

**BOARD OF EXAMINERS OF ELECTRICAL CONTRACTORS**

**FIRE ALARM BURGLAR ALARM AND LOCKSMITH  
ADVISORY COMMITTEE**

**MINUTES OF AUGUST 20, 2002**

**PUBLIC SESSION**

The notice of this meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Trenton Times and the Courier Post.

**CALL TO ORDER**

The meeting of the Fire Alarm, Burglar Alarm and Locksmith Advisory Committee was called to order by Chairman Robert Shoremount at 9:30 a.m. in the Hudson Room, Sixth Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the date, time and location of this meeting and pertinent material was provided to meeting participants.

**ROLL CALL**

Committee Members Present:

Martin Arnold

Robert Boyer, Vice Chairman

Keith Eaves

Arthur Fucetola

William Hartung

Charles Okun

Richard Rible

Robert Shoremount, Chairman

Jon Dane Sprague

**Others Present:**

Anthony Miragliotta, Deputy Director

Joseph Cantalupo, Board of Examiners of Electrical Contractors

Barbara A. Cook, Executive Director

Maryann Sheehan, Regulatory Analyst

George DeLuca, Administrative Analyst

Sally Barletta, Senior Clerk-Transcriber

Susan Carboni, Deputy Attorney General

Darlene Kane, Division Budget Officer

Committee members Richard Aicher, Edward Bagniewski, Leo Selb, and Barry Starer were unable to attend.

There were no members of the public in attendance at the meeting.

## **GENERAL ANNOUNCEMENTS**

Deputy Attorney General Susan Carboni was introduced to the Advisory Committee. Due to the retirement of Deputy Attorney General Shirley Passow, Mrs. Carboni has been assigned to provide legal representation for the Advisory Committee.

The Public Session agenda was amended for this meeting to include a draft fee analysis received from Darlene Kane, Division Budget Officer.

## **APPROVAL OF MINUTES**

Motion was made by Robert Boyer, seconded by Charles Okun and passed unanimously to approve the Public Session minutes for February 19, 2002 meeting.

## **REVIEW OF FEE ANALYSIS PREPARED FOR THE ADVISORY COMMITTEE**

Darlene Kane, Budget Office for the Division of Consumer Affairs appeared before the Advisory Committee to review and discuss a draft fee analysis. Ms. Kane provided an overview of the budgeting process as well as proposed licensing fees, expenditures, and sources of revenue for the Committee.

Motion was made by Keith Eaves, seconded by Charles Okun and passed unanimously to accept the draft fee analysis and submit it to the Board of Electrical Contractors for its review.

## **REVIEW OF DRAFT APPLICATIONS FOR LICENSURE**

The Committee reviewed draft licensure applications for the following:

- Locksmith Licensure, Application for Examination
- Locksmith Licensure by Grandfathering
- Locksmith Licensure Through Waiver of Examination
- Alarm Licensure, Application for Examination
- Alarm Licensure Through Waiver of Examination
- Application for Registration as a Locksmith Employee
- Application for Registration as an Alarm Employee

The Committee preliminarily approved the draft licensure applications, but determined that the employee applications should be applicable only to those employees who will work unsupervised. The Committee also recommended that the employee applications be consolidated into one application.

## **SUBCOMMITTEE REPORTS**

### **Listing of Interested Parties for Notification of Rules Proposal**

The Committee reviewed the listing of interested parties for notification of rules proposal and added the following associations to the listing:

NJAFAA  
39 Myrtle Street  
C/O Survivor Fire & Security #A  
Cranford, NJ 07016

NY ELECTRONIC SECURITY ASSOC.  
222 Varick Avenue  
Brooklyn, NY 11237

NAFED NJ CHAPTER  
C/O Tim Krulan  
Kamp Fire Equipment  
85 Fulton Street  
Boonton, NJ 07005

NJECA  
PO Box 55  
Maplewood, NJ 07040-0055

### **Continuing Education Providers and Programs**

After discussion with regard to Continuing Education, the Committee tabled the matter for further discussion at a subsequent meeting.

### **Identification Cards**

The Committee briefly discussed the process for identification cards and tabled the matter pending assistance from the Division of Consumer Affairs for obtaining proposals from outside vendors.

## **FOR THE COMMITTEE'S INFORMATION**

### **Assembly Bill A2423**

The Committee reviewed the latest amendments to Assembly bill A-2423. The Bill increases the number of public members of the Fire Protection Equipment Advisory Committee from eight (8) to eleven (11).

### **Division Of Law Billing Report**

The Committee reviewed the Billing Report provided by the Division of Law for the second quarter of fiscal year 2002. The report indicated that 20.3 hours for Deputy Attorney General and Paralegal services accrued during the quarter.

### **Memorandum From Deputy Director Miragliotta on Revisions to the Uniform Enforcement Act**

The Committee briefly discussed a memorandum received from Consumer Affairs Deputy Director Anthony Miragliotta regarding revisions to the Uniform Enforcement Act.

### **Memorandum From Deputy Director Miragliotta on the Recusal Process for Board Members**

The Committee reviewed a memorandum received from Consumer Affairs Deputy Director Anthony Miragliotta regarding the new rule, N.J.A.C. 19:61-7, the process for recusal adopted by the Executive Commission on Ethical Standards.

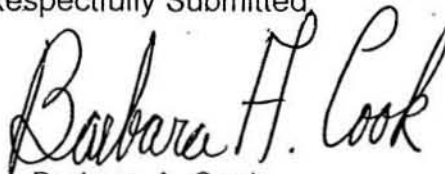
### **Procedural Question Submitted by Committee Member**

The Committee briefly discussed and duly noted a procedural question submitted by Committee Member Barry Starer.

### **ADJOURNMENT**

Having no further business, motion was made by Martin Arnold, seconded by Keith Eaves and passed unanimously to adjourn the Public Session at 2:30 p.m.

Respectfully Submitted,



Barbara A. Cook  
Executive Director