

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS  
Fire Alarm, Burglar Alarm & Locksmith Advisory Committee**

**July 16, 2013**

**PUBLIC SESSION MINUTES**

**1. CALL TO ORDER**

The meeting of July 16, 2013 was called to order at 9:45 a.m. by Chairman Charles Okun.

All requirements of the Open Public Meetings Act have been complied with in accordance with N.J.S.A 10:4-6. The notice of the meeting has been mailed to the Newark Star Ledger, Courier Post and the Trenton Times. The notice has also been sent to the Secretary of State, Trenton, New Jersey.

*The Committee saluted the flag.*

**ROLL CALL**

*The following members were present:*

Charles Okun  
Keith Eaves  
Arthur Fucetola  
William Hartung  
David Rible  
Robert Shoremount

*The following members were not present:*

Edward Card  
Jon D. Sprague  
Walter Wargacki, Jr.

*Also present were:*

David Freed, Acting Executive Director  
Joseph Donofrio, Deputy Attorney General, Division of Law  
George De Luca, Administrative Analyst  
Joseph Cantalupo, Liaison, Board of Examiners of Electrical Contractors  
Joseph Schooley, Chairman, Board of Examiners of Electrical Contractors

**2. ANNOUNCEMENTS**

There were no announcements at this Public Session.

**3. CHAIRMAN'S REPORT**

Due to scheduling conflicts of multiple Advisory Committee members, Chairman Okun discussed the possibility of canceling the Advisory Committee's next meeting scheduled to be held August 20, 2013.

Motion was made by Arthur Fucetola and seconded by William Hartung to cancel the Advisory Committee's meeting scheduled for August 20, 2013. Additionally, the motion shall direct Acting Executive Director David Freed to conduct Committee votes via e-mail with regard to applications for examination, business licenses and continuing education sponsorship as these would otherwise have been acted on at the scheduled meeting. Motion carried.

#### **4. EXECUTIVE DIRECTOR'S REPORT**

Acting Executive Director David Freed requested that the Advisory Committee revise its' methodology used for coding approved continuing education courses/seminars. Mr. Freed recommended that, going forward, course code references to the last year of the current license triennial be used to denote the triennial in which course approval was granted. Currently, course code references to the last year of a triennial reflect the year for which credits earned shall be valid towards license renewal.

Mr. Freed's rationale for requesting this change included the following: absent changes in content, length or instructor(s), re-approval of CE courses is no longer required; date of course presentation is included on certificate of completion, easily allowing the Advisory Committee to provide credit towards license renewal for the proper license cycle; denoting the last year of the triennial in which course approval was granted will allow the Advisory Committee to quickly gauge the age of course content.

Motion was made by Keith Eaves and seconded by Arthur Fucetola to amend continuing education course coding as outlined above. Motion carried. Robert Shoremount abstained.

Motion was made at 10:00 a.m. by Arthur Fucetola and seconded by Keith Eaves to close Public Session and enter Executive Session to accommodate the schedule of an invited Division representative. Motion carried.

Motion was made at 10:55 a.m. by Arthur Fucetola and seconded by Keith Eaves to close Executive Session and reopen Public Session. Motion carried.

#### **5. APPROVAL OF PUBLIC MINUTES**

Motion was made by William Hartung and seconded by David Rible to open discussion of the June 18, 2013 Public Session minutes. Motion carried.

Deputy Attorney General Joseph Donofrio recommended one amendment (Pg. 3 - Item #8, include citation of N.J.A.C. 13:31A-1.11 in relation to the approval of applicant Ben Campbell's request for waiver of the six-month wait period for re-examination).

Motion was made by William Hartung and seconded by David Rible to approve the June 18, 2013 Public Session minutes as amended. Motion carried.

#### **6. CONTINUING EDUCATION SUBCOMMITTEE REPORT**

##### **ELK Products, Inc. (Sponsor# FBLSP025)**

Request for approval of three (1) new class and two (2) new Instructors.

***Integrated Solutions for Light Commercial & Residential - TECES-13(25)C006***

*(2 hrs.)*

*Brad Weeks - FBLSP025-5*

*William Catalanotto - FBLSP025-6*

*Todd Hudson - FBLSP025-6*

**Honeywell Security & Custom Electronics (FBLSP021)**

Request for approval of nine (7) previously approved classes to be re-named and presented by five (5) previously approved instructors.

**Vista 128FBPT** - TECES-13(21)C080 (8 hrs.)

**Vista 250FBPT** - TECES-13(21)C081 (6 hrs.)

**Vista 32FBPT** - TECES-13(21)C082 (6 hrs.)

**Vista FBPT with UL864 rev9 Requirements** - TECFA-13(21)C083 (6 hrs.)

**Vista P Series** - TECFA-13(21)C084 (4 hrs.)

**Total Connect 2.0 Enhanced** - TECBA-13(21)C085 (2 hrs.)

**Lynx Touch 1500** - TECBA-13(21)C086 (6 hrs.)

**Strandberg Consulting Group (FBLSP039)**

Request for approval of one (1) new instructor.

*Carl Willms - FBLSP039-4*

Motion was made by David Rible and seconded by William Hartung to approve all classes and instructors submitted for consideration. Motion carried. Robert Shoremount abstained.

**7. DEPUTY ATTORNEY GENERAL REPORT****8. REVIEW OF CORRESPONDENCE****Scope of Practice Inquiry, The Wireless Experience of NJ**

Clarification was requested with regard to business license requirements for retail sales only of a wireless security system. Motion was made by Arthur Fucetola and seconded by William Hartung to send correspondence to The Wireless Experience of NJ, stating that, pursuant to N.J.A.C. 13:31A-1.2, a business license is not required based on information contained in the letter received by the Committee. Motion carried.

**Request for Waiver of Six-Month Rule for Examination (Ben Campbell, Electronic Security Exam Section)**

This request was recommended for approval by Advisory Committee members in attendance at the meeting held June 18, 2013 (lack of quorum). Motion was made by David Rible and seconded by William Hartung to grant a waiver, pursuant to N.J.A.C. 13:31A-1.11, of the six-month wait requirement for examination following a second failure of a section of license examination. Motion carried.

Mr. Campbell shall also be advised that, pursuant to N.J.A.C. 13:31A-3.2(b)3, an applicant who fails any section of the license examination three (3) times shall be required to re-take and achieve passing scores on all three (3) exam sections.

**9. REVIEW OF APPLICATIONS FOR ALARM AND LOCKSMITH LICENSES**

*The following individuals were provisionally approved to sit for examination:*

Carlos Aguilar-Castillo - Burglar Alarm & Fire Alarm license applications

Henry Castiglione - Locksmith license application

John W. McCleery - Locksmith license application

Michael S. Prostasiewicz - Burglar Alarm license application

Patrick J. Rock III - Burglar Alarm license application

Danny Santiago - Burglar Alarm license application

Gennady Shturman - Burglar Alarm license application

Donald J. Spano - Burglar Alarm license application

*Applications for the following individual were held in abeyance:*

John R. Evans - Burglar Alarm & Fire Alarm license applications

Applications to sit for examination were held in abeyance pending receipt of additional training course documentation totaling 80 hours.

*Application for the following business license was held in abeyance:*

Amerigard Alarm & Security Corp. - Burglar Alarm Business

Business license application held in abeyance pending receipt of Certificate of Authority.

## **11. PUBLIC COMMENTS**

There were no comments provided at this Public Session.

## **12. ADJOURNMENT**

Motion was made by David Rible and seconded by William Hartung to adjourn Public Session of the meeting and open Executive Session at 11:55 a.m. Motion carried.

Respectfully Submitted,

David Freed  
Acting Executive Director

DF/gd