

**HOME INSPECTION  
ADVISORY COMMITTEE  
Minutes of January 8, 2008  
Public Session**

**CALL TO ORDER**

The meeting of the Home Inspection Advisory Committee was called to order by Chairman Michael Fitzpatrick at 10:00 a.m. in the Monmouth Conference Room, seventh floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

**SUNSHINE LAW ANNOUNCEMENT**

Joseph Grabowy read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

**ROLL CALL**

CMs present:

Michael Fitzpatrick  
Michael Del Greco  
Daniel Casper

CMs Absent: None

Others present: Arthur Russo, Executive Director, Olga E. Bradford, Deputy Attorney General, staff members Joseph Grabowy, Lynn Craddock, and five members of the public.

**APPROVAL OF MINUTES**

November 13, 2007  
December 12, 2007

The Committee, on a motion by CM Casper, seconded by Vice-Chairman Del Greco, unanimously voted to approve the referenced minutes as amended.

**REPORT OF THE EXECUTIVE DIRECTOR**

Executive Director Russo stated that the revised home inspector regulations were approved by the State Board of Professional Engineers and Land

Surveyors at their December 20, 2007 meeting. The updated regulations will be published in the NJ Register within four to six months.

ED Russo provided the Committee with the following licensing statistics as of December 4, 2007:

Total Licensed Home Inspectors 679

Total Expired Home Inspectors 56

Total Inactive Home Inspectors 71

## Total Pending/Incomplete Home Inspector Applications 118\*

Includes application files deemed incomplete, abandoned, and those approved but never activated since the licensure fees were never remitted to the Committee office.

Mr. Russo stated that he is still awaiting a determination from Acting Director Larry DeMarzo and the Division of Law regarding its policy on abandoned applications for licensure.

Incoming Correspondence

NONE

Outgoing Correspondence

NONE

## REVIEW OF HOME INSPECTION APPLICATIONS FOR LICENSURE

On a motion by Vice-Chairman Del Greco, seconded by BM Casper, the Committee concluded that additional information was needed from the following applicants for licensure:

Application # Name

1263582 John Lisznaski

1306724 Joseph Monaco

1310446 Neil Kipnis

1308647 Peter Fizer

## REVIEW OF CONTINUING EDUCATION COURSES

On a motion by Vice-Chairman Del Greco, seconded by CM Casper, the Committee unanimously voted to approve the following continuing education courses with the corresponding number of professional development hours (pdh):

Sponsor	Course	Pdh
American Society of Home Inspector	Plumbing 101 (Inspection World)	2
American Society of Home Inspector	Advanced Technical Track (Inspection World) 1 Wind Resistant Construction Techniques	2
American Society of Home Inspector	Business and Professional Development Track 1, Circle and Wagons: Linking Report, Inspection And Contract (Inspection World)	2
American Society of Home Inspector	Special Topics Track: New Construction Inspection Sub-Track - New Construction Inspections - Expanding Your Business (Inspection World)	2
American Society of Home Inspector	Air Conditioning and Heat Pumps: Keeping it Simple (Inspection World)	2
American Society of Home Inspector	Advanced Technical Track: Identifying Electrical Defects (Inspection World)	2
American Society of Home Inspector	Business and Professional Development Track Trail By Peers (Inspection World)	2

American Society of Home Inspector	Special Topics Track: New Construction Inspection Sub-Track Pre-Drywall and Truss Inspections: Part I	2
American Society of Home Inspector	Back to Basics Track : The Body Language of a House Structure (Inspection World)	2
American Society of Home Inspector	Advanced Technical Track: Stucco Installation Flashing and Inspections (Inspection World)	2
American Society of Home Inspector	Special Topics Track: New Construction Inspections, Pre-Drywall and Truss Inspections: Part 1 (Inspection World)	2
American Society of Home Inspector	Back to Basics Track: Roofing : Part I (Inspection World) 1	2
American Society of Home Inspector	Residential Moisture Intrusion, Building Science and Forensic Investigations (Inspection World)	2
American Society of Home Inspector	Historical Homes Sub Track: Historic American, Architectural Styles and Types (Inspection World)	2
American Society of Home Inspector	Roofing : Part II (Inspection World)	2
American Society of Home Inspector	Code Compliant Wood Deck and Corrosion Issues (Inspection World)	2
American Society of Home Inspector	Forensic Investigations (Inspection World)	2
American Society of Home Inspector	Special Topics Track: Historical Homes Sub-Track 1 Vintage Issues (Inspection World)	2
American Society of Home Inspector	Electrical Grounding & Bounding (Inspection World)	2
American Society of Home Inspector	Understanding Dampness (Inspection World)	2
American Society of Home Inspector	Inspecting Old Houses from the Ground Up: Part I (Inspection World)	2
Garden State Chapter of ASHI	Chimney Inspection	2
Robkat Inc.	Fire & Smoke Detection Structural Implications & Mitigation	2
NY Metro Chapter (ASHI)	Newcomer's Hour Exterior Systems - Part Two	2
Parting Institute of Engineering	Residential High Wind Design	2
Garden State Chapter ASHI	NEC Changes	2

## **PUBLIC COMMENTS**

NONE

## **INFORMATIONAL ITEMS**

NONE

## **MOVE TO EXECUTIVE SESSION**

On a motion by Vice-Chairman Chair Del Greco, seconded by CM Casper, the Committee unanimously voted to enter into Executive Session.

## **RETURN TO PUBLIC**

On a motion contained in the Executive Session minutes, the Committee re-entered into Public Session to adjourn.

## **ADJOURNMENT**

On a motion by Vice-Chairman Del Greco, seconded by CM Casper, the Committee voted to adjourn the meeting at 3:45PM.

## **APPROVED BY:**

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Michael Fitzpatrick  
Chairman

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Arthur Russo  
Executive Director