

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS
FIRE ALARM BURGLAR ALARM AND LOCKSMITH
ADVISORY COMMITTEE
MINUTES OF DECEMBER 20, 2005
PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

CALL TO ORDER

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Vice Chairman Robert Boyer at 9:50 a.m. in the Somerset Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

ROLL CALL

Committee Members Present:

Edward Bagniewski
Robert Boyer, Vice Chairman
Keith Eaves
Arthur Fucetola
Charles Okun
Robert Shoremount, Chairman
Jon Sprague

Others Present:

Barbara A. Cook, Executive Director
George DeLuca, Administrative Analyst
Alok Jain, Personal Assistant for the Executive Director
Sally Barletta, Senior Clerk Transcriber
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors
Joseph Donofrio, Deputy Attorney General

Committee members Richard T. Aicher, William Hartung, Richard Rible and Barry Starer were unable to attend the meeting.

Members of the Public:

Gerard Duffy

APPROVAL OF MINUTES OF NOVEMBER 15, 2005

Upon the review of the minutes of the November 15, 2005 Public Session, motion was made by Robert Boyer, seconded by Jon Sprague and unanimously passed to approve the Public Session minutes for the November 15, 2005 meeting.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Cook informed the Advisory Committee that the proposed amendment to the Advisory Committee's regulations with regard to N.J.A.C. 13:31A-2.7, Locksmiths Employees, Inclusion of "CIL"

Certified Institutional Locksmith rating by the Institutional Locksmiths Association (ILA) as a credential for competency of unsupervised locksmith employees was adopted on December 19, 2005.

Executive Director Cook also informed the Advisory Committee that 3,228 fire alarm, burglar alarm and locksmith licenses have been issued and 1,331 applicants are currently being processed through the licensing system.

The Advisory Committee was informed that approximately 50 applications for license through examination have been prepared for review by Committee members.

The Advisory Committee was informed that many applications submitted by the New Jersey Carpenters' Apprentice Training Center (Carpenters' Union) for locksmith licenses through grandfathering remain pending due to additional information which is required to process the applications. Motion was made by Robert Boyer, seconded by Keith Eaves and unanimously passed to draft a letter notifying the Carpenters Union that the applications submitted must be completed within 15 days or the applications will be permanently denied.

NOMINATIONS FOR THE OFFICES OF CHAIRMAN AND VICE CHAIRMAN

A motion was made by Edward Bagniewski, seconded by Arthur Fucetola and unanimously passed to nominate Robert Shoremount to an eighth term as Chairman. Following the vote, a motion was made by Robert Boyer, seconded by Arthur Fucetola and unanimously passed to close nominations for the office of Chairman.

A motion was made by Charles Okun, seconded by Arthur Fucetola and unanimously passed to nominate Robert Boyer to a sixth term as Vice Chairman. Following the vote, a motion was made by Edward Bagniewski, seconded by Arthur Fucetola and unanimously passed to close nominations for the office of Vice Chairman.

NOTICE OF FINAL ORDER OF DENIAL OF LICENSURE WITH REGARD TO AN APPLICANT FOR BURGLAR ALARM AND FIRE ALARM LICENSES (RE: WARREN L. BESTHORNE)

I/M/O

Warren L. Besthorne

The Advisory Committee reviewed a Final Order of Denial of Licensure issued on November 15, 2005, to Warren Besthorne, an applicant for burglar alarm and fire alarm licenses.

REVIEW OF TECHNICAL TRAINING TO BE OFFERED BY THE NJ BURGLAR AND FIRE ALARM ASSOCIATION AT THE ASSOCIATION CONVENTION ON JANUARY 24, 2006.

The Advisory Committee reviewed and discussed technical training to be offered by the NJ Burglar and Fire Alarm Association at the Association convention on January 24, 2006.

Motion was made by Edward Bagniewski, seconded by Robert Boyer and unanimously passed to draft a letter to accept the technical training offered by the NJ Burglar and Fire Alarm Association at the Association convention on January 24, 2006.

INQUIRY TO THE ADVISORY COMMITTEE

- Inquiry From Dean Lee Evans, Forensic Locksmith, Whether The Scope Of Work He Performs As A Field Agent For An Insurance Company Requires A Locksmith License (Additional Information Received From Mr. Evans With Regard To His Inquiry)

The Advisory Committee reviewed and discussed additional information received from Dean Lee Evans with regard to whether the scope of work he performs as a field agent for an insurance company requires a locksmith license.

Motion was made by Charles Okun, seconded by Edward Bagniewski and unanimously passed to request that Deputy Attorney General Joseph Donofrio draft a response to Dean Lee Evans with regard to the determination made by the Advisory Committee that the services provided by the constituent are within the scope of practice for which a license is required.

FOR THE ADVISORY COMMITTEE'S INFORMATION

- Invitation From The Master Locksmiths Association Of New Jersey For The Advisory Committee To Participate In A Discussion Of Locksmith Licensing On March 16, 2006

The Advisory Committee reviewed and discussed an invitation from the Master Locksmiths Association of New Jersey for the Advisory Committee to participate in a panel discussion during the Association's Convention on March 16, 2006.

Motion was made by Robert Boyer, seconded by Arthur Fucetola and unanimously passed to accept the invitation from the Master Locksmiths Association of New Jersey.

The Advisory Committee selected the following individuals to attend the Master Locksmiths Association of New Jersey's Convention on March 16, 2006:

Chairman Robert Shoremount
Vice Chairman Robert Boyer
Deputy Attorney General Joseph A. Donofrio
Keith Eaves
Barry Starer
Charles Okun

Executive Director Cook and staff will also attend the convention.

- Division Of Law Billing Report For The First Quarter Of Fiscal Year 2006

The Advisory Committee reviewed the Billing Report provided by the Division of Law for the first quarter of fiscal year 2006. The report indicated that 57.7 hours for Deputy Attorney General and Paralegal services were accrued during the quarter. **PUBLIC COMMENTS**

Gerard Duffy, president of Spectrum Cable and Alarm Systems, Inc., and a member of New Jersey Burglar and Fire Alarm Association, informed the Advisory Committee that some fire protection contractors who are certified by the Division of fire Safety, Department of Community Affairs, may be performing burglar alarm services. Chairman Shoremount advised Mr. Duffy to file a complaint against any contractor who may be falsely engaging the burglar alarm businesses. Mr. Duffy was reminded that complaint forms are located on the Advisory Committee website.

REVIEW OF CRIMINAL HISTORY SUMMARIES OF APPLICANTS FOR LICENSURE

The Advisory Committee reviewed and discussed criminal history summaries for ten (10) applicants. Of the ten (10) applicants, one (1) applicant will receive a Demand for Statement in Writing Under Oath from Deputy Attorney General Joseph Donofrio. Nine (9) applicants were approved for licensure.

Motion was made by Edward Bagniewski, seconded by Arthur Fucetola and unanimously passed to proceed into Executive Session at 11:15 a.m.

ADJOURNMENT

Having no further business, motion was made by Robert Boyer, seconded by Charles Okun and unanimously passed to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,

Barbara A. Cook
Executive Director