minutes for the August 20, 2002 meeting.

NOMINATIONS FOR THE OFFICES OF CHAIRMAN AND VICE CHAIRMAN

Motion was made by Robert Boyer, seconded by Arthur Fucetola and passed unanimously to nominate Robert Shoremount to a fifth term as Chairman.

Motion was made by Edward Bagniewski, seconded by Richard Aicher and passed unanimously to close nominations for the office of Chairman.

Motion was made by Martin Arnold, seconded by Keith Eaves and passed unanimously to nominate Robert Boyer to a third term as Vice Chairman.

Motion was made by Arthur Fucetola, seconded by Barry Starer and passed unanimously to close nominations for the office of Vice Chairman.

Elections will be held at the next scheduled Advisory Committee meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Cook informed the Committee of her meeting on November 19, 2002 with Representatives from Experior. Administrative Analyst George DeLuca also attended the meeting. Discussion at the meeting included the responsibilities of the Committee and Experior in the examination development process, the requirement for photo identification cards, and the general time-line for adoption of the rules and regulations

Executive Director Cook was also informed of the management reorganization at Experior and the closing of Experior offices in New Jersey. Executive Director Cook was assured, however, that the testing sites will remain open in New Jersey.

DRAFT APPLICATIONS

Review of Draft Applications

The Committee reviewed and discussed the applications for Registration as an Unsupervised Alarm Employee and Registration as an Unsupervised Locksmith Employee. The Committee suggested that some changes be made to the experience and educational requirements stated on the draft application. Revised draft applications will be proposed to the Committee at a subsequent meeting.

Discussion of Requirements for the Business License Holder Application

The Committee briefly discussed the requirements for the Business License Holder Application. A draft application will be developed and subsequently submitted for the Committee's review.

FOR THE ADVISORY COMMITTEE'S INFORMATION

Division of Law Billing Report

The Committee reviewed the Billing Report provided by the Division of Law for the First quarter of the fiscal year 2003. The report indicated that 15.5 hours were accrued for Deputy Attorney General and Paralegal services during the quarter.

Schedule of Advisory Committee Meetings for CY 2003

The proposed meeting dates for CY 2003 are as follows:

January 21
February 18
March 18
April 15
May 20
June 17
July 15
August 19
September 16
October 21
November 18
December 16

Motion was made by Martin Arnold, seconded by Richard Aicher and passed unanimously to approve the proposed meeting dates for CY 2003.

PUBLIC COMMENTS

Bruce Sumner, a member of the Associated Locksmiths of America (ALOA) and the International Association of Investigative Locksmiths (IAIL), asked the Committee if the locksmith licensing examination will be solely a written test or whether it will contain portions that are computer generated, specifically with regard to verification of practical experience.

Vice Chairman Boyer responded that the format for licensing examinations has yet to be determined.

ADJOURNMENT

Having no further business, motion was made by Martin Arnold, seconded by Barry Starer and passed unanimously to adjourn the Public Session at 2:00 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director