

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF DECEMBER 18, 2007
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Edward Bagniewski
Robert Boyer
Keith Eaves
Arthur Fucetola
William Hartung
Charles Okun
Robert Shoremount
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors
Joseph Donofrio, Deputy Attorney General

Committee member Richard Rible was unable to attend the meeting.

Members of the Public:

Rich Trevelise
Joseph Russotto

APPROVAL OF MINUTES FOR NOVEMBER 20, 2007

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to table discussion of approval of minutes for November 20, 2007 meeting until the next meeting scheduled to be held on January 18, 2008.

EXECUTIVE DIRECTOR'S REPORT

The Advisory Committee was provided with an overview of the fire alarm, burglar alarm and locksmith

continuing education approval process.

NOMINATIONS FOR THE OFFICES OF CHAIRMAN AND VICE CHAIRMAN

Motion was made by Charles Okun, seconded by William Hartung and unanimously passed to nominate Robert Shoremount to a tenth term as Chairman. Following the vote, a motion was made by Edward Bagniewski, seconded by Robert Boyer and unanimously passed to close nominations for the office of Chairman.

Motion was made by Keith Eaves, seconded by William Hartung and unanimously passed to nominate Robert Boyer to a eighth term as Vice Chairman. Following the vote, a motion was made by Edward Bagniewski, seconded by Charles Okun and unanimously passed to close nominations for the office of Vice Chairman.

REQUEST FOR APPROVAL OF CONTINUING EDUCATION

(For Review By The Continuing Education Subcommittee)

Sponsor: IDS Research & Development, Inc.

Instructor: Jeffrey D. Zwirn

All Seminars Are Three (3) Hours

- Free Installation: Way To Grow Your Business Or Recipe For Disaster
- Selling Alarm Service And Maintenance Contracts
- Alarm Science
- Security Surveys And Risk Analysis
- Residential Security And Fire Alarm Systems
- Commercial Security And Fire Alarm Systems
- Burglar Alarm System Testing, Inspection, And Maintenance
- Carbon Monoxide Design And Installation
- Telephone Line Security Methodologies
- Fire Alarm System Testing, Inspection, And Maintenance
- Acceptable And Unacceptable Practices Of The Technical Community Of The Alarm Industry
- Identifying Defects And Irregularities In Security System Design, Installation, Application, Programming, Testing, Inspection, Service, Maintenance And Remote Station Monitoring
- Understanding NFPA 72 And Fire Alarm Science
- Lowering Your Loss Potential When Alarm Contracting
- Ambush, Panic And Holdup Alarms
- Medical Alarm Systems
- The Alarm Contractor: Policies, Procedures, Customs And Habits
- The Alarm Technician: Policies, Procedures, Customs And Habits
- The Central Station Operator: Policies, Procedures, Customs And Habits
- Electronic Countermeasures To Highly Skilled And Other Types of Burglariious Circumvention Attacks
- Existing Systems And Takeovers
- Overt And Covert CCTV Systems
- Past Due Accounts: Getting Paid
- Understanding UL Certified Systems And Standards
- Recessed Contacts: Aesthetically Pleasing Or The New Liability
- Machine Wired Screens: Proper Application And Installation

The Advisory Committee tabled review of the continuing education seminars pending the request for additional information from the sponsor.

- REQUEST FOR APPROVAL OF CONTINUING EDUCATION

(For Review By The Continuing Education Subcommittee)

Sponsor: NJ Burglar Alarm & Fire Alarm Association
Title: Customer Needs Focused Selling
Instructor: Joseph Russotto
Seminar Length: Three (3) Hours

The Advisory Committee reviewed and discussed the request for approval of the continuing education package distributed to the Continuing Education subcommittee with regard to the three (3) hour seminar, Customer Needs Focused Selling.

Motion was made by Keith Eaves, seconded by Charles Okun and unanimously passed to approve the following:

Continuing Education Units - three (3) hours
Instructor - Joseph Russotto

CORRESPONDENCE

- The Institute For Continuing Education

Whether A Licensee May Take More Than One (1) Hour Of Continuing Education In Each Of the Following Subjects:

- ADA Code
- Barrier Free Sub-code
- NJ Uniform Construction Code

The Advisory Committee reviewed and discussed correspondence received from The Institute For Continuing Education with regard to whether a licensee may take more than one (1) hour of continuing education in each of the following subjects: ADA Code, Barrier Free Sub-code and NJ Uniform Construction Code.

Motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to inform The Institute for Continuing Education that a licensee may take more than one (1) hour of continuing education in each of the following subjects: ADA Code, Barrier Free Sub-code and NJ Uniform Construction Code provided the subjects and seminars have been approved by the Advisory Committee for the purpose of continuing education.

Motion was made by Keith Eaves, seconded by Charles Okun and unanimously passed to proceed into Executive Session at 10:15 a.m.

At approximately 12:00 p.m., the Advisory Committee reconvened in Public Session to report the following.

Motion was made by Keith Eaves, seconded by Charles Okun and unanimously passed to proceed into Executive Session at 12:15 p.m.

CRIMINAL HISTORY REVIEW

The Advisory Committee reviewed and discussed a criminal history summary dated December 18, 2007 for one (1) applicant. Upon discussion, one (1) applicant was approved for licensure.

REVIEW OF CRIMINAL HISTORY "FLAGGING"

December 18, 2007 Criminal History

- Robert E. Carpenter, Licensee

The Advisory Committee reviewed a criminal history summary recently provided to the Advisory Committee for Robert E. Carpenter, a licensee. The Advisory Committee determined the matter was previously reviewed. However, Deputy Attorney General Donofrio informed the Advisory Committee that Mr. Carpenter has failed to respond to a previously issued Consent Order.

Upon discussion, motion was made by Keith Eaves, seconded by Charles Okun and unanimously passed to request that Mr. Carpenter appear before the Advisory Committee for the purpose of an investigative inquiry.

ADJOURNMENT

Having no further business, motion was made by Edward Bagniewski, seconded by Charles Okun and unanimously passed to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director