

# Home Inspection Advisory Committee

Minutes of January 27, 1999

## Public Session

### CALL TO ORDER

The meeting of the Home Inspection Advisory Committee was called to order by Thomas Kraeutler, Chairman, at 9:15 am in the Hunterdon Conference Room, 6th Floor, 124 Halsey Street, Newark, New Jersey. All parties were duly notified of the time, date and place and all pertinent material had been provided.

### SUNSHINE LAW ANNOUNCEMENT

Thomas Kraeutler read the statement required by Chapter 231, Laws of 1975 known as the Open Public Meetings Act, and announced that notice of the meeting was prepared in the Office of the Board and mailed to the Secretary of State, the Star Ledger, the Courier Post, and the Bergen Record and the Atlantic City Press.

### ROLL CALL

CMs present:

Thomas Kraeutler F. Michael Fitzpatrick  
Robert C. Corrado Robert R. Lacovara (departed 1:30 pm)

CMs absent: Randy J. Ortiz

Others present: Arthur Russo, Executive Director, Sadiqa Smith, Recording Secretary, Jan Gavzy, Deputy Director and Deputy Attorney General Olga E. Bradford.

### APPROVAL OF MINUTES

**January 12, 1999**

On a motion by CM Corrado, seconded by VC Fitzpatrick, the Committee unanimously voted to approve the minutes of January 12, 1999 as amended.

### REPORT OF THE EXECUTIVE DIRECTOR

#### General Report

ED Russo reported that the staff has compiled a list of about 600 people which contains home inspection companies and people who made phone inquiries.

#### ASHI Annual Convention

ED Russo, Anthony Miragliotta, Chief of Regulatory Affairs attended the ASHI Annual Convention on January

13, 1999 in Orlando, FL. They both reported that the convention was very informative and successful.

### **Letter to Dr. Leo Klagholz**

ED Russo reported that he was in telephone contact on this day with the Office of the Commissioner of Education regarding his letter of December 30, 1998 to Dr. Leo Klagholz in which he sought approval of the Committee's request to develop an education program in conjunction with his office to be offered in the state's vocation school system. Mr. Russo was informed that the Committee will be advised of the state's position after it conducts feasibility and cost studies. The Committee should be advised of the state's position within two weeks.

### **DISCUSSION ITEMS**

#### **Drafted Application**

The Committee reviewed the draft application and made the necessary changes.

#### **Extension of Effective Date for Licensure**

DAG Bradford discussed the subject of legally extending the 360 day period within which applicants can qualify for licensure under certain conditions, as stipulated in the Act.

DAG Bradford stated that a report stipulating her position on the subject (requested in ED Russo's memo of 12/24/98) is virtually complete. This report, she stated, must first be approved by the Division of Law before it is forwarded to Trenton for consideration, a process which will take approximately 2 to 3 weeks.

#### **Grandfather Clause and How To Implement it**

The Committee reviewed and discussed with Anthony Miragliotta his memo on this matter. The Committee is to submit its comments on this memo in writing to Mr. Miragliotta.

#### **Committee's Progress**

Deputy Director Jan Gavzy appeared at the Committee's meeting for general discussions on the Committee's progress with the rulemaking process. CC Kraeutler informed the Deputy Director of the previous discussions with DAG Bradford and Chief Regulatory Analyst Anthony Miragliotta. Also discussed was the home inspection form and the extent of the details reported in the form that may be required of the inspector.

### **DISCUSSION OF PROMULGATING REGULATIONS**

Anthony Miragliotta, Chief of Regulatory Affairs, and Veronica Hursthouse, Regulatory Analyst, appeared before the Committee to continue the discussion of rulemaking for the purpose of implementing the "Home Inspection Licensing Act" in general and the purpose of drafting rules and regulations in particular.

The current draft regulations were discussed and reviewed by the Committee. This process will continue at the next meeting.

### **ADJOURNMENT**

On a motion by CM Corrado, seconded by VC Fitzpatrick, the Committee unanimously voted to adjourn at 3:00 pm.

**Approved by:**

Thomas A. Kraeutler, Arthur Russo  
Chairman                      Executive Director

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*Posted March 2002*