

**FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
Minutes of December 19, 2000
Public Session**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:45 a.m. in the Somerset Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material has been provided.

ROLL CALL

Committee Members Present:

Richard Aicher
Martin Arnold
Edward Bagniewski
Robert Boyer
Frank Cavallaro
Keith Eaves
Arthur Fucetola
William Hartung
Charles Okun
Richard Rible
Robert Shoremount, Chairman
Jon Dane Sprague
Barry Starer

Others Present:

Anthony Miragliotta, Deputy Director
Barbara A. Cook, Executive Director
Joseph Cantalupo, representative for the Board of Examiners of Electrical Contractors
Maryann Sheehan, Regulatory Analyst
George DeLuca, Administrative Analyst
Sally Barletta, Senior Clerk Transcriber
Shirley Passow, Deputy Attorney General

Committee members Bruce Negri and Vice Chairman Leo Selb were unable to attend.

Members of the Public:

Bruce C. Sumner

GENERAL ANNOUNCEMENTS

The Public Session agenda was amended for this meeting to include correspondence sent to and received from Experior Assessments and a Billing Report received from the Division of Law.

Committee members were requested to submit resumes for the following individuals who have been proposed as Subject Matter Experts: Paul Baran, Peter Tallman, Howard Shapiro, Ken Nelson and Jeff Zwirn. Once the resumes are received they will be forwarded to Experior Assessments with regard to the Examination Development Workshops.

Committee members were informed that Vice Chairman Leo Selb will retire from his position as Police Chief of Woodbury Heights. Accordingly, Mr. Selb will submit his letter of resignation to the Advisory Committee.

APPROVAL OF MINUTES

Motion was made by Richard Aicher, seconded by Edward Bagniewski and passed unanimously to approve the Public Session minutes for November 21, 2000 meeting.

FOR THE COMMITTEE'S INFORMATION

Assembly Bill A1950

The Committee briefly discussed updated status for Assembly Bill A1950. The bill was referred to the Assembly Appropriations Committee for its consideration on December 7, 2000.

Division of Law Billing Report

The Committee reviewed the Billing Report provided by the Division of Law for the first quarter of fiscal year 2001. The report indicated that 50.5 hours for Deputy Attorney General and Paralegal services were accrued during the quarter.

NOMINATIONS FOR ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Motion was made by Robert Boyer, seconded by Barry Starer and passed unanimously to nominate Chairman Robert Shoremount to a third term as Chairman. Following the vote, motion was made by Barry Starer, seconded by Arthur Fucetola and passed unanimously to close nominations for the office of Chairman.

Motion was made by William Hartung, seconded by Frank Cavallaro and passed unanimously to nominate Robert Boyer for Vice Chairman. Following the vote, motion was made by Richard Aicher, seconded by Martin Arnold and passed unanimously to close nominations for the office of Vice Chairman. Elections will be held at the January 2001 meeting.

DEPUTY ATTORNEY GENERAL REPORT (DAG PASSOW)

DAG Passow was unable to provide her report with regard to the licensing and regulation of alarm monitoring companies. The Committee agreed to table this issue until such time that DAG Passow submits her report.

The Committee determined to cancel the previously scheduled meeting of January 16, 2001 and tentatively scheduled a meeting for January 23, 2001 to allow additional time for DAG Passow to complete her report and provide it for the Committee's review. DAG Passow will advise the Committee office no later than January 16th whether her report will be ready and a decision will be made at that time whether a meeting on January 23rd will be held.

REVIEW OF PROPOSED EXAMINATION PROGRAM

The Committee reviewed the most recent correspondence received from Experior Assessments. With regard to Experior's proposal for examination fees for the first three-year licensing period, motion was made by Robert Boyer and seconded by Charles Okun to suggest that Experior set its examination fees initially at a higher level, perhaps \$100.00 for each two-hour module, and subsequently reduce the fee to \$75.00 for each two-hour module as the projected number of examination takers increases through the initial licensing.

Following discussion on the matter, motion was made by Martin Arnold, seconded by Robert Boyer and

passed unanimously to call the question. Mr. Boyer's motion with regard to examination pricing was passed upon a vote of six (6) in favor, five (5) opposed and one (1) abstention.

The Committee also discussed Experior's request that it review the Electrical Contractors Business and Law Manual to determine the generic information which may be applicable for reference by prospective alarm and locksmith licensees during the Business and Law module of the licensing examination. Chairman Shoremount and DAG Passow were selected by the Committee to conduct the review and to recommend specific information which may be added to the manual.

ADJOURNMENT

Motion was made by Robert Boyer, seconded by Martin Arnold and passed unanimously to close the Public Session at 12:45 and proceed into Executive Session to discuss issues of personnel.

Public Session was once again called to order by Chairman Shoremount at 1:15 p.m.

CONSIDERATION OF INDIVIDUALS FOR SELECTION AS SUBJECT MATTER EXPERTS

Motion was made by Edward Bagniewski, seconded by Martin Arnold and passed unanimously to select the following individuals to participate in the Examination Development Workshops:

Fire Alarm Examination

James Mercready

Locksmith Examination

Bruce C. Sumner

Electronic Security Module

Clifford Shafer

Louis Gildenberg

PUBLIC COMMENTS

Bruce Sumner, a member of the Associated Locksmiths of America and the International Association of Investigative Locksmiths, asked the Committee how the licensing law (P.L. 1007, c.305) will affect employees of licensees who re-key and install locks.

Chairman Shoremount responded that at this moment it is premature for the Committee to reply regarding the issue since the rules and regulations have not been promulgated.

Mr. Sumner also offered for the Committee's review the examination used by the South Jersey Locksmith's Association for locksmith qualification and suggested that Experior Assessments may wish to consider the inclusion of portions of the examination in its licensing examination currently under development.

Chairman Shoremount responded that Experior has indicated that it would prefer, in consultation with the Subject Matter Experts and the Committee, to develop its own examination. Chairman Shoremount also stated it is his opinion that any information derived from the association's examination would become the property of Experior Assessments.

ADJOURNMENT

Having no further business, motion was made by Edward Bagniewski, seconded by Richard Aicher and passed unanimously to adjourn the Public Session at 1:30 p.m. The next meeting of the Advisory Committee has been tentatively scheduled to be held on January 23, 2001.

Respectfully Submitted,

Barbara A. Cook
Executive Director