

# **BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS**

## **Fire Alarm, Burglar Alarm and Locksmith Advisory Committee**

**MINUTES OF JUNE 15, 2010**

### **PUBLIC SESSION**

All requirements of the "Open Public Meetings Act" have been complied with in accordance with N.J.S.A. 10:4-6. The notice of the meeting has been mailed to the Newark Star Ledger, Camden Courier Post, and the Trenton Times. The notice has also been sent to the Secretary of State, Trenton, New Jersey.

#### **CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Charles Okun at 9:35 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

Attendees recited the Pledge of Allegiance prior to the roll call of members.

#### **ROLL CALL**

##### **Committee Members Present:**

Keith Eaves  
Arthur Fucetola  
Sgt. William Hartung  
Charles Okun  
Robert Shoremount  
Walter Wargacki, Jr.  
Jon Sprague

##### **Committee Member not Present:**

Richard Rible

##### **Others Present:**

George DeLuca, Administrative Analyst  
Joseph Donofrio, Deputy Attorney General, Division of Law  
Joseph Cantalupo, Member, Board of Examiners of Electrical Contractors  
Lisa Marshall, Customer Service Representative

Angelica Guerrero, Clerk Typist  
Steven Hanna, Division of Consumer Affairs Summer Intern  
Steven Palyca, Division of Law Summer Intern

**Members of the Public:**

Mark Lanwehr, Fleet Keys  
Todd Bilius, Fleet Keys

**APPROVAL OF MINUTES OF MAY 18, 2010**

Minutes for the May 18, 2010 meeting were not completed at the time of the meeting.

**ANNOUNCEMENTS**

Introduction of Steven Hannah, an intern from the Division of Consumer Affairs, who will be working on a complaint database this summer.

**CHAIRMAN'S REPORT**

Chairman Okun requested that the Committee website be updated for member information.

**REPORT FROM THE CONTINUING EDUCATION SUBCOMMITTEE**

The Advisory Committee discussed and reviewed the report of recommendations submitted by the education subcommittee regarding education programs.

Motion was made by Jon Sprague, seconded by Walter Wargacki and unanimously passed to accept the recommendations in the attached report submitted by the Continuing Education subcommittee.

**CORRESPONDENCE**

**Scope of Practice Inquiry – Whether a Business License Is Required**

The Advisory Committee reviewed and discussed correspondence received from Century Tel Security Systems, Inc. with regard to clarification of requirement for business licensure. Motion was made by Keith Eaves, seconded by Walter Wargacki and unanimously passed requesting correspondence be sent to CenturyTel Security Systems, Inc., informing the company that they must obtain a business license to provide services described in the correspondence.

The Advisory Committee reviewed and discussed correspondence received from CM3 Building Solutions with regard to clarification of requirement for business licensure. Motion was made by Walter Wargacki, seconded by Jon Sprague, with Keith Eaves recused, and otherwise unanimously passed requesting correspondence be sent to CM3 Building Solutions informing the

company that they must obtain a business license to provide services described in the correspondence.

## **PUBLIC COMMENTS**

Representatives from Fleet Keys inquired whether a business or personal license would be required for the services they provide auto dealers. Specifically, they are producing duplicate keys for auto dealers through copying program keys and/or remotes, and not providing this service to individual customers. Currently, car dealerships are not required to have a licensed locksmith provide this type of work. Fleet Keys would like to increase their territory to include New Jersey, by adding several vans to this state to allow this type of servicing. They currently operate in the states of New York, Kentucky and Indiana. Pending legislation ~~A-1165~~ introduced January 12, 2010, will allow only licensed locksmiths to provide this type of service. Deputy Attorney General Donofrio requested that Fleet Keys provide a written proposal to the Committee addressing their concerns.

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## **REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH BUSINESS LICENSES**

The Advisory Committee reviewed applications for individual alarm and locksmith applicants as well as applications for alarm and locksmith business licenses at this meeting.

## **ADJOURNMENT**

Having no further business, motion was made by Jon Sprague, seconded by Arthur Fucetola and unanimously passed to adjourn the Public Session at 10:45 a.m. and proceed into Executive Session.

The minutes reflect actions and decisions taken by the Advisory Committee at this meeting.

Charles Okun  
Chairman