

**BOARD OF EXAMINERS OF ELECTRIC CONTRACTORS  
FIRE ALARM, BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE**

**BUSINESS MEETING  
July 15, 2014**

**PUBLIC SESSION MINUTES**

**1. CALL TO ORDER**

The meeting of July 15, 2014 was called to order at 9:35 A.M. by Committee Chairman Charles Okun. All requirements of the Open Public Meetings Act have been complied with in accordance with N.J.S.A 10:4-6. The notice of the meeting has been mailed to the Newark Star Ledger, Courier Post and the Trenton Times. The notice has also been sent to the Secretary of State, Trenton, New Jersey.

*The Committee saluted the flag.*

**ROLL CALL**

*The following members were present:*

Charles Okun  
Keith Eaves  
William Fury  
William Hartung  
Lt. Matthew Horner  
David Rible  
Robert Shoremount  
Jon D. Sprague

*Also present were:*

Joseph Donofrio, Deputy Attorney General, Division of Law  
David Freed, Acting Executive Director  
George De Luca, Administrative Analyst

*Members of the public present were:*

Ed Caliendo, Nu-Tel Communications  
Ralph Meyers, Nu-Tel Communications

*The following members were not present:*

Chief Steven Crawford  
Brian Kubiel  
Walter Wargacki Jr.

*Also not present:*

Joseph Cantalupo Liaison, Board Of Examiners Of Electrical Contractors

Following the roll call Deputy Attorney General Joseph Donofrio formally administered the Oath of Office to reappointed Advisory Committee members Charles Okun and Robert Shoremount as well as to newly appointed Committee members William Fury and Lt. Matthew Horner.

## **2. Announcements**

There were no announcements made at this Public Session.

## **3. Chairman's Report**

Chairman Charles Okun welcomed newly-appointed Committee members William Fury and Lt. Matthew Horner who were in attendance, along with Brian Kubiel and Chief Steven Crawford who were not able to attend the meeting.

## **4. Executive Director's Report**

Acting Executive Director David Freed also welcomed the new Committee members and stated he had spoken to outgoing Committee member Arthur Fucetola to thank him for his service and contributions while a member of the Committee.

## **5. Approval Of Public Session Minutes**

Motion was made by David Rible and seconded by Robert Shoremount to approve the May 20, 2014 Public Session minutes as amended. Page 3 of the minutes to be amended to cite N.J.A.C. 13:31A-1.12 (2) & (3) in the paragraph regarding discussion of continuing education requirements for holders of a second or third Committee-issued license. Motion carried unanimously.

## **6. Continuing Education Subcommittee Report**

*- Review of C.E. Sponsor Applications and Licensee C.E. Submitted For Compliance Audit*

The Continuing Education Subcommittee recommended approval of all the sponsors, courses and instructors below.

### **The Institute for Continuing Education (Sponsor# FBLSP006)**

Approval of one new course & one previously approved instructor.

***NJ Law & Rules Governing Burglar Alarm, Fire Alarm and Locksmithing Services -***  
*TECES-16(86)C001 (3 hrs.)*  
*Philip Cheff - FBLSP006-1*

### **Elite CEU, Inc. (Sponsor# FBLSP008)**

Approval of one new on-line course & one previously approved instructor.

***Transmission Methods for Video Surveillance Systems & CCTV: NJ Version -***  
*TECES-16(08)C083 (1 hr.)*  
*Kaleb Brashear FBLSP008-1*

### **Honeywell Security & Communications (FBLSP021)**

Approval of two new courses & five previously approved instructors.

***5800C2W*** - TECBA-16(21)C088 (1 hr.)  
***VAM*** - TECES-16(21)C089 (1 hr.)  
*Bill Marrero - FBLSP021-1*  
*Rich Koriniskie - FBLSP021-2*

*Bruce Theriault - FBLSP021-3*  
*Michael McGinnis - FBLSP021-4*  
*Woody Woodham - FBLSP021-5*

**ADT LLC (New Sponsor # FBLSP087)**

Approval of four new courses & one new instructor.

***NJ Barrier Free Subcode - L/C-16(87)C001 (2 hrs.)***  
***NJ Uniform Construction Code - L/C-16(87)C002 (2 hrs.)***  
***Americans with Disabilities Act - L/C-16(87)C003 (2 hrs.)***  
***OSHA Industrial Safety - SAF-16(87)C004 (2 hrs.)***  
*Gary Kelly - FBLSP087-1*

**Kwikset (New Sponsor# FBLSP088)**

Approval of one new course & one previously approved instructor.

***Using Z-Wave Technology to Lock IN RMR & Retention - Proposed***  
***TECES-16(88)C001 (2 hrs.)***  
*Bob Mayne - FBLSP088-1(also FBLSP021-14)*

Motion was made by David Rible and seconded by Jon D. Sprague to approve all sponsors, courses and instructors above which had originally been submitted for consideration at the Advisory Committee meeting of May 20, 2014 and carried forward due to lack of a quorum of Committee members. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

**Elite CEU, Inc. (Sponsor# FBLSP008)**

Approval of 14 new on-line courses & one previously approved instructor.

***SWGIT/FBI Guidelines for CCTV Cameras - TECES-16(08)C084 (2 hrs.)***  
***CCTV Camera Types - TECES-16(08)C085 (1 hr.)***  
***CCTV Lenses - TECES-16(08)C086 (1 hr.)***  
***Auxiliary CCTV Components - TECES-16(08)C087 (1 hr.)***  
***Simple Networking for CCTV Systems - TECES-16(08)C088 (1 hr.)***  
***Monitors for CCTV Systems - TECES-16(08)C089 (1 hr.)***  
***CCTV Recording Devices - TECES-16(08)C090 (2 hrs.)***  
***Powering a Surveillance System - TECES-16(08)C091 (1 hr.)***  
***Site Survey: Meeting Client's CCTV Needs - TECES-16(08)C092 (1 hr.)***  
***Lighting: Surveillance Systems - TECES-16(08)C093 (1 hr.)***  
***Designing a Video Surveillance System - TECES-16(08)C094 (1 hr.)***  
***CCTV Testing Procedures - TECES-16(08)C095 (1 hr.)***  
***Troubleshooting a CCTV System - TECES-16(08)C096 (1 hr.)***  
***NJ Laws & Regulations: Fire Alarm, Burglar Alarm & Locksmith -***  
***L/C-16(08)C097 (2 hrs.)***  
*Kaleb Brashear FBLSP008-1*

Motion was made by David Rible and seconded by Jon D. Sprague to approve all Elite CEU courses and the previously approved instructor above. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

**Strandberg Consulting Group (Sponsor# FBLSP039)**

Approval of 14 new courses & one previously approved instructor.

**Safety Training 2 Hour Course - TESAF-16(39)C037 (2 hrs.)**

**ADA 2 Hour Course - L/C-16(39)C038 (2 hrs.)**

**Barrier Free 2 Hour Course - L/C-16(39)C039 (2 hrs.)**

**NJ Uniform Construction Code 2 Hour Course - L/C-16(39)C040 (2 hrs.)**

**Estimating and Bidding Projects - BUS-16(39)C041 (7 hrs.)**

**National Electrical Code 2014 (5 Hour) - L/C-16(39)C042 (5 hrs.)**

**NFPA 72 2013 Edition - L/C-16(39)C043 (6 hrs.)**

**National Electrical Code 2014 (4 Hour) - L/C-16(39)C044 (4 hrs.)**

**NFPA 72 2013 Edition (4 Hour) - L/C-16(39)C045 (1 hr.)**

**NICET Prep Class Level 1 - TECFA-16(39)C046 (4 hrs.)**

**NICET Prep Class Level 2 - TECFA-16(39)C047 (7 hrs.)**

**Fire, Burglar & Locksmith Regulations 2 Hour Course - L/C-16(39)C048 (2 hrs.)**

**Fire, Burglar & Locksmith Regulations 5 Hour Course - L/C-16(39)C049 (5 hrs.)**

**Fire, Burglar & Locksmith Regulations 3 Hour Course - L/C-16(39)C50 (3 hrs.)**

*Robert Shoremount FBLSP039-1*

Motion was made by David Rible and seconded by William Hartung to approve all Strandberg Consulting Group courses and the previously approved instructor above. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

**Potter Electrical Signal Co., LLC (Sponsor# FBLSP059)**

Approval of two new instructors for the previously approved course PFC-6000 Systems Training - TECFA13(59)C011.

*Craig Summers - FBLSP059-2*

*Steve Huff - FBLSP059-3*

Motion was made by Jon D. Sprague and seconded by David Rible approve the two new instructors for Potter Electrical Signal's previously approved course noted above. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

**JADE Learning (Sponsor# FBLSP061)**

Approval of one new course and one previously approved instructor.

**False Alarm Prevention - TECBA16(61)C013 (2 hrs.)**

*David Burt - FBLSP061-3*

Motion was made by Jon D. Sprague and seconded by David Rible approve JADE Learning's new course and previously approved instructor noted above. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

**Assa Abloy (New Sponsor # FBLSP089)**

Approval of seven new courses & two new instructors.

**Advanced Electronic System Wiring & Basic Troubleshooting - TECES-16(89)C001 (4 hrs.)**

**Electric Strike Installation - TECES-16(89)C002 (2 hrs.)**

**Site Survey & Magnetic Lock System Installation - TECES-16(89)C003 (4 hrs.)**

**Adams Rite Storefront Products Mechanical to Electronic - TECES-16(89)C004 (2 hrs.)**

**HES Electric Strike & Product Applications - TECES-16(89)C005 (2 hrs.)**  
**Basic Low Voltage Electricity for Installers - TECES-16(89)C006 (4 hrs.)**  
**Advanced Technical Product Troubleshooting - TECES-16(89)C007 (2 hrs.)**  
Russell Anderson - FBLSP089-1  
Rodger Schmidt - FBLSP089-2

Motion was made by William Fury and seconded by William Hartung approve Assa Abloy's four new courses and two new instructors noted above. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

Motion was made by Jon D. Sprague and seconded by William Hartung to table review of submissions by licensees in response to compliance audit of continuing education credits until the next meeting of the Advisory Committee. Additionally, the continuing education certificates received are to be scanned/e-mailed to Committee members to allow for individual review in advance of the next Committee meeting. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

## **7. For Advisory Committee Review**

*- Request For Extension of Continuing Education Requirement For License Reinstatement*

E-mail correspondence was received from Larry Rending (34BA00139200) requesting any relief the Committee may afford him in his efforts to reinstate his license due to significant health problems which prevented him from renewing his license last year. Specifically, Mr. Rending requested an extension to allow him to complete the continuing education requirements needed for reinstatement.

Deputy Attorney General Joseph Donofrio stated that Mr. Rending's license was statutorily suspended pursuant to N.J.S.A. 45:1-7.1(b) due to his failure to renew. Mr. Donofrio added that N.J.S.A. 45:1-7.4(a)(6) permits the Committee, at its' discretion, to grant an extension of up to 12 months for completion of the required continuing education courses needed for reinstatement.

Motion was made by William Fury and seconded by William Hartung, pursuant to the waiver provisions of N.J.A.C. 13:31A-1.11, to waive the requirement for 90-day advance notice of hardship waiver requests, to allow Mr. Rending to reinstate his license at this time, and to grant a six-month extension from the date of reinstatement for his completion of the 36 continuing education credits required of all licensees during the last license triennial. Motion carried unanimously. Robert Shoremount is recused from matters pertaining to continuing education.

## **8. Review Of Applications**

*The following individuals were provisionally approved to sit for examination:*

Joseph V. Bonafede - Fire Alarm license application  
John Czarecki - Locksmith license application  
Gabriel Davitadi - Burglar Alarm & Fire Alarm license applications  
Kurt E. Heinicke - Burglar Alarm license application  
Mark S. Hicks - Fire Alarm license application  
John D. Janelli - Burglar Alarm license application  
Brian J. Jones - Burglar Alarm & Fire Alarm license applications  
Michael A. Knipfing - Burglar Alarm license application  
Stelion Levi - Locksmith license application

Dean W. Lynch - Burglar Alarm license application  
Robert Migliara - Burglar Alarm license application  
William T. Thomason - Burglar Alarm application

*The following businesses were provisionally approved for business licenses:*

Electronic Security Services LLC - Locksmith Business  
Internet Security Systems Inc. - Burglar Alarm Business  
Foundation Security LLC - Fire Alarm Business

### **9. Public Comment**

Mr. Ed Caliendo and Mr. Ralph Meyers, both of Nu-Tel Communications, addressed the Committee. They requested clarification of licensing requirements for a company whose scope of work is solely focused on sales, installation and service of IP camera video systems for observation and recording. They stated they were not in the Burglar Alarm or Fire Alarm business but would like to be licensed. In light of their circumstance they further requested clarification regarding the definition of electronic security systems and the acceptability of their experience with regard to application for examination for Burglar Alarm licensure.

Deputy Attorney General Joseph Donofrio requested that all issues/questions be submitted in writing to the Committee with specificity, including detailed information as to the type of systems and equipment being installed as well as each issue relative to licensing requirements and application for licensure.

General discussion ensued regarding the definition of an electronic security system, the business qualifier requirement for Committee-issued business licenses, potential residential and commercial applications for video systems, and video observation vs. video monitoring.

Motion was made by Jon D. Sprague and seconded by William Hartung to cancel the August meeting of the Advisory Committee. Motion carried unanimously.

### **10. Adjournment**

Motion was made by Jon D. Sprague and seconded by William Hartung to adjourn the Public Session at 10:30 a.m. Motion carried unanimously.

Respectfully Submitted,

David Freed  
Acting Executive Director