

**HOME INSPECTION
ADVISORY COMMITTEE
Minutes of January 09, 2007
Public Session**

CALL TO ORDER

The meeting of the Home Inspection Advisory Committee was called to order by Chairman Michael Fitzpatrick at 10:15 a.m. in the Monmouth Conference Room, seventh floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

SUNSHINE LAW ANNOUNCEMENT

Ernest Gonzalez read the statement required by Chapter 231, Laws of 1975, known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the office of the Committee and mailed to the Secretary of State, the Star Ledger, the Courier Post, the Bergen Record and the Atlantic City Press.

ROLL CALL

CMs present: Michael Fitzpatrick
Michael Del Greco

CMs absent: None

Others present: Arthur Russo, Executive Director, Olga E. Bradford, Deputy Attorney General, staff members Ernest Gonzalez, Crisgean Losbanos and 3 members of the public.

APPROVAL OF MINUTES

December 12, 2006

The Committee, on a motion by CM Del Greco, seconded by Chairman Fitzpatrick, unanimously voted to approve the minutes of December 12, 2006 as submitted.

REPORT OF THE EXECUTIVE DIRECTOR

Executive Director Russo updated the Committee with the following licensing statistics:

Total Licensed Home Inspectors 668

Total Reinstatement Pending 1

Total Suspended Home Inspectors 1

Total Deceased Home Inspectors 1

Total Expired Home Inspectors 19

Total Inactive Home Inspectors 26

Total Pending/Incomplete Home Inspector Applications 127

The Committee, on a motion by CM Del Greco, second by Chairman Fitzpatrick, unanimously voted to add a new section in the statistics that would reflect applicants who have not actively pursued licensure for more than

one year. It also directed that language be inserted in the instructions to advise future applicants that if they fail to submit all required information in order to complete their application for Committee review within one (1) year of its submission, the application will be considered abandoned. An applicant seeking licensure whose first application was deemed abandoned will be required to initiate the application process again, including submitting a new application and the corresponding fee.

Incoming Correspondence

Bruce Michaels
 Re: HI Class at Middlesex Vo-Tech mentoring problems
 December 14, 2006

Mr. Michaels wrote the Committee to address the issues with the Middlesex County College Vo-tech home inspector mentoring program.

The Committee noted Mr. Michael’s correspondence for the record.

Outgoing Correspondence

Randy Trivette, NJ Department of Education
 RE: Non-offering of the field based training inspections component of the home inspector curriculum
 (December 14, 2006)

Previously, the Committee wrote Mr. Trivette informing him of the fifteen (15) students taking the home inspector curriculum at Middlesex County College who maintain that they are experiencing difficulty in obtaining the required 40 hours of field-based inspections as part of the regular home inspector curriculum at that school.

The Committee requested that the staff contact Loretta Keimel, Middlesex County Vocational School, and Randy Trivette in order to have them appear at a future meeting to discuss this issue.

REVIEW OF HOME INSPECTION APPLICATIONS FOR LICENSURE

On a motion by Chairman Fitzpatrick, seconded by CM Del Greco, the Committee unanimously voted to approve the following applications for licensure:

Name	App #
Henry Zawacki, Jr.*	1242200
Drew Scerbo*	1242217
Patricia McCarthy	1239391

*Approved pending the receipt of an original certificate of insurance

REVIEW OF CONTINUING EDUCATION COURSES

On a motion by CM Del Greco, second by Chairman Fitzpatrick, the Committee unanimously voted to approve the following continuing education courses with the corresponding credits:

SPONSOR	COURSE	Credits
NY Metro Chapter ASHI	Inspecting For Interior Component Defects	1
NY Metro Chapter ASHI	Comparative Study of Wood and Aluminum Windows Education	1

	Session	
Kaplan Professional Schools/ITA	Advanced Inspection Series - Electrical Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Electrical Part 2	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - HVAC Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - HVAC Part 2	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - HVAC Part 3	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - HVAC Part 4	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Plumbing Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Plumbing Part 2	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Roofing Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Roofing Part 2	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Structural Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Structural Part 2	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Exteriors Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Exteriors Part 2	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Interiors Part 1	4
Kaplan Professional Schools/ITA	Advanced Inspection Series - Interiors Part 2	4
Kaplan Professional Schools/ITA	Appliance Inspection	2
B.H. Stangel Inc., Pest Management Consulting Training Center	WDI/WDO Workshop	3
DCA	Building Inspector RCS	10

PUBLIC MEMBERS & COMMENTS

NONE

INFORMATIONAL ITEMS

* From the NAHI forum - Thermal Imaging Creates Waves Throughout the Inspection Industry

The Committee noted this information for the record.

MOVE TO EXECUTIVE SESSION

On a motion by CM Del Greco, seconded by Chairman Fitzpatrick, the Committee unanimously voted to enter into Executive Session to review disciplinary matters.

RETURN TO PUBLIC

On a motion contained within the Executive Session minutes, the Committee voted to return to Public Session to adjourn.

ADJOURNMENT

On a motion by CM Del Greco, second by Chairman Fitzpatrick, the Committee voted to adjourn the meeting at 2:00PM.

APPROVED BY:

F. Michael Fitzpatrick
Chairman

Arthur Russo
Executive Director